

## **Regular Meeting of the Board of Directors**

**Thursday, April 30, 2015**

**6:00 pm**

**The Regional District of Kootenay  
Boundary Board Room, Grand Forks, B.C**

### **FINAL AGENDA**

**1. Call to Order**

**2. Consideration of the Agenda (Additions/Deletions)**

- a) The agenda for the April 30, 2015 RDKB Board of Directors meeting is presented.

Items to be brought forward if necessary.

**Recommendation:** That the agenda for the April 30, 2015 meeting of the RDKB Board of Directors be adopted as presented.

**3. Minutes**

- a) The minutes of the RDKB Board of Directors meeting held March 31, 2015 are presented.

**Recommendation:** That the minutes of the RDKB Board of Directors meeting held March 31, 2015 be adopted as presented.

[Minutes-Board of Directors - 31 Mar 2015 - Pdf](#)

#### **4. Delegation(s)**

- a) **Mr. Don Catalano, CGA, Soligo & Associates**  
**re: RDKB 2014 Audited Financial Statements**  
**For the Year Ended December 31, 2014**

**Recommendation: Corporate Vote Weighted**

That the Regional District of Kootenay Boundary Board of Directors approves the 2014 Audited Financial Statements for the Year Ended December 31, 2014.

[2014 Financial Statement -Draft - April 30 , 2015.pdf](#)

- b) **Craig Daniell, CEO, BC SPCA**  
**re: BC SPCA Facility and Services Plan for West and Central Kootenays**

Mr. Daniell is appearing at the request of the Board. Further information is provided under Item 5c).

#### **5. Unfinished Business**

- a) **RDKB Board of Directors Memorandum of Resolutions**

The RDKB Board of Directors Memorandum of Resolutions for the period ending March 31, 2015 is presented.

**Recommendation: Corporate Vote Unweighted**

That the RDKB Board of Directors Memorandum of Resolutions for the period ending March 31, 2015 be received.

[Memorandum of Board Resolutions-Ending March 31, 2015-Board-April 30 2015.pdf](#)



- b) **Appointment - Electoral Area 'A'  
Advisory Planning Commission (APC)**

**Recommendation: Electoral Area Directors Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approves the appointment of Ben DeJager to the Electoral Area 'A' Advisory Planning Commission.

- c) **M. Andison-April 22/15  
re: BC SPCA Facility & Services Plan  
West & Central Kootenays**

A staff report from Mark Andison, General Manager of Operations/Deputy Chief Administrative Officer regarding the status of the BC SPCA's animal control and sheltering services in the RDKB is presented.

**Recommendation: Corporate Vote Unweighted**

That the RDKB Board of Directors reviews this matter and provide direction to staff accordingly.

[Staff Report - SPCA Request for Partnership in New Facility.pdf](#)  
[Attachments - BC SPCA-New Facility Partnership-Board-April 30, 2015.pdf](#)

**6. Communications**

**7. Communications (Information Only)**

- a) South Okanagan-Similkameen National Park Network/April 18/2015  
re: Local support for National Park in South Okanagan-Similkameen

**Recommendation: Corporate Vote Unweighted**

That Communication Information Only item a) be received.

[Information Package-South Okanagan Similkameen National Park-Board-April 30, 2015.pdf](#)

## 8. **Reports**

### a) **Interim Schedule of Accounts-March 2015** **Chair of Finance Committee - Director Rotvold**

The March 2015 Interim Schedule of Accounts is presented.

#### **Recommendation: Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedules of Accounts as follows:

<b>Cheques Nos:</b> 48063-48536	\$ 914,033.11
<b>Payroll</b>	\$ 368,377.36

**Total Expenditures for March 2015** **1,282,410.47**

[March 2015 Interim Schedule of Accounts.pdf](#)

### b) **RDKB Committee Draft Minutes**

Boundary Economic Development Committee; April 2, Beaver Valley Recreation Committee; April 2, Electoral Area Services Committee; April 16, East End Sewerage Committee; April 7, **East End Services Committee; April 21, 2015.**

#### **Recommendation: Corporate Vote Unweighted**

That the following draft minutes be received:

Boundary Economic Development Committee April 2, 2015

Beaver Valley Recreation Committee April 2, 2015

Electoral Area Services Committee April 16, 2015

East End Sewerage Committee April 7, 2015 and

**East End Services Committee; April 21, 2015.**

[Minutes-Boundary Economic Development Committee - Board-April 30 2015.Pdf](#)

[Minutes-Beaver Valley Recreation Committee-Board- April 30, 2015 - Pdf](#)

[Minutes-Electoral Area Services Committee-Board-April 30, 2015 - Pdf](#)

[Minutes-Sewerage Committee-Board-April 30, 2015.Pdf](#)

[\*\*Minutes-East End Services Committee - Board-April 30 2015 - Pdf\*\*](#)

c) **RDKB Committee Recommendations  
Electoral Area Services April 16/15**

**Recommendation: Corporate Vote Weighted**

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax Application in the amount of \$25,000 (partial funding of total project estimated at approximately \$400,000), as submitted by the Grand Forks Rotary Club for the construction of a children's spray park in Grand Forks City Park. FURTHER that the RDKB Board of Directors authorizes the RDKB signatories to enter into the agreement.

[EAS Recommendation-GF Rotary Club Gas Tax-Board-April 30, 2015.pdf](#)

d) **Advisory Planning Commissions Draft Minutes**

The draft minutes of the Area 'C'/Christina Lake (April 7), Area 'D'/Rural Grand Forks (April 7) and Area 'E'/West Boundary (April 8) Advisory Planning Commissions meetings are presented.

**Recommendation: Corporate Vote Unweighted**

That the draft minutes of the Area 'C'/Christina Lake (April 7), Area 'D'/Rural Grand Forks (April 7) and Area 'E'/West Boundary (April 8) Advisory Planning Commissions meetings be received.

[APC Minutes-Area C Christina Lake-Board-April 30, 2015.pdf](#)

[APC Minutes-Area D Rural Grand Forks-Board-April 30, 2015.pdf](#)

[APC Minutes-Area E West Boundary-Board-April 30, 2015.pdf](#)

e) **Recreation Commissions Draft Minutes  
Christina Lake Recreation Commission April 8, 2015  
Grand Forks & District Recreation Commission April 8, 2015**

The draft minutes of the Christina Lake Recreation Commission meeting held April 8, 2015 and the Grand Forks and District Recreation Commission meeting held April 9, 2015 are presented.

**Recommendation: Corporate Vote Unweighted**

That the draft minutes of the Area 'C'/Christina Lake Recreation Commission meeting held April 8, 2015 and the Grand Forks and District Recreation Commission meeting held April 9, 2015 be received as presented.

[Minutes Area-C Christina Lake Recreation-Board-April 30, 2015 2015.pdf](#)

[Minutes-Grand Forks & District Recreation-April 30, 2015 TS.pdf](#)

f) **Policies from March 2015**

The following policies were approved by the Policy, Executive and Personnel Committee at a meeting held on March 11, 2015 and are presented to the RDKB Board of Directors for final approval:

**Recommendation: Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approves the Liquor Use Policy as presented.

**Recommendation: Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approves the Municipal Director's Laptop Policy as presented.

[PEP Committee-Policy-Liquor Use-FINAL-Board-April 30 2015.pdf](#)

[PEP Committee-Policy-Municipal Director's LaptopsFINAL-April 30 2015.pdf](#)

**9. Board Appointments Updates**

- a) S.I.D.I.T. - Chair McGregor
- S.I.B.A.C. - Chair McGregor
- Okanagan Film Commission - Director Gee
- Boundary Weed Stakeholders Committee - Director Gee

## **10. New Business**

a) **T. Sprado-April 7/15**  
**re: Grand Forks Curling Club Flat Roof**

A staff report from Tom Sprado, Manager of Facilities and Recreation, Grand Forks, regarding the flat roof over the Grand Forks Curling Rink is presented.

The flat roof is failing (leaks) and needs to be re-roofed. During budget deliberations it was noted that the roof was failing and that reserves may need to be considered to repair the roof in 2015.

**Recommendation: Corporate Vote Weighted**

That the Regional District of Kootenay Boundary Board of Directors approves the quote from Heritage Roofing for re-roofing the flat roof of the Grand Forks Curling Rink in the amount of \$32,267.00. **AND FURTHER** that the 2015 Financial Plan be amended to include this expense with a corresponding transfer from reserve.

[Staff Report-Roof Project Grand Forks Curling Rink-Board-April 30 2015.pdf](#)

b) **M. Andison-Building Bylaw Contravention**  
**Owner: Christian Bond**

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention for the property described below as:

5843 3rd Street Beaverdell, B.C.

Electoral Area 'E' / West Boundary

Parcel Identifier: 027-071-791

Lot A, D.L. 1545, SDYD, Plan KAP83857

Owner: Christian Bond

**Recommendation: Electoral Area Directors (Stakeholder)**  
**Unweighted**

That the Regional District of Kootenay Boundary Board of Directors directs the Chief Administration Officer to file a Notice in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lot A, D.L. 1545, SDYD, Plan KAP83857 (Bond).

[Photos-Bond-Contravention-Mobile Home Locations-Board-April 30, 2015.pdf](#)

[Attachment-Staff Report-October 21, 2014-Bond-Bldg Bylaw Contravention-Board-April 30, 2015.pdf](#)

[Invitation to Appear-Bond-Bldg Bylaw Contravention-Board-April 30, 2015.pdf](#)

[Staff Report-Bylaw Contravention Bond-Board-April 30, 2015.pdf](#)

c) **M. Andison-Building Bylaw Contravention**  
**Owner: 0985028 B.C. Ltd.**

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding Building Bylaw Contravention for property described below as:

20 Kettle View Road, Big White, B.C. - Electoral Area 'E' / West Boundary

Parcel Identifier: 009-319-484 - D.L. 508S, SDYD

Owner: 0985028 B.C. Ltd.

**Recommendation: Electoral Area Directors (Stakeholder)**  
**Unweighted**

That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administration Officer to file a Notice in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as D.L. 508S, SDYD (0985028 BC Ltd.).

[Invitation Letter-0985028 BC Ltd-Bldg Bylaw Contravention-Board-April 30, 2015.pdf](#)

[Attachment-Staff Report- January 9, 2015-09850288 BC Ltd-Bldg Bylaw Contravention-Board-April 30, 2015.pdf](#)

[Staff Report April 15 2015 0985028 B C Ltd.pdf](#)

d) **Grand Forks ATV Club**  
**re: Request to Waive Rental Fees**

E-mail correspondence from the Grand Forks ATV Club to Mark

Andison, General Manager, Operations/Deputy CAO respecting a request to waive the rental fee of the RDKB Board Room in the Grand Forks office is presented.

**Recommendation: Corporate Vote Unweighted**

That the RDKB Board of Directors review this request and provide direction to staff accordingly.

[Grand Forks ATV Club-Waive GF Board Rm Rental Fees-Board-April 30, 2015.pdf](#)

[Policy-Board Room Use-Board-April 30, 2015.pdf](#)

e) **S. Toupin-April 21/15**  
**re: Columbia Basin Trust (CBT) Community Initiatives**  
**Funding (CIF) Program**

A staff report from Sharon Toupin, Accounting Clerk-CBT Community Initiatives Liaison, regarding the CBT Community Initiatives Funding Program is presented.

**Recommendation: Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approves the disbursement of the Community Initiatives funds as presented.

[Staff Report-CBT Community Initiatives Funding 2015-Board-April 30, 2015.pdf](#)

f) **C. Rimell-Bron and Sons Nursery**

Crown Land Tenure Referral-Electoral Area 'D'/Rural Grand Forks

A staff report from Carly Rimell, Planner regarding the application by Bron and Sons Nursery through FrontCounterBC for purchase of a thin linear strip of forfeited Crown Land for the property legally described as that part of Lot 26 shown on Plan A965; DL 362, SDYD, Plan 2430, is presented.

**Recommendation: Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounterBC that the application submitted by Bron and Sons Nursery for purchase of a thin linear strip of forfeited Crown Land, for the property legally described as that part of Lot 26 shown on Plan A965; DL 362, SDYD, Plan 2430, is supported.

**Staff Report-Bron and Sons Crown Land Tenure -Board-April 30, 2015.pdf**

**g) C. Rimell-Jordan Skands, Skands Court Ltd.  
Application for License of Occupation Commercial  
Recreation Docks-Electoral Area 'C'/Christina Lake**

A staff report from Carly Rimell, Planner regarding a referral from FrontCounterBC submitted by Jordan Skands, of Skands Court Ltd., applying for a License of Occupation to legalize existing commercial recreation docks, is presented.

**Recommendation: Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounterBC that the application submitted by Jordan Skands, of Skands Court Ltd., applying for a License of Occupation to legalize existing commercial recreation docks on Crown foreshore being part of the bed of Christina Lake, fronting that part of DL 970, providing there is a proviso in the License of Occupation requiring that the docks do not encroach onto neighbouring foreshore, is supported.

**Staff Report-LoOc Skands Board-April 30, 2015.pdf**

**h) C. Rimell  
ALR - Non Farm Use-Electoral Area 'D'/Rural Grand Forks**

A staff report from Carly Rimell, Planner regarding an application from the Regional District of Kootenay Boundary, acting as agent for Curtis Gamble and Carol Barrell and the Ministry of Transportation & Infrastructure, for non-farm use for a 1400 m<sup>2</sup> area of land adjacent to the Kettle River for park use, is presented.

**Recommendation: Corporate Vote Unweighted**



That the Regional District of Kootenay Boundary Board of Directors forward to the Agricultural Land Reserve the application for non-farm use within the ALR submitted by the Regional District of Kootenay Boundary acting as agent for Curtis Gamble and Carol Barrell and the Ministry of Transportation & Infrastructure for land swap of an area +-1400 m<sup>2</sup> of land adjacent to the Kettle River for park use on the properties owned by Curtis Gamble and Carol Barrell, legally described as Parcel A portion KF31537, Block 1, Plan KAP39, DL 517 and Parcel A portion KF31538, Block 2, Plan KAP39, DL 517 and the property owned by Ministry of Transportation & Infrastructure and legally described as unconstructed Road Right of Way adjacent to and through 4930 Riverside Avenue, Plan 39, Block 1, DL 517, is supported.

**Staff Report-Gamble Non Farm Use-Board-April 30, 2015.pdf**

i) **C. Rimell**  
**Ralph Russell-Application for ALR Subdivision-Electoral Area 'D'/Rural Grand Forks**

A staff report from Carly Rimell, Planner regarding the application for subdivision in the ALR, submitted by Ralph Russell, for the property 5800 Edwards Road, east of Grand Forks on the Kettle River, Electoral Area 'D'/Rural Grand Forks, legally described as Lot 1, DL 615 & DL 715, SDYD, KAP27006, is presented.

**Recommendation: Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors forward to the Agricultural Land Commission, the application for subdivision in the ALR, submitted by Ralph Russell, for the property 5800 Edwards Road, east of Grand Forks on the Kettle River, Electoral Area 'D'/Rural Grand Forks, legally described as Lot 1, DL 615 & DL 715, SDYD, KAP27006, is supported.

**Staff Report-Russell ALR Subdivision-Board-April 30, 2015.pdf**

j) **C. Rimell**  
**Roderick Gould-Private Woodlot License Referral-Electoral Area 'E'/West Boundary**

A staff report from Carly Rimell, Planner regarding the referral from the applicant Roderick Gould in accordance with the business process requirements of the Ministry of Forests, Lands and Natural Resources Operations to remove 32.6 hectares of private land from Woodlot License W0477 on the property east of Boundary Creek Road, 0.5 km north of the junction of Boundary Creek and Wallace Creek Roads Electoral Area 'E'/West Boundary, legally described as DL 1415s, SDYD, is presented.

**Recommendation: Corporate Vote Unweighted**

That the staff report from Carly Rimell, Planner regarding the referral from the applicant Roderick Gould in accordance with the business process requirements of the Ministry of Forests, Lands and Natural Resources Operations to remove 32.6 hectares of private land from Woodlot License W0477 on the property east of Boundary Creek Road, 0.5 km north of the junction of Boundary Creek and Wallace Creek Roads Electoral Area 'E'/West Boundary, legally described as DL 1415s, SDYD, is received.

[Staff Report-Gould-Board-April 30, 2015.pdf](#)

k) **Grants-in-Aid to April 21, 2015**

**Recommendation: Electoral Area Directors (Stakeholder) Weighted**

That the Regional District of Kootenay Boundary Board of Directors approves the following Grants-in-Aid:

1. Beaver Valley Avalanche Hockey Club-Area 'A'-\$1,000
2. Columbia Gardens Recreation Society-Area 'A'-\$2,000
3. Greater Trail Minor Hockey Association-Area 'B'/Lower Columbia-Old Glory-\$200
4. Bike to Work Kootenays-Area'B'/Lower Columbia-Old-Glory-\$500
5. Grand Forks ATV Club-Area 'C'/Christina Lake-\$1,500
6. Christina Lake Fire Fighters Society-Area 'C'/Christina Lake-\$400
7. **Christina Gateway-Area'C' /Christina Lake-\$5,000**
8. **Christina Gateway-Area'C' /Christina Lake-\$16,000**
9. **Christina Gateway-Area'C' /Christina Lake-\$1,188**

10. Grand Forks & District Fall Fair Society-Area 'D'/Rural Grand Forks-\$2,500
11. Grand Forks Flying Association-Area 'D'/Rural Grand Forks-\$2,000
12. Boundary Multi 4-H Club-Area 'D'/Rural Grand Forks-\$1,000
13. Boundary Youth Soccer-Area 'D'/Rural Grand Forks-\$500
14. Grand Forks Curling Se
15. niors Mixed Team-Area 'D'/Rural Grand Forks-\$200
16. **Boundary Invasive Species Society-Area 'D'/Rural Grand Forks-\$1,000**
17. Boundary Woman's Softball League-Area 'E'/West Boundary-\$1,000
18. Big White Tourism Society-Area 'E'/West Boundary-\$650
19. Girls Eye View and Mentoring Program West Boundary-Area 'E'/West Boundary-\$500
20. School District #51-Area 'E'/West Boundary-\$1,000
21. Community Futures Boundary - Area 'E'/West Boundary-\$500

[Grant-in-Aid-Board-April 30, 2015.pdf](#)

**[Grant-in-Aid-Additions-As at April 28-Board-April 30, 2015.pdf](#)**

## **11. Bylaws**

- a) **Third Reading**  
**Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540**

**Recommendation: Electoral Area Directors (Stakeholder)  
Vote Unweighted**

That the Minutes of the public hearing for the RDKB Bylaws 1540 and 1553 be received.

**Recommendation: Electoral Area Directors (Stakeholder)  
Vote Unweighted**

That Regional District of Kootenay Boundary Electoral Area 'B'/Lower Columbia-Old Glory Official Community Plan Bylaw No. 1540 be read a third time.

[THIRD READING-Bylaw 1540-Board-April 30, 2015.pdf](#)

[Public Hearing Minutes Bylaws 1540&1553-April 30, 2015.pdf](#)

- b) **Third Reading & Adoption**  
**RDKB Official Community Plan Amendment Bylaw No. 1553**

**Recommendation: Electoral Area Directors (Stakeholder)**  
**Vote Unweighted**

That Regional District of Kootenay Boundary Electoral Area 'B'/Lower Columbia-Old Glory Official Community Plan Amendment Bylaw No. 1553 be read a third time.

**Recommendation: Electoral Area Directors (Stakeholder)**  
**Vote Unweighted**

That Regional District of Kootenay Boundary Electoral Area 'B'/Lower Columbia-Old Glory Official Community Plan Amendment Bylaw No. 1553 be reconsidered and adopted.

[THIRD READING & ADOPTION-Bylaw 1553-Board-April 30, 2015.pdf](#)

- c) **Adoption**  
**RDKB Zoning Amendment Bylaw No. 1570**

**Recommendation: Electoral Area Directors (Stakeholder)**  
**Vote Unweighted**

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1570 be reconsidered and adopted.

[ADOPTION-Bylaw 1570-Board-April 30, 2015.pdf](#)

## **12. Late (Emergent) Items**

## **13. Discussion of items for future meetings**

**14. Question Period for Public and Media**

**15. Committee of the Whole**

The Board will recess to Committee of the Whole to discuss the scheduling of Committee meetings (e.g. several Committee meetings in one day etc.)

**16. Closed (Incamera) Session**

**17. Adjournment**



**Regular Meeting of the Board of Directors  
Minutes  
Tuesday, March 31, 2015  
The Regional District of Kootenay Boundary Board Room, Trail, B.C**

**Present:**

Director G. McGregor, Chair  
Director E. Smith  
Director K. Moore  
Director N. Krog  
Director R. Russell  
Director M. Rotvold  
Director V. Gee via teleconference  
Director T. Pahl  
Director J. Danchuk  
Director L. Worley  
Director M. Martin  
Director A. Grieve  
Director P. Cecchini

**Staff Present:**

J. M. MacLean, Chief Administrative Officer  
T. Lenardon, Manager of Corporate Administration/Recording Secretary  
B. Burget, General Manager of Finance

**Call to Order**

The Chair called the meeting to order at 6:10 p.m.

**Consideration of the Agenda (Additions/Deletions)**

The agenda for the March 31, 2015 meeting of the Regional District of Kootenay Boundary Board of Directors was presented.

The Manager of Corporate Administration advised that the agenda would be amended as follows:

Item 8c); John Wilson, Electoral Area 'A', application for a Development Variance Permit was brought forward on the agenda for discussion as Item 3c). Mr. and Mrs. Wilson were in attendance at the meeting.

Public Hearing minutes for Bylaw No. 1559 will be included under Bylaws with Item No. 11c) on page 17 and a discussion regarding the location of the April 30th Board meeting will be added as Item 12a); *Late Emergent Items* on page 18, and it was;

**117-15** Moved: Director Moore Seconded: Director Rotvold

That the agenda for the March 31, 2015 meeting of the Regional District of Kootenay Boundary Board of Directors be adopted as amended.

Carried.

### **Minutes**

#### **RDKB Board of Directors Regular Meeting February 26, 2015**

The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held February 26, 2015 were presented.

Director Gee pointed out an amendment that is required on page 3 with regards to the Miller Springs application for Non-Farm Use. Staff will revise the February 26, 2015 Board minutes accordingly, and it was;

**118-15** Moved: Director Gee Seconded: Director Russell

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held February 26, 2015 be adopted as amended.

Carried.

#### **RDKB Board of Directors Special Board Meeting March 19, 2015**

The minutes of a special meeting of the Regional District of Kootenay Boundary Board of Directors held March 19, 2015 were presented.

**119-15** Moved: Director Pahl Seconded: Director Russell

That the minutes of the special meeting of the Regional District of Kootenay Boundary Board of Directors held March 19, 2015 be adopted as presented.

Carried.

### **Agenda Amendment-Item Brought Forward**

#### **Wilson-Development Variance Permit Application Electoral Area Services-March 12, 2015 Recommendation**

The Chair welcomed the applicants to the meeting and requested Director Worley to introduce the application.

The Board reviewed the application to construct a garage within an interior parcel line setback on a residential lot, and it was;

**120-15** Moved: Director Grieve Seconded: Director Worley

#### **Electoral Area Directors (Stakeholder Vote) and Village of Fruitvale (Fringe Area) Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application as submitted by John Wilson requesting an interior parcel line variance of 1.63m (from 3m to 1.37m) to construct an accessory building for the property legally described as Lot 17, DL 1236, KD, Plan KAP785.

Carried.

Mr. and Mrs. Wilson left the meeting.

### **Delegation(s)**

There were no delegations in attendance.

### **Unfinished Business**

#### **Board of Directors Memorandum of Resolutions**

The RDKB Board of Directors Memorandum of Resolutions for the period ending March 31, 2015 was presented.

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RDKB Board of Directors  
March 31, 2015*



**121-15** Moved: Director Rotvold Seconded: Director Worley

**Corporate Vote Unweighted**

That the RDKB Board of Directors Memorandum of Resolutions for the period ending March 31, 2015 be received.

Carried.

Director Grieve referred to the proceeds from the sale of the airport action item and inquired when the Board would discuss the future use of these proceeds.

This matter will be included under Discussion of Items for Future Meetings.

Director Moore inquired when the organization/governance review action item would move forward.

After reviewing the matter, it was;

**122-15** Moved: Director Moore Seconded: Director Martin

**Corporate Vote Unweighted**

That the organization/governance review action item be brought back to the Board no later than August 2015 so that the matter can be included in the 2016 budget deliberations. **FURTHER** that staff prepare a report that provides the Board of Directors with preliminary information that will be required to review the matter and to make an informed decision.

Carried.

**B. Burget-March 25/15**  
**re: Toll Free Phone Number**

A Staff Report from Beth Burget, General Manager of Finance regarding a toll free phone number was presented.

**123-15** Moved: Director Cecchini Seconded: Director Rotvold

**Corporate Vote Unweighted**

That the Staff Report from Beth Burget, General Manager of Finance regarding a toll free phone number be received.

Carried.

**124-15** Moved: Director Cecchini

Seconded: Director Rotvold

**Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors direct staff to extend the Toll Free Telephone Service to the US and other Canadian provinces. **FURTHER** that staff investigate if a teleconference on-demand system can include a toll free number.

Carried.

**Communications**

**Special Voting Regulation-Kettle River Watershed Management Plan  
Contribution Agreement-Speckled Dace**

A Memorandum from Chair McGregor regarding the results of a Special Voting Regulation poll for the Contribution Agreement with Environment Canada and the contracts with Cordilleran Ecological and Golder Associates Ltd. respecting the Habitat Enhancement and Restoration for Speckled Dace in the Kettle River was presented.

**125-15** Moved: Director Russell

Seconded: Director Grieve

**Corporate Vote Unweighted**

That the Memorandum from Chair McGregor regarding the results of the Special Voting Regulation poll for the Contribution Agreement with Environment Canada and the contracts with Cordilleran Ecological and Golder Associates Ltd. respecting the Habitat Enhancement and Restoration for Speckled Dace in the Kettle River be received.

Carried.

**Communications (Information Only)**

**Ministry of Transportation and Infrastructure - Feb 23/15  
re: Submission to B.C. on the Move**

**Emergency Management BC  
re: Workshops**

The Chief Administrative Officer explained the purpose of the workshops and the value that they provide to elected officials. He noted that staff strongly encourages Board

members to participate if they are available and he advised that they will be provided with a clear understanding of their role as a policy adviser during a disaster or emergency.

Board members who are interested should contact staff. Staff will register those who are interested.

**City of Greenwood-March 16/15**  
**re: Endorsement of the Kettle River Watershed Management Plan**

**126-15**      Moved: Director Grieve                      Seconded: Director Rotvold

**Corporate Vote Unweighted**

That Communications Information Only Items a) - c) be received.

Carried.

**Reports**

**RDKB Draft Committee Minutes**

Finance Committee; February 24, 2015, East End Sewerage Committee; March 4, 2015, Boundary Economic Development Committee; March 5, 2015, Environmental Services Committee; March 11, 2015, Electoral Area Service Committee; March 12, 2015, Protective Services Committee; February 26, 2015, Beaver Valley Recreation Committee; March 16, 2015, Utilities Committee; February 5, 2015, East End Services Committee; March 17, 2015, Policy, Executive and Personnel Committee; March 11, 2015 and Finance Committee; March 19, 2015

**127-15**      Moved: Director Worley                      Seconded: Director Smith

**Corporate Vote Unweighted**

That the following draft minutes be received:

Finance Committee; February 24, 2015, East End Sewerage Committee; March 4, 2015, Boundary Economic Development Committee; March 5, 2015, Environmental Services Committee; March 11, 2015, Electoral Area Service Committee; March 12, 2015, Protective Services Committee; February 26, 2015; Beaver Valley Recreation Committee; March 16, 2015, Utilities Committee; February 5, 2015, East End Services

Committee; March 17, 2015, Policy, Executive and Personnel Committee; March 11, 2015 and Finance Committee; March 19, 2015

Carried.

Director Moore referred to the minutes of the Protective Services Committee meeting held February 29, 2015 and requested that the minutes be revised to clarify that the \$20,000 that has been allocated in the Budget for consulting fees to develop a public education campaign on emergency planning will not be spent until the Protective Services Committee has reviewed information respecting the goals and what is expected to be accomplished from the campaign.

**128-15**      Moved: Director Moore      Seconded: Director Smith

#### **Corporate Vote Unweighted**

That the minutes of the Protective Services Committee meeting held February 29, 2015 be revised to clarify that the \$20,000 that has been allocated for consulting fees to develop a public education campaign will not be expended until the Protective Services Committee receives a report as to what goals are expected to be accomplished from the education program.

Carried.

#### **Finance Committee-Chair of Committee-Director Rotvold**

##### **Interim Schedule of Accounts**

**129-15**      Moved: Director Rotvold      Seconded: Director Krog

#### **Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Accounts as follows:

Cheque Nos. 47747-48062	\$1,280,171.84
Payroll	369,555.49
Total Expenditures for February 2015	\$1,649,727.33

Carried.

**Electoral Area Services-March 12, 2015 Recommendations****Chair of Committee - Director Worley**

**130-15**      Moved: Director Worley                      Seconded: Director Russell

**Electoral Area Directors (Stakeholder Vote) and Village of Fruitvale (Fringe Area)-Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by Bart Campbell and Lisa Campbell, for the property legally described as Parcel B (Being a consolidation of Lots 1 and 2, see CA4125823) Block 6, DL 700, SDYD Plan NEP38, requesting a height variance of 0.48m (from 5.0m to 5.48m) to construct an accessory building.

Carried.

**East End Services Committee-March 17, 2015 Recommendation****Chair of Committee - Director Grieve**

**131-15**      Moved: Director Grieve                      Seconded: Director Danchuk

**Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approves the appointment of Director Worley to the West Kootenay Regional Transit Committee in place of Director Pahl.

Carried.

**Policy, Executive and Personnel Committee-March 11, 2015 Recommendations****Chair of Committee - Director Worley**

The following policies were presented for approval: Half-Masting Flag, Best Practices-Municipal Appointments to the RDKB Board and Board/Committee Cancellation:

**Half-Masting Flag Policy**

**132-15**      Moved: Director Worley                      Seconded: Director Rotvold

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**Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approves the Half-Masting Flag Policy.

Carried.

**Best Practices-Municipal Appointments to the RDKB Board**

**133-15** Moved: Director Worley Seconded: Director Pahl

**Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approves the document Best Practices - Municipal Appointments to the Board.

Carried.

**Board/Committee Meeting Cancellation Policy**

**134-15** Moved: Director Worley Seconded: Director Cecchini

**Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approves the Board/Committee Meeting Cancellation Policy.

Carried.

**Draft Minutes-Advisory Planning and Recreation Commissions**

The following draft minutes were presented:

1. Electoral Area 'A' Advisory Planning Commission-March 3/15
2. Electoral Area 'C'/Christina Lake Advisory Planning Commission-March 3/15
3. Electoral Area 'D'/Rural Grand Forks Advisory Planning Commission-March 3/15
4. Electoral Area 'E'/West Boundary Advisory Planning Commission-March 2/15
5. Grand Forks and District Recreation Commission-March 12/15
6. Electoral Area 'C'/Christina Lake Recreation Commission-March 11/15

**135-15** Moved: Director Grieve Seconded: Director Worley

### **Corporate Vote Unweighted**

That the following draft minutes be received:

1. Electoral Area 'A' Advisory Planning Commission-March 3/15
2. Electoral Area 'C'/Christina Lake Advisory Planning Commission-March 3/15
3. Electoral Area 'D'/Rural Grand Forks Advisory Planning Commission-March 3/15
4. Electoral Area 'E'/West Boundary Advisory Planning Commission-March 2/15
5. Grand Forks and District Recreation Commission-March 12/15
6. Electoral Area 'C'/Christina Lake Recreation Commission-March 11/15

Carried.

### **Board Appointments Updates**

*S.I.D.I.T. - Chair McGregor*

There will be a Regional Advisory Committee meeting at the AKBLG

*S.I.B.A.C. - Chair McGregor*

#### **The "Everything Rural" workshop is May 26-28 in Salmon Arm**

Chair McGregor encouraged Board members to attend as it is a valuable session.

*Okanagan Film Commission - Director Gee*

The OK Film Commission has not met recently. There is no news to report.

*Boundary Weed Stakeholders Committee - Director Gee*

There is no news to report.

*Columbia River Treaty Local Government Committee-Directors Worley and Danchuk*

Director Worley referred to her report that she emailed to Directors regarding a Columbia River Treaty meeting with First Nations. This was the first time First Nations accepted the invitation and attended the meeting. First Nations want to collaborate and become an active participant working with both the Canadian and American representatives.

*Chair's Update - Chair McGregor*

The Chair advised that she and the CAO attended the CEO/CAO Conference and the MFA AGM. She advised that more information on what was learned is to follow.

*Kootenay Booth - Director Rotvold*

Director Rotvold provided an update regarding the Kootenay Booth and she advised that the booth is registered for both the FCM and the UBCM.

**New Business****Item for Discussion****BC SPCA - New Shelter Facility**

An e-mail from Craig Daniell, CEO, BCSPCA, cover letter and Facility and Services Plan for West and Central Kootenays were presented.

**136-15** Moved: Director Danchuk

Seconded: Director Smith

**Corporate Vote Unweighted**

That the e-mail from Craig Daniell, CEO, BCSPCA, cover letter and Facility and Services Plan for West and Central Kootenays be received.

Carried.

The Board members reviewed the agenda information from the BCSPCA Chief Executive Officer regarding a BC SPCA Facility and Services Plan for West and Central Kootenays.

It was agreed that more information is required before the Board can discuss and decide whether to commit to the proposal. It was also noted that the proposal includes Central Kootenay and therefore, the RDKB should be aware of Central Kootenay's decision.

There was general agreement that the tone of the communications is somewhat severe and that clarification is required. The Board must respond by May 31, 2015, and it was;

**137-15** Moved: Director Moore

Seconded: Director Martin

**Corporate Vote Unweighted**

That staff be directed to review this matter and draft a report for the April 30, 2015 Board meeting that will provide the Board of Directors with background/historical information regarding the sheltering and animal control services that the BCSPCA has provided the RDKB via contract and lease. **FURTHER** that the report also include



staff's opinions as well as options to the BCSPCA's proposal and the level of commitment that is being requested. **FURTHER** that the BCSPCA be invited to attend the April Board meeting to make a presentation on this matter, to clarify the tone of communications and to provide further direction to the Board of Directors.

Carried.

**M. Andison-March 16/15**

**re: Building Bylaw Contravention**

**(Snowcrest Village 7475 Porcupine Rd, Big White)**

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention (Snowcrest Village 7475 Porcupine Road, Big White, BC) was presented.

**138-15**      Moved: Director Grieve      Seconded: Director Pahl

**Corporate Vote Unweighted**

That the staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention (Snowcrest Village 7475 Porcupine Road, Big White, BC) be received.

Carried.

**139-15**      Moved: Director Russell      Seconded: Director Worley

**Stakeholder Vote (Electoral Area Directors) Unweighted**

That the Regional District of Kootenay Boundary Board of Directors invite the owners, David and Renae Clarkson, Jacqueline Cox-Kinahan, Robert Irwin, Natalie Sweet, Martin Callum, Rolfe and Susan McEwan, Stephen Anderson, Marinka Novak, Shane and Danielle Cameron, Michael and Brenda Otter, Martin and Maureen Pope, Irene Buchheim, Steven and Shandi Schwartz, Ann-Marie Honkonen, Gloria Buschel and Murray Iles, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lots 1-14, D.L. 4109S, SDYD Plan KAS1324.

Carried.

**C. Rimell-Jordan Skands, Skands Court Ltd.****Application for License of Occupation-Electoral Area 'C'/Christina Lake**

A staff report from Carly Rimell, Planner regarding a referral from FrontCounterBC submitted by Jordan Skands, of Skands Court Ltd, applying for a License of Occupation to legalize existing commercial recreation docks was presented.

**140-15** Moved: Director Grieve Seconded: Director Worley

**Corporate Vote Unweighted**

That the staff report from Carly Rimell, Planner regarding a referral from FrontCounterBC submitted by Jordan Skands, of Skands Court Ltd, applying for a License of Occupation to legalize existing commercial recreation docks be received.

Carried.

Director Danchuk expressed concerns that the applicants are encroaching and that more investigation is required.

**141-15** Moved: Director Russell Seconded: Director Grieve

**Corporate Vote Unweighted**

That staff investigate and provide a report on the possible encroachment regarding the referral from FrontCounterBC for an application submitted by Jordan Skands, of Skands Court Ltd, for a License of Occupation to legalize existing commercial recreation docks on Crown foreshore being part of the bed of Christina Lake, fronting that part of DL 970. **FURTHER** that the staff report regarding the application and possible encroachment be referred to the April 30, 2015 Board meeting.

Carried.

**C. Rimell re: Chaput-Electoral Area 'E'/West Boundary****Application for a Mines Act Permit Amendment**

A staff report from Carly Rimmel, Planner, regarding a referral from FrontCounterBC submitted by Paul Chaput, applying for a Mines Permit Amendment to restart mining operations was presented.

**142-15** Moved: Director Russell Seconded: Director Grieve

**Corporate Vote Unweighted**

That the staff report from Carly Rimmel, Planner regarding a referral from FrontCounterBC submitted by Paul Chaput, applying for a Mines Permit Amendment to restart mining operations, be received.

Carried.

**143-15**      Moved: Director Gee                      Seconded: Director Worley

**Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounterBC that the application submitted by Paul Chaput, applying for a Mines Permit Amendment to restart mining operations on Crown land, DL 446s and DL 2754S, is supported.

Carried.

**G. Denkovski-March 18/15**  
**re: 2014 CARIP Report and Contribution to Climate Action Reserve Fund**

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the 2014 Climate Action Revenue Incentive Program (CARIP) Report and associated contribution to the Climate Action Reserve Fund was presented.

**144-15**      Moved: Director Rotvold                      Seconded: Director Russell

**Corporate Vote Unweighted**

That the staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the 2014 Climate Action Revenue Incentive Program (CARIP) Report and associated contribution to the Climate Action Reserve Fund be received.

Carried.

The Board discussed the BC Climate Action Charter and becoming carbon neutral. The RDKB has achieved some goals in its contribution to the Climate Action Reserve Fund.

**145-15**      Moved: Director Rotvold                      Seconded: Director Russell

**Corporate Vote Weighted**

That staff be directed to bring forward a report identifying opportunities for further carbon reductions taking into consideration planned retrofits, renewals and staff resources. **FURTHER** that the required carbon offset as calculated in the 2014 CARIP Report be allocated to the Climate Action Reserve Fund.

Carried.

**J. Ginalias - March 23, 2015****Re: Application to Amend License of Occupation by Expanding the Area for Christina Lake Welcome Centre to Accommodate a Child Day Care Facility**

A staff report from Jeff Ginalias, Senior Planner, regarding a request to amend License of Occupation No. 404063, to allow for a boundary expansion of 50 meters to the north to accommodate a child day care facility adjacent to the Christina Lake Welcome Centre was presented.

**146-15** Moved: Director Pahl

Seconded: Director Worley

**Corporate Vote Unweighted**

That the staff report regarding a request to amend License of Occupation No. 404063, to allow for a boundary expansion of 50 meters to the north to accommodate a child day care facility adjacent to the Christina Lake Welcome Centre be received.

Carried.

**147-15** Moved: Director Grieve

Seconded: Director Pahl

**Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors supports the request to amend License of Occupation No. 404063, for the property legally described as, that unsurveyed portion of District Lot 498, SDYD, except a 6.29 acre portion, Plans 2710, 13142, 13192, 29837, 37989, and 38106, and containing  $\pm 0.91$  hectare, to expand the boundary 50 meters to the north in order to accommodate a child day care facility adjacent to the Christina Lake Welcome Centre.

Carried.

**Grants-in-Aid to March 27, 2015**

**148-15**      Moved: Director Grieve      Seconded: Director Worley

**Stakeholder Vote Weighted (Electoral Area Directors Only)**

That the Regional District of Kootenay Boundary Board of Directors approves the following Grants-in-Aid:

1. Fathers Day Charity Golf-Electoral Area 'A'-\$600
2. Beaver Valley Citizen of the Year Committee-Electoral Area 'A'-\$100
3. Nelson & Ft. Sheppard Railway Co.-Electoral Area 'A'-\$2,000
4. BVBS-Electoral Area 'A'-\$2,500
5. BVBS-Electoral Area 'A'-\$5,000
6. Beaver Valley May Days Society-Electoral Area 'A'-\$3,000
7. Greater Trail Minor Hockey Association-Electoral Area 'A'-\$200
8. Village of Montrose Recreation Commission-Electoral Area 'A'-\$500
9. Village of Fruitvale-Electoral Area 'A'-\$1,000
10. Village of Fruitvale-Electoral Area 'A'-\$500
11. Jay F.F. Mykietyn Jr.-Electoral Area 'B'/Lower Columbia-Old Glory-\$1,000
12. Christina Lake Stewardship Society-Electoral Area 'C'/Christina Lake-\$2,500
13. Christina Lake Stewardship Society-Electoral Area 'C'/Christina Lake-\$1,000
14. Grand Forks Fire/Rescue-Electoral Area 'C'/Christina Lake-\$1,500
15. City of Greenwood-Electoral Area 'E'/West Boundary-\$4,500
16. West Boundary Road Rescue-Electoral Area 'E'/West Boundary-\$2,349.09
17. West Kootenay Regional Science Fair-Electoral Area 'E'/West Boundary-\$100
18. Boundary Youth Soccer Association-Electoral Area 'E'/West Boundary-\$500
19. Champion Internet Society-Electoral Area 'A'-\$250

Carried.

**Bylaws**

**A. Stanley-Re: RDKB Bylaw No. 1573**  
**Solid Waste Facilities Management Bylaw Amendment**  
**First, Second, Third Readings and Adoption**

A Staff Report and draft Amendment Bylaw 1573 from Alan Stanley, General Manager of Environmental Services regarding proposed amendments to the RDKB Solid Waste Facilities Management Bylaw was presented.

**149-15**      Moved: Director Russell      Seconded: Director Pahl

**Corporate Vote Unweighted**

That the staff report from Alan Stanley, General Manager of Environmental Services regarding amendments to the RDKB Solid Waste Facilities Management Bylaw be received.

Carried.

**150-15**      Moved: Director Russell                      Seconded: Director Martin

**Corporate Vote Weighted**

That RDKB Bylaw No. 1573 be read first, second and third times.

Carried.

**151-15**      Moved: Director Rotvold                      Seconded: Director Danchuk

**Corporate Vote Weighted**

That RDKB Bylaw No. 1573 be reconsidered and adopted.

Carried.

**D. Dean-Re: Revised Electoral Area 'B' / Lower Columbia-Old Glory Zoning Bylaw No. 1540 and Official Community Plan Amendment Bylaw No. 1553-First and Second Reading**

A staff report from Donna Dean, Manager of Planning and Development regarding the revised Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540 and Official Community Plan Amendment Bylaw No. 1553 was presented.

**152-15**      Moved: Director Worley                      Seconded: Director Grieve

**Corporate Vote Unweighted**

That the staff report from Donna Dean, Manager of Planning and Development regarding the revised Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540 and Official Community Plan Amendment Bylaw No. 1553 be received.

Carried.

**153-15** Moved: Director Worley Seconded: Director Moore

**Electoral Area Directors (Stakeholder Vote) and  
Cities of Trail and Rossland (Fringe Areas) Unweighted**

That RDKB Bylaw No. 1553 be read a first and second time.

Carried.

**154-15** Moved: Director Worley Seconded: Director Grieve

**Electoral Area Directors (Stakeholder Vote) and Cities of Trail and Rossland  
(Fringe Areas) Unweighted**

That staff be instructed to schedule a Public Hearing for Bylaw No. 1553 and appoint Director Worley to attend (Director Grieve as Alternate).

Carried.

**155-15** Moved: Director Worley Seconded: Director Grieve

**Stakeholder (Electoral Area Directors) and  
Cities of Trail and Rossland (Fringe Areas) Unweighted**

That RDKB Bylaw No. 1540 be read a first and second time.

Carried.

**156-15** Moved: Director Worley Seconded: Director Grieve

**Stakeholder (Electoral Area Directors) and  
Cities of Trail and Rossland (Fringe Areas) Unweighted**

That staff be instructed to schedule a Public Hearing for Bylaw No. 1540 and appoint Director Worley to attend (Director Grieve as Alternate).

Carried.

**RDKB Bylaw No. 1559-Amending Mt. Baldy  
Official Community Plan Bylaw No. 1335  
Public Hearing Minutes and Third Reading and Adoption**

**157-15** Moved: Director Grieve Seconded: Director Worley

**Corporate Vote Unweighted**

That the minutes of the Public Hearing for RDKB Mt. Baldy Official Community Plan Amendment Bylaw No. 1559 be received.

Carried.

**158-15** Moved: Director Grieve Seconded: Director Worley

**Stakeholder (Electoral Area Directors Only) Unweighted**

That RDKB Mt. Baldy Official Community Plan Amendment Bylaw No. 1559 be read a third time.

Carried.

**159-15** Moved: Director Gee Seconded: Director Worley

**Stakeholder (Electoral Area Directors Only) Unweighted**

That RDKB Bylaw No. 1559 be reconsidered and adopted.

Carried.

**RDKB Bylaw No. 1570-Amending Area 'C'/  
Christina Lake Zoning Bylaw No. 1300  
Public Hearing Minutes-March 23, 2015 and Bylaw No. 1570 Third Reading  
Stakeholder (Electoral Area Directors Only) Unweighted**

**160-15** Moved: Director Gee Seconded: Director Grieve

**Corporate Vote Unweighted**

That the minutes of the Public Hearing for RDKB Electoral Area 'C'/Christina Lake Bylaw No. 1570 be received.

Carried.



**161-15** Moved: Director Grieve Seconded: Director Worley

**Stakeholder Vote (Electoral Area Directors Only) Unweighted**

That RDKB Bylaw No. 1570 be read a third time.

Carried.

**RDKB Bylaw No. 1574, 2015-2019 Financial Plan  
First, Second and Third Readings and Adoption**

**162-15** Moved: Director Rotvold Seconded: Director Grieve

**Corporate Vote Weighted**

That the RDKB 2015-2019 Five Year Financial Plan be amended by removing the allocation of \$5,000 Grant to Phoenix Mountain line item from the Recreation Commission Greenwood, Midway, Area E Service Financial Plan.

Defeated

(Directors Grieve, Worley, Russell, Gee, Smith, Moore, Pahl, Martin, Danchuk, Cecchini and Chair McGregor opposed)

**163-15** Moved: Director Danchuk Seconded: Director Cecchini

**Corporate Vote Weighted**

That Regional District of Kootenay Boundary Bylaw No. 1574 be given first, second and third readings.

Carried.

**164-15** Moved: Director Danchuk Seconded: Director Martin

**Corporate Vote - Weighted**

That the Regional District of Kootenay Boundary Bylaw No. 1574 be now reconsidered and finally adopted.

Carried.

**Late (Emergent) Items****Location of the APRIL 2015 Board Meeting**

**165-15**      Moved: Director Rotvold                      Seconded: Director Gee

That the April 30, 2015 meeting of the RDKB Board of Directors be held in the RDKB Grand Forks office commencing at 6:00 p.m.

Carried.

**Discussion of items for future meetings**

1. Org/governance review August 2015 in time for 2016 budget deliberations.
2. Presentation from Big White Chamber of Commerce regarding resort municipality
3. Strategic priority-funding of gas tax and the January 2016 intake of proposals regarding a Boundary-scale Trails development for 2016
4. What to do with the proceeds of the sale of the airport
5. Scheduling/timing of Committee meetings Chair McGregor advised that the agenda for the April 30th Board meeting will include a Committee of the Whole conversation regarding the scheduling of Committee meetings (e.g. including several committee meetings in one day - perhaps a few days a month)

**Question Period for Public and Media**

A question period was not required.

**Open Board Discussion (Quarterly)**

Chair McGregor opened the discussion noting that this is the Board's opportunity to provide feedback respecting how the Board is moving forward with projects, issues, initiatives etc. in general.

The following matters were discussed:

1. Strategic Planning session in October and Board members scheduling the date in their calendars,

2. Continue with holding Board and Committee meetings between both the Trail and Grand Forks offices and importance and acceptance of having to travel for RDKB business,
3. Future review and discussions regarding a communications position to manage website, calendar and possible Face Book account - if add a new position Board to discuss finding cost savings elsewhere to offset position or alternative of restructuring current position to accommodate communications work,
4. Streamlining agenda with removing the motions to receive all items after the agenda has already been adopted as presented or as amended - PEP Committee to review,
5. Look at ways to reduce amount of paper used for agendas with continuing to provide as much information and background as possible- Discussion regarding some of the Committees becoming Committees of the Whole where all Directors would be provided same information that would not have to be duplicated on the Board agenda and ways to provide the public with the links to background reports etc.,
6. There was agreement that posting Committee and Board agendas with all reports and staff information on the website is valuable for the public and elected officials and should continue,
7. Director Pahl thanked the Board members for their patience as he continues on the elected official learning curve, and
8. Director Worley thanked Chair McGregor and staff for being proactive and moving forward with Board matters.

### **Closed (Incamera) Session**

A closed meeting was not required.

### **Adjournment**

There being no further business, it was;

**166-15** Moved: Director Pahl

That the meeting be adjourned (time: 7:45 p.m.).

TL

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RDKB Board of Directors  
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**RDKB Board of Directors  
Memorandum of Action Items**

**Action Items Arising from Board Direction (Task List)**

**Updated on April 15, 2015**

**PENDING TASKS**

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
231-10	May 26/10	Sidley Mtn. Fire Protection	Staff met with Okanagan Similkameen Regional District in June re. Satellite Service in Area 'E' (Sidley Mountain/Anarchist)	Ongoing
<b>***Note: More work re. communications, management, administration &amp; costs for satellite fire service is required</b>				
232-10	May 26/10	Christian Valley Mosquito Control Service	Staff working with proponents	Ongoing
<b>***Note: Staff continue to wait for proponents as to whether they wish to move forward</b>				
102-14	March 20/14	Mosquito Control	Include use of bat houses in proposed Feasibility Study	IP
5-14	Jan 30/14	Carbon Emissions Reduction	Continue current partnership agreement subject to approved partnership funding contributions	Ongoing
N/A	May 1/14	Sale of Airport	Directors take time to consider future use of proceeds from sale of Trail Airport.	IP

**TASKS FROM August 28, 2014 BOARD MEETING**

Resolution #	Item/Issue	Actions Required/Taken	Status
N/A	Big White Community	Staff will meet with Stakeholders after November election to discuss Big White's Advisory Stakeholders Committee and possible financial support.	Ongoing

**TASKS FROM November 27, 2014 BOARD MEETING**

Resolution #	Item/Issue	Actions Required/Taken	Status
347-14	ESC – Notice of Intent	Staff will advertise and post a Notice of Intent for the expenditure of up to \$25,000 in 2015 for the completion of a Feasibility Study – Phase 1 to support a program of restoration and afforestation in the RDKB.	

**TASKS FROM January 29, 2015 BOARD MEETING**

Resolution #	Item/Issue	Actions Required/Taken	Status
n/a	Addition of Agenda Item	The addition of an in-camera agenda item regarding the discussion of ideas and issues and what can be improved upon will be undertaken as a pilot project.	C
<b>Note: This will be done quarterly – first one in March/2015</b>			
n/a	Ground Water Monitoring	Staff will investigate and report back to Board regarding leaching and any consequences should this occur.	

n/a	Bat-Houses	Staff will draft a report regarding a bat-house program and report back to Board.	IP
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#### TASKS FROM February 26, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
72-15	Finance Committee Recs	Staff will respond to Audit Planning Letter.	C
73/74-15	Environmental Services Recs	1. Staff will implement Green Bin/garbage/recycling collection service for residents in Area 'C' in Spring 2015. 2. Staff will communicate to Cnd Food Inspection Agency that RDKB disposal facilities can't receive International Waste pursuant to CFIA protocols.	C
n/a	Financial Plan Amendment	During 2016, staff will compile a list of various Financial Plan amendments that are made to the 2015 Five Year Financial Plan during the year. The list and summary of total value of all amendments will be provided to the Finance Committee and Board.	

#### TASKS FROM March 31, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
122-15	Memorandum of Resolutions	1.The organization/governance review will be brought back to the Board no later than August 2015 so that the matter can be included in the 2016 budget deliberations. 2.Staff will prepare a report that provides the Board with preliminary information that will be required to review the matter and make an informed decision.	Ongoing Ongoing
124-15	Toll Free Phone Number	1.Staff will extend the Toll Free Telephone Service to the US and other Canadian provinces and investigate if a teleconference on-demand system can include a toll free number.	IP
137-15	BCSPCA – New Facility	1.Staff will review the BCSPCA proposal and draft a report for the April 30/15 Board meeting that will provide background/historical information regarding the sheltering and animal control services that BCSPCA has provided the RDKB via contract and lease. 2.The report will include staff's opinions as well as options to the BCSPCA's proposal and level of commitment that is being requested. 3.The BCSPCA will be invited to attend the April Board meeting to make a presentation on this matter.	C
145-15	2014 CARIP Report and Contribution to Climate Action Reserve Fund	1. Staff will provide a report identifying opportunities for further carbon reductions taking into consideration planned retrofits, renewals and staff resources. 2. The required carbon offset as calculated in the 2014 CARIP Report will be allocated to the Climate Action Reserve Fund.	C

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**Staff & Board Follow-Up – In Addition to Board Resolutions****Date                      Item/Issue for future meetings**

Oct 2/14 - Discussion of scheduling and times of Board meetings when they are held in other communities.

Nov 27/14 - Discussion regarding the Public Learning Garden Currently in progress in Electoral Area 'D'/Rural Grand Forks and City of Grand Forks areas and a possible partnership.

Nov 27/14 - Information and direction regarding the use of video conferencing equipment in the RDKB Trail and Grand Forks offices.

Nov 27/14 - Broadband – will be included in discussion during the RDKB's strategic planning sessions.

Jan 29/15 - Dates and arrangements for Board meetings that will be held in the future at Big White Ski Resort and in one other RDKB East End community/location.

Jan 29/15 – Strategic Planning – sometime in Fall 2015.

Feb 26/15 – Board will discuss increasing the amount of sponsorship given to communities that host AKBLG conventions.

Mar 31/15 – Board will discuss the future use of proceeds from the sale of the airport.

Mar 31/15 – Presentation from Big White Chamber of Commerce regarding resort municipality.

Mar 31/15 – Strategic priority-funding of gas tax and the January 2016 intake of proposals regarding a Boundary-scale Trails development for 2016.

Mar 31/15 – Scheduling/timing of Committee meetings. Chair McGregor advised that the agenda for the April 30<sup>th</sup> Board meeting will include a Committee of the Whole conversation regarding the scheduling of Committee meetings.

**STAFF REPORT**

<b>Date:</b>	<b>April 30, 2015</b>	<b>File:</b>	<b>East End Animal Control</b>
<b>To:</b>	<b>Chair McGregor and Board of Directors</b>		
<b>From:</b>	<b>Mark Andison, General Manager of Operations / Deputy CAO</b>		
<b>RE:</b>	<b>BC SPCA REQUEST FOR PARTNERSHIP IN NEW FACILITY</b>		

**Issue Introduction**

The purpose of this report is to provide the Board of Directors with background information regarding a recent request from the BC SPCA for the Regional District of Kootenay Boundary to enter into a partnership arrangement to develop a new animal management/welfare facility within the region (attached). This report is presented as an introductory discussion paper which will include some options available to the Board as it moves forward on this issue.

**History/Background Factors**Service Mandates

The Regional District of Kootenay Boundary and the BC SPCA have a longstanding relationship delivering two separate but complimentary service mandates within the region.

The BC SPCA's primary mandate is the protection of animal welfare, striving to ensure that the SPCA's "five freedoms" are protected:

- Freedom from hunger and thirst;
- Freedom from pain, injury and disease;
- Freedom from distress;
- Freedom from discomfort; and
- Freedom to express behaviors that promote well-being.

In the pursuit of this mandate, the BC SPCA delivers a number of animal welfare related programs, including: cruelty investigations; emergency rescue and treatment; lost pet management; protection for farm animals; wildlife rehabilitation; humane education; pet overpopulation reduction (pre-adoption spay and neutering programs, spay/neuter financial assistance, spay/neuter operations in SPCA clinics, etc.); animal welfare research; advocacy; and veterinary services.

Local governments, including the Regional District of Kootenay Boundary, have an animal control mandate that is distinct from, but closely related to, that of the BC SPCA. The RDKB's statutory authority is derived from Sections 703 and 707 of the *Local*

**Staff Report: BC SPCA Request for Partnership in New Facility**  
**April 30, 2015**  
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*Government Act* which give the Board the authority, by bylaw, to: regulate the keeping of dogs and other animals; regulate the licensing of dogs; seize, impound and detain dogs and other animals; establish and operate a pound; and impose fees and penalties. The focus of local government animal control bylaws is generally:

- protection of public safety (from vicious and diseased dogs);
- protection of the public from dog nuisances (feces, barking, etc.); and
- promotion of responsible dog/animal ownership (keeping dogs/animals secured, etc.).

#### RDKB Animal Control Contracts with the SPCA

The RDKB has a long relationship with the BC SPCA related to the delivery of the two organizations' respective mandates. The RDKB operates two animal control services. The Boundary Animal Control Service includes as its participants; the City of Grand Forks, the City of Greenwood, Electoral Area 'C', and Electoral Area 'D'. The East End Animal Control Service includes as its participants: the City of Trail, the Village of Fruitvale, the Village of Montrose, Electoral Area 'A', and Electoral Area 'B'.

Until 2009, the RDKB contracted the operation of its Boundary Animal Control Service to the BC SPCA. That year the BC SPCA announced that it would be moving forward with a new strategic plan to better serve animals and pet guardians in the West Kootenay. At that time the SPCA operated three centres in the region – in Grand Forks, Trail, and Nelson. They announced their plan to consolidate resources in the region by planning to build a state-of-the-art centre in the Castlegar area which would provide a higher level of service to animals in need. As part of the new plan, the SPCA announced it would be closing its Grand Forks shelter and would no longer be available to provide contract animal control services to the RDKB in the Boundary. The RDKB ultimately purchased the Grand Forks shelter property from the City of Grand Forks for \$247,000, facilitating the continued operation of its animal control service under the management of a new contractor. The Grand Forks shelter is a very basic structure with limited capacity.



*(Grand Forks Animal Pound Building)*



A number of improvements to the building have been required over the past year in response to a Worksafe BC order received by the current contractor. Over the past eight months the Boundary Animal Control Service has funded repairs to the building to: remove mould from within the walls and ceiling, repair leaks in the roof, replace flooring saturated with cat urine, and eradicate a rodent infestation.

To continue its animal welfare services to the Boundary region after its departure from Grand Forks in 2009, the BC SPCA pursued a new service delivery model, including:

- Transfer of homeless animals from the Boundary to other SPCA centres for adoption – working with local veterinarians who would treat injured, neglected and abused animals, spay and neuter the animals, and provide temporary boarding prior to a weekly pick-up by an SPCA transfer van. The BC SPCA assume the costs for the care, housing and transportation of animals;
- Continued response to all complaints of animal cruelty in the Boundary;
- Work in partnership with local humane societies on animal welfare issues

The RDKB's East End Animal Control Service continues to contract with the BC SPCA for the delivery of animal control services to the participating local governments. The term of the current contract is from January 1, 2013 to December 31, 2015. The scope of work outlined in the contract includes:

- The provision of specified personnel, equipment, and vehicles to undertake animal control;
- 27 hours per week of random patrolling of the control area;
- Carrying out euthanasia on animals as required;
- Instituting a public awareness program of animal control bylaws;
- Assistance during legal actions;
- Collection of dog license fees;
- Adoption of unclaimed, impounded animals; and
- Vaccination and de-worming of impounded animals.

The local government partners participating in the Boundary Animal Control Service have a single regulatory bylaw that covers all the participating jurisdictions. In contrast, the participating local governments in the East End Animal Control Service each have their own unique animal control bylaws for the BC SPCA to manage. The main bylaw provisions managed by the BC SPCA in the East End are regulations relating to: dogs at large, vicious dogs, defecation issues, barking/noise, limits on the number of dogs and cats, cat licensing and nuisance in Montrose, all animals at large in Trail, and animal welfare standards in Fruitvale.

#### The Current BC SPCA Facility in Trail

The Trail shelter is located on land owned by the RDKB. Until 2006, the RDKB leased the site to the BC SPCA over a series of two-year leases. Since 2006, the BC SPCA has been leasing the site on a month-to-month basis. Because the shelter is located on lands shared by the Columbia Pollution Control Centre, the RDKB was reluctant to enter

into further lease arrangements that might limit opportunities for expansion of the Columbia Pollution Control Centre as the on-going liquid waste management plan moves closer to the selection of a preferred liquid waste management solution for the region.

The current BC SPCA building in Trail is 33 years old. The BC SPCA has stated that the building does not meet the standards dictated in the Canadian Standards of Care in Animal Shelters (a Canadian Federation of Humane Societies standard). It is concerned for the welfare of animals housed in the facility, and for the health and welfare of the staff and volunteers that work in the facility. They have commented that due to the state of disrepair and the concrete framework for the building, the facility cannot be renovated to come into compliance and should no longer be used to house animals.



*(Trail BC SPCA Building)*

#### Previous Request for Joint Venture

In January 2014, the BC SPCA approached the RDKB with a proposal to enter into a joint venture for the development of a new "West Kootenay Community Animal Centre" to be located on a property the society had recently purchased on Old Waneta Road in Trail. In a letter to the RDKB Chair, Craig Daniell, CEO of the BC SPCA indicated that the Trail facility had been given priority for replacement in the society's Facilities Development and Services Plan. It was noted that implementation of the plan was "...subject to support from local government, particularly in those communities where the BC SPCA provides animal control services on behalf of local government."

At that time the BC SPCA informed the RDKB that:

- It purchased the Old Waneta Road property for \$314,000;
- A 3,000 square foot animal centre is required to replace the current facility;
- The cost of construction would be \$1.35 million;
- The total cost of the project would be \$1,664,000;
- 50% of the animals entering the Trail facility do so under the terms of the animal control contract;

- The BC SPCA was committed to contributing a half share of the construction costs of the new facility (\$832,000); and
- That it was seeking \$832,000 from the RDKB to cover the other half share, associated with providing for the animal control function.

Under the terms of the 2014 proposal, the RDKB and the BC SPCA would co-own the proposed facility and lands.

In response to the 2014 joint venture proposal, staff informed the BC SPCA that, after consulting with elected participants in the East End Animal Control Service, there was no appetite at that time for the project (attached letter).

### **Proposal**

The BC SPCA recently announced, in correspondence reviewed by the Board at its March 31<sup>st</sup> meeting, that the organization has made the decision to cease operations at the Trail facility no later than June 30<sup>th</sup>, 2016. The correspondence lays out a new proposal for a replacement facility based upon the availability of new Provincial capital funding. The BC government has made \$5 million available to support the society's \$50 million Facilities Development and Servicing Plan. A similar letter was received by the RDCK with the same proposal.

As the attached letter indicates, the BC SPCA has presented two options that are being considered for a new facility to be located in either Trail or Castlegar. The first option would provide a facility designed to meet the BC SPCA's animal welfare mandate requirements (adoption centre, kennel for abandoned/abused animals, education area, and veterinary area), with no provision for animal control kenneling. The second option would include the above-noted elements plus a kenneling facility to fulfill the animal control impoundment requirements of either or both regional districts.

The recent BC SPCA correspondence also indicates that, while one of the options would include animal control impoundment facilities, the society no longer has an interest in providing bylaw enforcement services in the region.

With the Provincial funding assistance, the BC SPCA has indicated it would require a capital funding commitment of \$550,000 (down from \$832,000 in 2014) from one or both regional governments to proceed with "Option 2". In addition to that capital funding contribution, the BC SPCA would require a contract for providing kenneling services for the RDKB's East End Animal Control Service on a cost recovery basis to pursue this option further.

### **Implications**

There are a couple of broad options available to the Board in considering the most recent BC SPCA proposal- and several courses of action that may be taken under each option.

### Option 1 – Decline the BC SPCA Proposal

While the BC SPCA provides an animal welfare service in the region that is valued by local governments and residents alike and which is closely related to the RDKB's animal control services in the area, it's mandate is distinct from and ancillary to the core animal control service that the RDKB is mandated to provide.

The BC SPCA has indicated that it does not have an interest in providing bylaw enforcement services in the region any longer. So, regardless of whether the RDKB chooses to contribute funds to the establishment of a new facility, the East End Animal Control Service will need to utilize the services of a new contractor for the delivery of its animal control service. In the Boundary, the animal control service is delivered under contract by the BC Commissionaires utilizing an RDKB owned shelter. That organization has been able to provide the Regional District with effective animal control service over the past two years.

If the RDKB declines the current BC SPCA proposal, it will be necessary to have an alternate facility available for the impoundment needs of the East End Animal Control Service. Some options to consider are:

1. For the short term, and as a transitional step, the RDKB may consider utilization of the current facility for impoundment until another facility can be established elsewhere. As this building is owned by the BC SPCA, on leased RDKB land, this option would be contingent upon some form of agreement with the BC SPCA. Under the terms of the lease any fixtures or chattels remaining on the land 60 days after termination of the lease would become the property of the RDKB. A BC SPCA obligation under the terms of the lease is, upon termination, to remove all fixtures and chattels that the BC SPCA has placed on or fixed to the land. The land is currently being leased on a month-to-month basis.;
2. In the short to medium term, the RDKB may consider transporting impounded animals from the east end service area to the RDKB's Grand Forks impoundment kennel. This option would entail additional transportation costs and management costs to the service, but they would be minor compared to the capital costs proposed by the BC SPCA - and they would be transitional costs until a permanent facility can be established in the east end;
3. In the medium to long term, as an alternative to contributing to a shared facility with the BC SPCA, the RDKB East End Animal Control Service would need to construct a new facility somewhere within the service area or renovate an existing building to accommodate an impoundment kennel. A basic, stand-alone impoundment facility, similar to that which the RDKB operates in Grand Forks, may be built at less cost than the proposed RDKB contribution to the larger BC SPCA facility (assuming the RDKB is the sole contributor of the matching funds proposed by the BC SPCA).

Based on the BC SPCA correspondence reviewed by the Board at its March meeting, the BC SPCA is committed to a physical presence in the region. If the RDKB chooses to decline the partnership proposal, presumably the BC SPCA would then pursue the Option 1 facility model outlined in its correspondence (construction of an adoption and education centre plus limited service veterinary hospital). If this is the case, the region would see an improved BC SPCA animal welfare facility built in the area, with the RDKB animal control services and impoundment kennels being operated separately elsewhere.

#### Option 2 – Pursue a Facility Partnership Arrangement with the BC SPCA

There are several unknown variables to be worked out before the RDKB should commit to a partnership arrangement with the BC SPCA. First, the BC SPCA proposal seeks a capital contribution from one of or both the RDKB and the RDCK. Initial discussions with RDCK staff indicate, at this point in time, that the RDCK Board has little interest in pursuing the BC SPCA's proposal. If this is the case, and the BC SPCA is firm in its position that a \$550,000 contribution is required from the region, the entire regional contribution would have to be supplied by the RDKB – unless another regional funding partner can be identified (eg. CBT).

Another question that would need to be addressed by the RDKB Board internally is whether this should be considered a regional contribution or a sub-regional contribution. There is case to be made for this being considered a regional contribution, in that the proposed facility would be the only BC SPCA facility in the region providing animal welfare services. On the other hand, if the facility is constructed with animal control kenneling facilities included, there would be an additional benefit to the East End Animal Control Service, in that the service would not have to construct or otherwise provide its own impoundment kennels.

If the Board wishes to pursue a partnership with the BC SPCA, and if it is considered to be a project of regional benefit, there may be an option to access the monies generated from the sale of the airport lands to the City of Trail to cover the costs of the RDKB's contribution. The 2014 BC SPCA proposal suggested a co-ownership model, with the BC SPCA and the RDKB as tenants-in-common in a jointly owned venture. The revenues from the sale of the airport lands may be used for this type of regional capital project.

If the Board wishes to further consider partnership on this project with the BC SPCA, additional sources of regional funding may also be investigated. The RDKB may wish to approach the RDCK to re-consider partnership in the project. Also, the CBT could be approached to consider funding the BC SPCA project if it can be established that the project fits within CBT's funding program criteria.

Finally, if the Board is interested in pursuing a partnership, there may be some room for negotiation with the BC SPCA around the level of contribution requested.

### **Advancement of Strategic Planning Goals**

One of the strategic priorities identified in the Board's current Strategic Plan is to "continue to focus on partnerships that advance the interests of the Region." A case can be made that by pursuing "Option 2", partnering with the BC SPCA, the RDKB will help to retain a BC SPCA presence in the region and promote animal welfare needs being managed throughout the region. However, such partnerships should be considered in light of the Board's other strategic priorities relating to the provision of cost effective and cost efficient services, including, "*we will distinguish between those services that are "core" and discretionary.*" The RDKB could construct a basic impoundment facility to serve the needs of the East End Animal Control Service for less cost than the total capital contribution currently being proposed by the BC SPCA – though that cost would be levied only upon the East End Animal Control Service participants, not region-wide.

### **Background Information Provided**

- March 16, 2015 Correspondence from Craig Daniell, CEO, BC SPCA
- June 26, 2014 RDKB Response to BC SPCA 2014 Proposal
- January 28, 2014 Correspondence from Craig Daniell, CEO, BC SPCA

### **Summary**

Craig Daniell, CEO of the BC SPCA will be making a presentation on this issue to the Board at its April 30<sup>th</sup> meeting. Staff anticipates that further information will become available to the Board from this presentation and subsequent dialogue with Mr. Daniell. As noted above, the purpose of this report is to provide the Board with background information regarding the BC SPCA proposal. The report is intended as an introductory discussion paper and includes a couple of broad options available to the Board as it moves forward on this issue.

If the Board decides that investment in a new BC SPCA facility is not warranted, is too costly, and/or is beyond the scope of its animal control mandate, it may provide direction to pursue "Option 1" above, the establishment of an impoundment kennel that is independent of the BC SPCA facility and operations. It is the view of staff that pursuit of this option would be considerably less costly than the \$550,000 contribution proposed by the BC SPCA. The costs of a new, independent impoundment kennel would be levied on the participants in the East End Animal Control Service. If, on the other hand, the Board feels that there is a significant regional benefit to be gained by ensuring that a BC SPCA presence is maintained in the region and that a new BC SPCA facility is constructed in Trail, the Board may wish to consider utilizing the revenues generated from the sale of the Trail airport lands for this project as a regionally significant capital project.

Clearly, the BC SPCA provides a valuable animal welfare service to the region that residents will not want to lose. But, the BC SPCA's most recent proposal implies that the organization plans to build a new facility regardless of the RDKB's participation. It is

simply a matter of determining whether or not the facility includes impoundment kennels for RDKB use.

As staff feels that further information on this issue is likely to become available during discussions with Mr. Daniell at the Board's April 30<sup>th</sup> meeting, this report is being presented for the Board's receipt, and perhaps further Board direction subject to the outcome of its discussions with Mr. Daniell.

### **Alternatives**

1. Receive the staff report, discuss contents, and provide direction to staff.
2. Receive the staff report.

### **Recommendation(s)**

1. That the staff report entitled "BC SPCA Request for Partnership in New Facility" from Mark Andison, General Manager of Operations / Deputy CAO be received;
2. Discussion and direction ...

Respectfully submitted:



Concurrence:  
(C.A.O.)

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*South Okanagan – Similkameen National Park Network*

*Press Release Documents*

*Wednesday April 8<sup>th</sup>, 2015*

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	APR 15 2015
DOC #	.....
REF. TO:	MP
CC:	BOD

*This package contains:*

- 1. Press Release*
- 2. McAllister Opinion Poll 2015 – Executive Summary*
- 3. List of supporting organizations, municipalities, etc.*
- 4. Economic Impact of a National Park – Summary*
- 5. BC Chamber of Commerce – Support resolution*
- 6. Vancouver Sun, May 2014, Op-Ed.*





## **SOUTH OKANAGAN – SIMILKAMEEN NATIONAL PARK NETWORK**

A broad based network of like-minded individuals and organizations of local and national scope, supporting a SOS National Park helping to conserve our national treasure of indigenous plants and animals while enriching people's lives

[sosnationalpark.wordpress.com](http://sosnationalpark.wordpress.com)

S33A C2 RR1, Kaleden, BC, V0H 1K0  
(250) 497-6869

April 8<sup>th</sup>, 2015

For immediate release:

### **Local support for national park in South Okanagan-Similkameen grows to over 3:1 in favour:**

#### **New public opinion poll reveals strong and growing support across the region**

Osoyoos, BC. An independent poll showing wide-spread and growing local support for the proposed South Okanagan-Similkameen national park was released this morning by the South Okanagan-Similkameen National Park Network. During the 5-year period since an identical telephone survey was last conducted, the poll found local support for the park increased significantly from 2:1 in favour to over 3:1, and opposition to the national park had reduced markedly to just 21% opposed.

"It is extremely gratifying to see that there is a strong majority of support for the park and that it is continuing to grow," said Doreen Olson, coordinator of the National Park Network. "We live in an environmental hotspot, a hidden treasure that is different from anywhere else in Canada. People here know that it is a special place and understand a national park is the best way to protect our amazing landscape and critically endangered wildlife."

The poll, conducted during the week of March 9 – 13, found support was strong regardless of which political party people normally supported, and that 79% of ranching and farming households and 67% of households that participated in riding ATVs and snowmobiles also supported the national park proposal.

Additionally, almost nine out of ten residents (89%) polled felt the protection of endangered species was an important priority for the region, and nearly eight of ten residents (79%) said that regional MLAs should follow the lead of local Chambers of Commerce, tourism associations, regional governments and First Nations who all support the national park process.

"This area has desert, endangered grasslands, badgers and bobolinks and one third of BC's endangered species," said Sue McKortoff, mayor of Osoyoos and director on the Okanagan Basin Water Board. "This national park would protect more species at risk, more endangered habitat types, and encompass a greater diversity of ecosystems than any national park in Canada. Only a national park has the money, mandate, and expertise to protect and restore our endangered species and help protect our watershed."

1/2

In 2002, the BC and federal government formed a working group to see if a national park should be established in the South Okanagan - Similkameen region. In 2010, a feasibility study report was completed that found a national park was feasible and recommended that the Province of B.C. and Government of Canada begin negotiations immediately. Despite the favourable conclusions of the report, in 2011 the BC government walked away from the process, citing the need to see more support for the national park proposal.

"On behalf of the wine industry, I am really heartened to know that there is a strong majority of supporters for the national park across the region," reported Kenn Oldfield of Tinhorn Creek Vineyards. "The national park is very important for our businesses and the economy of the region. It will bring international travellers to our wineries and build our wine region's brand internationally."

An economic study commissioned by the federal government found a national park in the South Okanagan Similkameen would produce 770 new jobs, \$57 million in increased visitor spending in region, and \$4.4 million in new provincial tax revenue.

"I believe we need the B.C. government to come back to the table and move ahead with establishing a national park that will protect this rare landscape and bring new jobs and more visitors," said Oliver business woman Petra Veintimilla. "A national park will contribute to a stronger economy in this region of the Province, and I look forward to the creation of a park that works for everyone."

The poll, conducted by McAllister Opinion Research, consisted of 501 telephone interviews. The area surveyed included the provincial ridings of Boundary-Similkameen and Penticton, as well as the Regional District of the South Okanagan-Similkameen. A poll of this size yields a margin of error of +/- 4.4% nineteen times out of twenty.

-30-

For more information please contact:

Doreen Olson, Coordinator, National Park Network: 250-497-6869, 250-490-6663 (cell); [threegates@telus.net](mailto:threegates@telus.net)

Sue McKortoff, Mayor, Osoyoos, Director, Okanagan Basin Water Board: 250-495-7349; [sMcKortoff@osoyoos.ca](mailto:sMcKortoff@osoyoos.ca)

Glenn Mandziuk, CEO, TOTA: 250-860-5999; [ceo@totabc.com](mailto:ceo@totabc.com)

Kenn Oldfield, Proprietor, Tinhorn Creek Vineyards: 250-498-3743; [kenn@tinhorn.com](mailto:kenn@tinhorn.com)

SOSNPN Website: <https://sosnationalpark.wordpress.com/>



## Public Opinion Study: Support for a National Park in the South Okanagan-Similkameen 2015

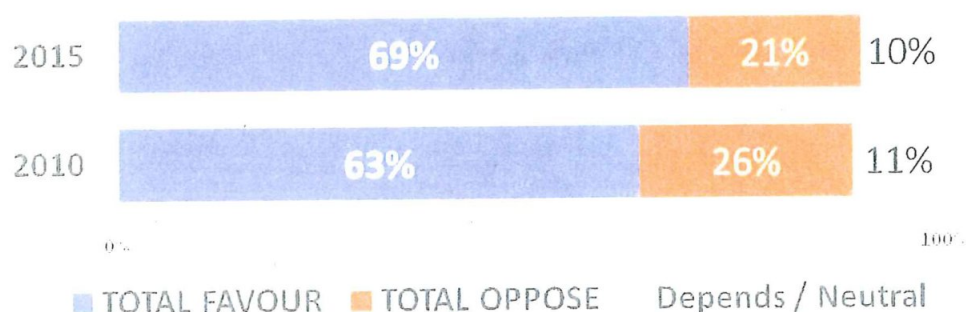
### Executive Summary

During the week of March 9 – 13th, 2015, McAllister Opinion Research<sup>1</sup> conducted a random digit dial public opinion poll, consisting of 501 telephone interviews in the South Okanagan Similkameen region. The area surveyed includes the provincial ridings of Boundary-Similkameen and Penticton, as well as the Regional District of the South Okanagan-Similkameen (RDOS). A random sample of 501 telephone interviews within the population surveyed would yield a margin of error of  $\pm 4.4\%$  nineteen times out of twenty, or  $\pm 3.7\%$  nine times out of ten.

### Results:

- **Majority support for a national park in South Okanagan-Similkameen has increased significantly over the past five years.** As of March 2015, residents of the RDOS are now *3:1 in support of a National Park* in the South Okanagan Similkameen (69% favour / 21% oppose), up from just over 2:1 in 2010 (63% in support / 26% opposed) in 2010.

### FAVOUR or OPPOSE protecting a portion of the South Okanagan-Similkameen in a National Park?



- **Two-of-three of MLA Linda Larson's constituents support the Park.** Today, in the provincial riding of Boundary-Similkameen, two of three (65%) residents support the national park, while just over a quarter (27%) oppose it. About one in ten (9%) are neutral.

<sup>1</sup> McAllister Opinion Research is an accredited member of ESOMAR, the international professional organization for opinion research.



*Research Brief: Support for a National Park in the South Okanagan-Similkameen 2015*

- **Three-of-four of MLA Dan Ashton's constituents support the Park.** Today, in the provincial riding of Penticton, three out of four (76%) residents support the national park, while just 14 per cent oppose it. One in ten (10%) are neutral.
- **Strong majority support for the national park across all provincial political parties:**

Party Preference	Favour Park	Oppose Park
BC Liberals	71%	25%
BC Conservatives	69%	19%
BC NDP	71%	18%
BC Green Party	84%	14%

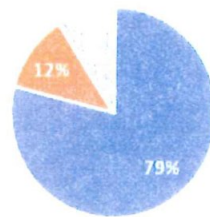
- **Majority of hunters and other recreationalists support for park.** Various activity groups were asked about their position on the park. All activity groups supported the national park by very large margins. Perhaps surprisingly, support from ranching and farming families was the highest (6:1). Equally surprising was the strong support of local hunting families (4:1), and also the off-road vehicle operators at 3:1 in favour of the national park.

HOUSEHOLD ACTIVITIES	Attitude toward National Park		
	Favour %	Oppose %	Neutral
Running a farm or ranch as a business	79%	12%	9%
The tourism business	68%	22%	10%
Hunting	70%	17%	13%
Fishing	72%	19%	9%
Riding ATVs or snowmobiling	67%	24%	9%
Camping	74%	17%	9%
Walking, hiking, cycling or horseback riding	74%	17%	9%
Nature appreciation, including bird watching	76%	16%	8%

*Research Brief: Support for a National Park in the South Okanagan-Similkameen 2015*

- **Local MLA stance seen as inconsistent with position of local leaders.** Nearly eight out of ten (79%) residents say that local MLAs should be following the lead of local business and local governments who are supportive of the national park process.

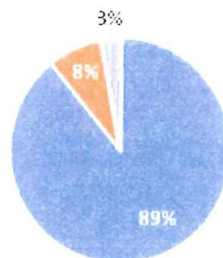
"Our MLAs should listen to local regional governments, tourism associations, chambers of commerce, and First Nations - ALL of WHOM are supportive of the national park process".



■ TOTAL AGREE ■ TOTAL DISAGREE ■ DK/ NA

- **Endangered species are viewed as a priority responsibility.** Nine out of ten (89%) local residents across the region agree that the protection of endangered species is an important priority.

"It is important to protect plant and wildlife species in the South Okanagan-Similkameen an area which includes the highest concentration of endangered species in the country".



■ TOTAL AGREE ■ TOTAL DISAGREE ■ DK/ NA

*Research Brief: Support for a National Park in the South Okanagan-Similkameen 2015*

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## **Contacts:**

For further information on the poll, contact:

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This report was commissioned by:

South Okanagan-Similkameen National Park Network  
S33A C2 RR1, Kaleden, BC, V0H 1K0  
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e-mail: [threegates@telus.net](mailto:threegates@telus.net)

Digital copies of complete 8-page McAllister survey and the 4-page Executive Summary are available online from: [www.sosnationalpark.wordpress.com](http://www.sosnationalpark.wordpress.com)

**Formal Public Support for SOS National Park**  
**– since January 2011**  
 March 30, 2015

Since the Province withdrew from the national park establishment process stating they needed to see more evidence of public support, the following duly elected boards of directors have approved formal resolutions supporting national park establishment or asking the Province to re-engage in formal federal-provincial talks:

**Government of BC: Standing Committee on Finance and Government Services**

**Regional Government support (formally approved resolutions):**

- **Union of BC Municipalities (UBCM)** represents and serves all local governments in B.C.
- **Okanagan Basin Water Board** represents the three Okanagan regional districts governments, Okanagan Nation Alliance, the Water Supply Association of BC, & the Okanagan Water Stewardship Council.
- **Regional District of the Okanagan Similkameen** represents Penticton, Summerland, Osoyoos, Oliver, Princeton, Keremeos, Kaleden/Okanagan Falls, Naramata, Okanagan Lake West/West Bench, Keremeos, Hedley, Cawston and rural areas.
- **Regional District of Kootenay Boundary** represents Fruitvale, Grand Forks, Greenwood, Midway, Montrose, Rossland, Trail, Warfield and 5 rural areas.
- **Regional District of the Central Okanagan** represents Kelowna, West Kelowna, Peachland and Lake Country, and two unincorporated electoral areas.
- **Regional District of the North Okanagan** represents Armstrong, Coldstream, Enderby, Lumby, Spallumcheen, Vernon and six electoral areas

**First Nations formal support:** Okanagan Nation Alliance's national park feasibility study received unanimous approval from all leadership and communities. Have requested gov't to gov't discussions re the park.

**Chambers of Commerce & other business (formally approved resolutions):**

- **BC Chamber of Commerce** represents 200 Chambers in BC (resolution from Kelowna Chamber supported by Penticton, Peachland, Summerland and South Okanagan Chambers & West Kelowna Bd of Trade)
- **BC Wine Institute** represents 137 winery members, 21 wine stores, 15 grapegrower partners
- **Kelowna Chamber of Commerce** represents 1,250+ businesses
- **South Okanagan Chamber of Commerce** represents 350+ businesses
- **London Drugs** serves 35 major markets and 45 million customers

**Tourism (formally approved resolutions):**

- **Thompson-Okanagan Tourism Association** represents 90 agencies & 28 First Nation Bands
- **Destination Osoyoos** represents tourism businesses in the Osoyoos region
- **Tourism Penticton** represents tourism businesses in Penticton & Wine Country
- **Tourism Oliver** represents tourism businesses in Oliver

**Municipal Govt Support (formal resolutions):** Osoyoos, Vernon, Midway, Greenwood, Grand Forks

**Environmental Groups (20):**

- BC Nature, BC Spaces for Nature, CPAWS, David Suzuki Foundation, Georgia Strait Alliance, ForestEthics, Greenpeace, Nature BC, Nature Canada, Okanagan Similkameen Parks Society, Osoyoos Desert Society, Sierra Club, South Okanagan Naturalists Club, South Okanagan Rehab Centre for Owls, South Okanagan-Similkameen Nat'l Park Network, Twin Lakes Aquifer Group, West Coast Environmental Law, Wildsight & WWF-Canada.



## Stakeholder support of proposed SOS National Park Reserve: 2003–2015

Government speeches, agreements and studies; surveys, polls, petitions

- **2003: Throne Speech:** Province of BC expresses interest in national park via 2003 Throne Speech
- **2003: Memorandum of Understanding:** BC & Canada sign national park feasibility study agrmt, define financial/job dev benefits, agree businesses in park area must be accommodated
- **2004: Parks Canada Open Houses:** large park concept (including Snowy) presented.
  - 900+ attendees and 200+ surveys: Results showed the proposed park was too big.
- **2006: Parks Canada Open Houses:** Smaller park concept (57% of the initial proposal) is presented:
  - 900+ attendees/250+ surveys: Smaller park concept supported by the public
- **2007: Parks Canada phone survey:** Random phone survey of 770 people:
  - national park supporters outnumber opposition by approximately 2:1
- **2008: SOSNSP Petition:** 20,000+ pro-park names (9,000 local) presented to Parliament & BC Legislature
- **2008: SOSCP's Species at Risk Public Opinion Poll:** Random phone survey of 300 residences:
  - strong support for the land to be protected.
- **2009: Similkameen Valley Planning Society's public opinion poll** (Similkameen/South Ok):
  - 76% do not oppose, 24% of Similkameen citizens opposed, less opposition in S Okanagan
- **2010: 8-year federal-provincial National Park Feasibility Study Report** concludes national park:
  - is feasible and confirms businesses, e.g. ranchers/grazing & HNZ will continue within the park,
  - confirms that all outstanding issues can be resolved, and
  - recommends that federal-provincial national park negotiations begin immediately
- **2010: McAllister Opinion Research Public Opinion Poll:** Random poll of 405 residents in RDOS:
  - 63% support the national park, 26% oppose.
- **2011: 233 scientists** write to Province supporting the protection of the area for scientific reasons
- **2011: TOTA 10-year Regional Plan:** 90 agencies & all FN communities support national park
- **2012: 3-year ONA feasibility study:** Nat'l park is feasible, all FN communities unanimously agree
- **2013: Village of Keremeos tax payer's survey:** Voluntary response survey: split response
- **2013: MP Alex Atamanenko & MLA Dan Ashton:** formally request that the Province re-engage in discussions with the Gov't of Canada and ensure that ranchers & HNZ are given long term security.
- **2015 McAllister Opinion Research Public Opinion Poll:** Random poll of 501 residents found strong majority support and decreased opposition to the national park:
  - 3:1 support in RDOS, 2:1 in Boundary-Similkameen Constituency, 4:1 in Penticton Constituency.
  - Strong majority support from all activities including hunting, ATVing, & farmer/ranchers.
  - 90% believe protection of endangered species is a high priority.
  - 80% believe that MLAs should listen to Chambers of Commerce, regional governments, tourism associations, and First Nations who all support the national park process.



### Economic Impact of Parks Canada

Prepared by - The Outspan Group

April 2011

#### B.C. National Park Highlights

The Outspan Group study was national in scope, but the data is separated by province. In BC there are 7 national parks. The study drew its data from 6 of these parks as follows: 1) Gwaii Haana Reserve and Haida Heritage Site, 2) Kootenay, 3a) Mount Revelstoke and 3b) Glacier (combined), 4) Pacific Rim Reserve, and 5) Yoho. (Appendix 1)

#### 1) Employment:

The employment generated in 2008-09 by six (6) BC National Parks was:

	Total # of Jobs in BC	Average # of Jobs per Park
Parks Canada employees	418 FTE (Appendix 4) <sup>1</sup>	70 FTE
Additional employment from spin-offs	<u>4,214 FTE<sup>2</sup></u>	<u>702 FTE</u>
Total No. of Jobs (FTE)	4,632 FTE (Table 7)	772 FTE

#### 2) Total Spending in six (6) BC National Parks for 2008-09:

	Total In BC	Average per Park
Parks Canada total spending	\$ 50.2 million (Table 2)	\$ 8.4 million
Visitor spending in National Parks	<u>\$345.2 million (Table 3)</u>	<u>\$ 57.5 million<sup>3</sup></u>
Total spending from National Parks	\$395.4 million (Table 6)	\$ 65.9 million

#### 3) Overall Economic Benefit to BC from its National Parks

	Total In BC	Average per Park
Gross Domestic Product	\$335.5 million (Table 7)	\$ 55.6 million
Labour Income	\$213.0 million (Table 7)	\$ 36.0 million
Tax Revenue	\$ 26.2 million (Table 7)	\$ 4.4 million

<sup>1</sup> All Appendix and Table references were drawn from the actual study.

<sup>2</sup> FTE – Full Time Equivalent jobs

<sup>3</sup> International visitors were responsible for 51.5% of the money spent in BC National Parks in 2009.

# RESOLUTION PASSED AT THE BC COMMERCE CHAMBER OF COMMERCE AGM,

MAY 23<sup>RD</sup>, 2014

Submitted by the Kelowna Chamber of Commerce

Supported by the South Okanagan, Summerland, Armstrong, Vernon, Penticton and Peachland Chambers of Commerce and the Greater Westside Board of Trade (West Kelowna)

## MOVING FORWARD ON THE SOLID BUSINESS CASE FOR NATIONAL PARK SOUTH OKANAGAN-SIMILKAMEEN (2014)

### Opening Statement

National parks represent important economic drivers, and this is particularly true for British Columbia. British Columbia has the opportunity to be the beneficiary of Canada's next national park, which has been proposed for South Okanagan- Lower Similkameen (the "Proposed National Park"). This Proposed National Park maintains the continued support of the Government of Canada but to proceed requires support of the Government of British Columbia. As support for this National Park among stakeholders continues to grow, the provincial government should work with the federal government to ensure that the Proposed National Park serves the economic interests of British Columbians.

### Background

Canada's national, provincial, and territorial parks represent a vital conservation of our natural heritage, are a special contributor to our sense of identity and place, and serve crucial ecological purposes. These parks, however, also play an important role in British Columbia's economy. Indeed, national parks have been shown to be substantial and recurring sources of economic stimulus, particularly through tourism.

Beginning in 2003, a joint federal-provincial steering committee began an in-depth assessment of the feasibility of establishing a national park reserve in the South Okanagan-Lower Similkameen. The steering committee's report (*Proposed National Park Reserve for the South Okanagan- Lower Similkameen Feasibility Assessment – Overview of Finding and Outcomes*, available at [http://cpawsbc.org/upload/South\\_Okanagan-Similkameen\\_National\\_Park\\_Feasibility\\_Study.pdf](http://cpawsbc.org/upload/South_Okanagan-Similkameen_National_Park_Feasibility_Study.pdf)), which was submitted for ministerial approval in January 2011, confirmed that the Proposed National Park is feasible and recommended approval of a proposed park reserve boundary at a conceptual level.

The Proposed National Park would consist of 280 square kilometres that contain Canada's only pocket desert, are home to fifty-six federally-listed species-at-risk (11% of the listed species in Canada), serve as a major migration stop for birds, and include shrub-grasslands and ponderosa grasslands found in no other Canadian national park. Furthermore, the proposed park boundaries provide the potential for permanent continuation of U.S. wild lands south of the border for a protected area of international significance.

The benefits of the Proposed National Park for British Columbia include:

- increased employment;
- stimulus for land development, business starts and expansions;
- a boost in domestic and international tourism;
- opportunities for First Nations economic participation; and
- economic diversification.

Published research on the Parks Canada website (*Economic Impact of Canada's National Provincial and Territorial Parks in 2009* by The Outspan Group, April 2011; available at <http://www.parks-parcs.ca/english/cpc/economic.php>) indicates the potential economic impact of the Proposed National Park. In particular, if the Proposed National Park met the average economic performance of British

Columbia's seven existing national parks, it would support 571 full-time equivalent jobs and would generate annually:

- \$37.1 million in Gross Domestic Product;
- \$25.62 million in annual labour income; and
- \$49 million in visitor spending.

Importantly, there are essentially no costs to the provincial government moving forward with the Proposed National Park, since the Government of Canada alone bears the cost of establishing and maintaining national parks.

As with all changes in land use, the Proposed National Park could conceivably have adverse impacts on established economic uses of land. However, it is believed that any such impacts can be suitably mitigated with intelligent planning, and will ultimately be outweighed by the tremendous benefits this park will bring.

Since the steering committee's report was submitted, the federal government has waited for the provincial government to follow the recommendation of the steering committee and take the next step toward bringing the economic benefits of the Proposed National Park to British Columbians.

#### THE CHAMBER RECOMMENDS

That the Provincial Government sign an Agreement to Negotiate with the Government of Canada that will conclude a fair and equitable feasibility process to determine the economic impact of a national park in the South Okanagan-Lower Similkameen.



Globe &amp; Mail — Op-Ed — May 20, 2014

# National park idea's time has come

**No longer a debate:** Okanagan reserve has widespread support with exception of province

MYERS BENNETT,  
TOM DYAS,  
JONATHAN KRUGER  
AND JIM WYSE  
SPECIAL TO THE VANCOUVER SUN



The Chopaka Grasslands and its wildlife, like the burrowing owl, right, is part of the proposed South Okanagan Similkameen National Park. The park proposal, which would be funded by the federal government, enjoys strong support in the Okanagan, yet the B.C. government continues to block progress toward formal protection.

proposal dramatically reduces the original footprint, excludes any valuable hunting, and ensures that the helicopter flight training school can continue to operate in the park concept area.

Furthermore, ranchers will also be accommodated. As recently as January, Parks Canada's Director of Protected Areas Establishment, stated publicly, "Parks Canada is committed to working with ranching families to support continuing livestock grazing within existing tenures" — addressing concerns that were raised over 10 years ago.

When the province withdrew its support in 2011, it stated the need to see evidence of more support from "regional districts

and municipalities, tourism, business, First Nations and stakeholders." Many have worked hard over the past two years to secure this evidence and now we've completed the task. Five local Regional District governments, the South Okanagan and Kelowna Chambers of Commerce, regional and local tourism associations, the Okanagan Basin Water Board, and the BC Wine Institute have all passed formal resolutions asking the province to re-engage in discussions with Canada. The Okanagan Nation Alliance and their Bands have passed a unanimous resolution and are publicly asking the province and Canada to begin national park reserve negotiations.

The national park is more than a local initiative. It is an important component of the 10-year Thompson-Okanagan Regional Tourism Strategy. It has regional, provincial and national significance. No other alternative, such as a World Heritage Site or provincial park status, can come close to the funding, economic benefits, environmental protection, and international stature of a national park. Every public opinion poll in the last 10 years has shown strong support locally and regionally for a national park.

When she was Mayor of Oliver, Linda Larson (who is now our local MLA) unequivocally supported the national park. Just days before the 2013

provincial election, Larson stated her position in the local paper — the park is good for the economy and she wants concerns about the park resolved. But now, she is opposing the expressed interests of her constituency's two tourism associations, Chamber of Commerce, two regional governments, wineries, and First Nations bands, who are asking for the province to re-engage in discussions. When we have spoken to the other South Okanagan MLAs, we have found absolutely no opposition.

Years ago, there were many things to debate about the national park. But now, the 'national park debate' has ceased to be a debate at all. There is no credible argument

against the park. Getting the provincial government back to the table has massive and undeniable support. Locals are eager to make this the most important national park in B.C. — one that is good for 'Jobs and the Economy.' We respectfully ask Premier Clark and the province to re-engage in the national park process with the Government of Canada. We, and all of the supporting organizations cited above, stand ready and eager to help.

*Myers Bennett is President, South Okanagan Chamber of Commerce; Tom Dyas is Director, Kelowna Chamber of Commerce; Jonathan Kruger is Chief, Pentiction Band, Okanagan Nation Alliance and Jim Wyse is Representative, B.C. Wine Institute.*



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Date : Apr 08, 2015

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 Cheque Dt. : 01-Mar-2015 To 31-Mar-2015  
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48065	05-Mar-2015	BEA250	BEAVER FALLS WATERWORKS DISTRICT	Issued	82	C	3,280.26
48066	05-Mar-2015	BLA070	BLACK JACK CROSS COUNTRY SKI CLUB	Issued	82	C	4,525.00
48067	05-Mar-2015	BVC001	BV COMMUNICATIONS LTD.	Issued	82	C	386.40
48068	05-Mar-2015	CEC010	CECCHINI, PATRICIA	Issued	82	C	337.04
48069	05-Mar-2015	CHR003	CHRISTMAN, MARTIN RUSSELL	Issued	82	C	488.64
48070	05-Mar-2015	CIB010	CIBC VISA	Issued	82	C	15,673.93
48071	05-Mar-2015	DAN090	DANCHUK, JOSEPH, P.	Issued	82	C	448.63
48072	05-Mar-2015	FLE015	FLEETCOR CANADA MASTERCARD	Issued	82	C	2,297.61
48073	05-Mar-2015	FLE015	FLEETCOR CANADA MASTERCARD	Issued	82	C	558.49
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48075	05-Mar-2015	FOR025	FORTIS BC ENERGY	Issued	82	C	70.00
48076	05-Mar-2015	GEE020	GEE, VICKI LYNN	Issued	82	C	1,234.56
48077	05-Mar-2015	GEN020	GENELLE RECREATION SOCIETY	Issued	82	C	10,000.00
48078	05-Mar-2015	GOL100	GOLDSBURY, CORRIE	Issued	82	C	115.00
48079	05-Mar-2015	GRA010	CITY OF GRAND FORKS	Issued	82	C	2,726.93
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48082	05-Mar-2015	HIR010	HIRAM, JANICE	Issued	82	C	217.00
48083	05-Mar-2015	KRO010	KROG, NEIL	Issued	82	C	183.36
48084	05-Mar-2015	LOO020	LOOMIS EXPRESS	Issued	82	C	39.23
48085	05-Mar-2015	MCG002	MCGREGOR, GRACE	Issued	82	C	1,026.80
48086	05-Mar-2015	MIN070	MINISTER OF FINANCE AND CORPORATE RE	Issued	82	C	300.00
48087	05-Mar-2015	MOO090	MOORE, MARY KATHLEEN	Issued	82	C	50.00
48088	05-Mar-2015	PAH010	PAHL, EDWARD	Issued	82	C	163.36
48089	05-Mar-2015	PET010	PETRO CANADA	Issued	82	C	4,274.02
48090	05-Mar-2015	RAC010	RACE TRAC FUELS	Issued	82	C	668.12
48091	05-Mar-2015	RAK010	RAKUSON, MAURICE, B.	Issued	82	C	113.36
48092	05-Mar-2015	REC510	RECEIVER GENERAL FOR CANADA	Issued	82	C	844.00
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48094	05-Mar-2015	RUT040	RUTHERFORD, IAN P.	Issued	82	C	179.54
48095	05-Mar-2015	SHA030	SHAW CABLE	Issued	82	C	21.23
48096	05-Mar-2015	SMI150	SMITH, EDWARD I.	Issued	82	C	391.16
48097	05-Mar-2015	SPC010	SOCIETY FOR PREVENTION OF CRUELTY TC	Issued	82	C	7,437.00
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48100	05-Mar-2015	TRA037	TRAIL BOAT SHOP	Issued	82	C	324.80
48101	05-Mar-2015	VAB010	VAB ENTERPRISES	Issued	82	C	682.50
48102	05-Mar-2015	WAL230	WALTS, MIKE	Issued	82	C	2,694.18
48103	05-Mar-2015	WOR100	WORLEY, LINDA	Issued	82	C	112.40
48104	05-Mar-2015	ZON030	ZONE 4 FIRE CHIEFS	Issued	82	C	200.00
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48115	12-Mar-2015	ALP002	ALPINE SIGNS & GRAPHICS	Issued	99	C	347.20
48116	12-Mar-2015	ALP030	ALPINE DISPOSAL & RECYCLING	Issued	99	C	1,382.93
48117	12-Mar-2015	ASS020	ASSOC. OF KOOTENAY & BOUNDARY LOCAL	Issued	99	C	2,000.00
48118	12-Mar-2015	BAR006	BARONE, MIKE	Issued	99	C	428.19
48119	12-Mar-2015	BAT020	BATCH, ROBYN	Issued	99	C	167.23
48120	12-Mar-2015	BAT050	BATCH, PATRICIA	Issued	99	C	12.53
48121	12-Mar-2015	BAZ010	THE PARTY BAZAAR	Issued	99	C	255.95
48122	12-Mar-2015	BCS006	B.C. SENIORS GAMES SOCIETY - ZONE 6	Issued	99	C	800.00
48123	12-Mar-2015	BEA020	BEAVER FALLS MACHINING LTD	Issued	99	C	179.20

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48126	12-Mar-2015	BER120	BERTUZZI, LUIGI	Issued	99	C	74.85
48127	12-Mar-2015	BIG004	BIG WHITE COMMUNITY POLICING SOCIETY	Issued	99	C	3,000.00
48128	12-Mar-2015	BIG060	BIG WHITE SKI RESORT LTD.	Issued	99	C	446.78
48129	12-Mar-2015	BLA050	BLACK PRESS GROUP LTD.	Issued	99	C	2,442.30
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48132	12-Mar-2015	BOU070	BOUNDARY HOME BUILDING CENTRE	Issued	99	C	89.40
48133	12-Mar-2015	BOU460	BOUNDARY EXCAVATING	Issued	99	C	105.00
48134	12-Mar-2015	BOU560	BOUNDARY YOUTH SOCCER ASSOCIATION	Issued	99	C	500.00
48135	12-Mar-2015	BRA080	BRADFORD, BOB	Issued	99	C	30.50
48136	12-Mar-2015	BRY020	BRYANT, LIL	Issued	99	C	525.94
48137	12-Mar-2015	BUR100	BURNYEAT, RON	Issued	99	C	42.09
48138	12-Mar-2015	BVC001	BV COMMUNICATIONS LTD.	Issued	99	C	212.80
48139	12-Mar-2015	CAN014	CANADA SAFETY EQUIPMENT LTD.	Issued	99	C	126.00
48140	12-Mar-2015	CAN110	CANADIAN RED CROSS SOCIETY	Issued	99	C	169.99
48141	12-Mar-2015	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Issued	99	C	511.40
48142	12-Mar-2015	CAN170	CANADA POST CORP	Issued	99	C	760.67
48143	12-Mar-2015	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Issued	99	C	203.47
48144	12-Mar-2015	CAR012	CARO ANALYTICAL SERVICES	Issued	99	C	1,428.63
48145	12-Mar-2015	CHA030	CHALLENGER AUTO DETAILING	Issued	99	C	141.75
48146	12-Mar-2015	CHA080	CHAMPION LAKES GOLF AND COUNTRY CLUB	Issued	99	C	1,152.00
48147	12-Mar-2015	CHE050	CHERRY HILL COFFEE INC.	Issued	99	C	49.95
48148	12-Mar-2015	CHI080	CHINA CREEK INTERNET SERVICE	Issued	99	C	469.73
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48153	12-Mar-2015	CIN001	CINTAS THE UNIFORM PEOPLE	Issued	99	C	93.78
48154	12-Mar-2015	CLA130	CLARITY DEVELOPMENT CONSULTING INC.	Issued	99	C	262.50
48155	12-Mar-2015	CLE001	CLEMENS, CHUCK	Issued	99	C	225.00
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48166	12-Mar-2015	COU010	COUNTERFORCE INC.	Issued	99	C	289.80
48167	12-Mar-2015	CRO090	CROCKETT, BERNICE	Issued	99	C	74.85
48168	12-Mar-2015	DEA060	DEAN, DONNA	Issued	99	C	70.00
48169	12-Mar-2015	DEL070	DELL CANADA INC	Issued	99	C	131.93
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48173	12-Mar-2015	FED020	FEDERATED CO-OPERATIVES LTD.	Issued	99	C	697.83
48174	12-Mar-2015	FED090	FEDDERSEN, TINA	Issued	99	C	104.14
48175	12-Mar-2015	FEL010	FELLOWS, BRYANNA	Issued	99	C	11.82
48176	12-Mar-2015	FIR002	KOOTENAY FIRE CHIEF'S ASSOCIATION	Issued	99	C	100.00



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48180	12-Mar-2015	FOU080	FOUR STAR COMMUNICATIONS INC.	Issued	99	C	214.99
48181	12-Mar-2015	FRE030	FREEMAN'S COUNTRY SUPPLY	Issued	99	C	13.83
48182	12-Mar-2015	FRI100	FRITO LAY CANADA	Issued	99	C	102.24
48183	12-Mar-2015	FRU010	THE VILLAGE OF FRUITVALE	Issued	99	C	724.10
48184	12-Mar-2015	FRU020	FRUITVALE CO-OP	Issued	99	C	204.03
48185	12-Mar-2015	FRU090	FRUITVALE FIRE FIGHTERS SOCIETY	Issued	99	C	150.00
48186	12-Mar-2015	GAIO10	GAIA PRINCIPLES IPM SERVICES	Issued	99	C	231.00
48187	12-Mar-2015	GAT040	GATTAFONI, CARMEN	Issued	99	C	32.86
48188	12-Mar-2015	GES010	SONEPAR CANADA INC - GESCAN WEST	Issued	99	C	9.21
48189	12-Mar-2015	GFO030	GFOA CONFERENCE 2015 c/o CIVICINFO BC	Issued	99	C	577.50
48190	12-Mar-2015	GIL030	GILLMOR, NANCY	Issued	99	C	33.19
48191	12-Mar-2015	GLO010	GLOWA, DARLENE & ALLAN	Issued	99	C	42.38
48192	12-Mar-2015	GRA010	CITY OF GRAND FORKS	Issued	99	C	32,307.71
48193	12-Mar-2015	GRA023	GRAND FORKS CONCRETE AND GRAVEL LTD	Issued	99	C	724.50
48194	12-Mar-2015	GRA050	GRAND FORKS HOME HARDWARE	Issued	99	C	200.94
48195	12-Mar-2015	GRA590	GRAVES, TAD	Issued	99	C	183.79
48196	12-Mar-2015	GRE030	GREYHOUND COURIER EXPRESS	Issued	99	C	136.78
48197	12-Mar-2015	GRE080	GRESLEY-JONES, KEN	Issued	99	C	750.00
48198	12-Mar-2015	GUI001	GUILLEVIN INTERNATIONAL INC.	Issued	99	C	244.59
48199	12-Mar-2015	HAL060	HALL'S BASICS & GIFTS LTD	Issued	99	C	218.21
48200	12-Mar-2015	HAR010	HARLAN FAIRBANKS	Issued	99	C	533.31
48201	12-Mar-2015	HAR011	HARRIS & COMPANY LLP	Issued	99	C	1,378.69
48202	12-Mar-2015	HOO040	HOODLE, MELINA C	Issued	99	C	30.00
48203	12-Mar-2015	IMP020	IMPERIAL OIL LIMITED	Issued	99	C	62.00
48204	12-Mar-2015	INL070	INLAND ALLCARE	Issued	99	C	7,662.92
48205	12-Mar-2015	INT008	INTER-MTN. TESTING LTD.	Issued	99	C	942.90
48206	12-Mar-2015	ISL030	ISL ENGINEERING AND LAND SERVICES LTD	Issued	99	C	35,062.19
48207	12-Mar-2015	JES001	JESSE JAMES BOBCAT & LANDSCAPING	Issued	99	C	42.00
48208	12-Mar-2015	JJH010	J.J.H. ENTERPRISES	Issued	99	C	28.00
48209	12-Mar-2015	JLC002	JL CROWE SECONDARY SCHOOL	Issued	99	C	1,250.00
48210	12-Mar-2015	JLC020	JL CROWE GRAD COMMITTEE	Issued	99	C	500.00
48211	12-Mar-2015	JOH012	JOHNSON, KIM, IN TRUST	Issued	99	C	146.96
48212	12-Mar-2015	JOH130	JOHNSON, NORMAN R.	Issued	99	C	20.80
48213	12-Mar-2015	JOH230	JOHNSON, KIM	Issued	99	C	61.58
48214	12-Mar-2015	JUS010	JUSTICE INSTITUTE OF B.C.	Issued	99	C	222.32
48215	12-Mar-2015	KET170	KETTLE VALLEY WASTE LTD.	Issued	99	C	55,294.49
48216	12-Mar-2015	KLA010	KLASSEN, TIMOTHY	Issued	99	C	225.00
48217	12-Mar-2015	KON001	KONE INC.	Issued	99	C	219.30
48218	12-Mar-2015	KOO200	KOOTENAY COFFEE COMPANY	Issued	99	C	75.00
48219	12-Mar-2015	KOO210	KOOTENAY VALLEY WATER CO.	Issued	99	C	217.90
48220	12-Mar-2015	KRE010	KREWSKI, DENIS	Issued	99	C	41.98
48221	12-Mar-2015	LEN030	LENARDUZZI, LOUANN	Issued	99	C	500.00
48222	12-Mar-2015	LEP010	LEPITRE, DONALD	Issued	99	C	25.00
48223	12-Mar-2015	LIB010	LIBERTY FOOD STORES	Issued	99	C	116.12
48224	12-Mar-2015	LIN080	LINDSTEIN, LYNN	Issued	99	C	9.72
48225	12-Mar-2015	LOR010	LORDCO PARTS LTD.	Issued	99	C	999.50
48226	12-Mar-2015	LUD001	LUDWAR, CORA	Issued	99	C	75.00
48227	12-Mar-2015	MAC130	MACARTHUR, SANDI	Issued	99	C	54.28
48228	12-Mar-2015	MAC140	MACKENZIE, MICHELLE A.	Issued	99	C	67.05
48229	12-Mar-2015	MAD025	MAD TRAPPER ANNUAL ARCHERY SHOOT F	Issued	99	C	1,000.00

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Seq : Cheque No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 1 CIBC Bank - General</b>							
48230	12-Mar-2015	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Issued	99	C	33.46
48231	12-Mar-2015	MAN060	MANDOLI, JEREMY, D.	Issued	99	C	539.53
48232	12-Mar-2015	MAR006	MARINO WHOLESALE LTD.	Issued	99	C	2,195.13
48233	12-Mar-2015	MCG020	MCGREGOR, ROBERT	Issued	99	C	367.50
48234	12-Mar-2015	MCG080	MCGILP, CHRISTIE	Issued	99	C	71.55
48235	12-Mar-2015	MCL120	MCLAUGHLIN, KIM	Issued	99	C	247.63
48236	12-Mar-2015	MIL160	MILLS OFFICE PRODUCTIVITY	Issued	99	C	1,583.46
48237	12-Mar-2015	MIN010	MINISTER OF FINANCE	Issued	99	C	105.00
48238	12-Mar-2015	MIN040	MINISTER OF FINANCE	Issued	99	C	239.81
48239	12-Mar-2015	MIR010	MIRCOM DISTRIBUTION (BC) INC.	Issued	99	C	220.50
48240	12-Mar-2015	MON140	MONITARIO TECHNICAL SERVICES INC.	Issued	99	C	8,400.00
48241	12-Mar-2015	NEL090	NELSON, RAYMOND G	Issued	99	C	107.38
48242	12-Mar-2015	NIC015	NICLAND FILTER SERVICE LTD.	Issued	99	C	468.05
48243	12-Mar-2015	PAR050	PARSLOW LOCK & SAFE	Issued	99	C	100.56
48244	12-Mar-2015	PAR150	PARKER, SHARON	Issued	99	C	53.95
48245	12-Mar-2015	PAS060	THE PASTRY SHOP	Issued	99	C	331.13
48246	12-Mar-2015	PEN030	PENNER, BRUCE	Issued	99	C	112.80
48247	12-Mar-2015	PEN040	PENNYWISE	Issued	99	C	193.73
48248	12-Mar-2015	PHO002	PHOENIX MOUNTAIN ALPINE SKI SOCIETY	Issued	99	C	5,000.00
48249	12-Mar-2015	PLA020	PLANNING INSTITUTE OF BC	Issued	99	C	170.00
48250	12-Mar-2015	PRA040	PRAXAIR DISTRIBUTION	Issued	99	C	278.41
48251	12-Mar-2015	PUR020	PUROLATOR COURIER LTD.	Issued	99	C	243.24
48252	12-Mar-2015	QUA020	QUALITY SAW & KNIFE LTD.	Issued	99	C	527.87
48253	12-Mar-2015	REC010	RECEIVER GENERAL FOR CANADA	Issued	99	C	87,185.19
48254	12-Mar-2015	REC110	RECREATION FACILITIES ASSOC. OF B.C.	Issued	99	C	2,336.84
48255	12-Mar-2015	REC510	RECEIVER GENERAL FOR CANADA	Issued	99	C	188.00
48256	12-Mar-2015	REP020	REPIN, MICKEY	Issued	99	C	25.00
48257	12-Mar-2015	RID020	RIDGE, RODGER	Issued	99	C	42.13
48258	12-Mar-2015	ROC050	ROCKY MOUNTAIN AGENCIES	Issued	99	C	819.91
48259	12-Mar-2015	ROS010	THE CITY OF ROSSLAND	Issued	99	C	125.99
48260	12-Mar-2015	RYP010	RYPIEN, SHELLEY	Issued	99	C	56.64
48261	12-Mar-2015	SAR025	SARGEANT, KYLIE	Issued	99	C	1,000.00
48262	12-Mar-2015	SAV010	SAVAGE PLUMBING & HEATING	Issued	99	C	629.14
48263	12-Mar-2015	SAV030	SAVOY EQUIPMENT LTD KELOWNA	Issued	99	C	175.88
48264	12-Mar-2015	SCH011	SCHREINER, MARK	Issued	99	C	122.81
48265	12-Mar-2015	SCH030	SCHOOL DISTRICT NO. 51 (BOUNDARY)	Issued	99	C	210.00
48266	12-Mar-2015	SEC030	SECURE BY DESIGN	Issued	99	C	44.80
48267	12-Mar-2015	SEC040	SECURIGUARD SERVICES LIMITED	Issued	99	C	20,603.73
48268	12-Mar-2015	SEL010	SELECT OFFICE PRODUCTS	Issued	99	C	509.39
48269	12-Mar-2015	SER020	SERPENT AQUATICS LTD.	Issued	99	C	378.00
48270	12-Mar-2015	SHA030	SHAW CABLE	Issued	99	C	116.38
48271	12-Mar-2015	SIO010	SIOGA, JOSE MANUEL	Issued	99	C	75.00
48272	12-Mar-2015	SKE010	SK ELECTRONICS LTD.	Issued	99	C	957.55
48273	12-Mar-2015	SLU015	SLUBOWSKI, MEAGAN	Issued	99	C	12.53
48274	12-Mar-2015	STA001	STANDEN, CATHY	Issued	99	C	52.00
48275	12-Mar-2015	STA007	DESJARDINS CARD SERVICES	Issued	99	C	72.75
48276	12-Mar-2015	SUP030	SUPERIOR PROPANE INC.	Issued	99	C	844.05
48277	12-Mar-2015	TAK015	TAKE A HIKE YOUTH AT RISK FOUNDATION	Issued	99	C	2,880.00
48278	12-Mar-2015	TEL050	TELUS SERVICES INC.	Issued	99	C	6,154.07
48279	12-Mar-2015	TER100	TERPSTRA, PAUL	Issued	99	C	8.34
48280	12-Mar-2015	THE010	THE SOURCE	Issued	99	C	23.39
48281	12-Mar-2015	TOM040	TOMASHEWSKY, ROSANNE	Issued	99	C	44.20
48282	12-Mar-2015	TOO010	TOOL TIME SUPPLIES LTD.	Issued	99	C	62.03



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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 1 CIBC Bank - General</b>							
48283	12-Mar-2015	TRA029	TRAIL COFFEE & TEA COMPANY	Issued	99	C	34.00
48284	12-Mar-2015	TRA040	TRAIL DAILY TIMES	Issued	99	C	100.70
48285	12-Mar-2015	TRA190	TRAIL & DISTRICT ARTS COUNCIL	Issued	99	C	10,762.50
48286	12-Mar-2015	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Issued	99	C	224.09
48287	12-Mar-2015	TRE090	TREASURES INSURANCE & RISK MANAGEMI	Issued	99	C	565.00
48288	12-Mar-2015	TUR015	TURNER, TOM	Issued	99	C	172.81
48289	12-Mar-2015	UNI050	UNION TRACTOR LTD.	Issued	99	C	643.06
48290	12-Mar-2015	VAL020	VALKYRIE LAW GROUP LLP	Issued	99	C	7,287.29
48291	12-Mar-2015	VAL130	VALLLEN	Issued	99	C	492.80
48292	12-Mar-2015	VAN060	VAN KAM FREIGHTWAYS LTD.	Issued	99	C	161.22
48293	12-Mar-2015	VAN100	VAN HOLST, ROY	Issued	99	C	546.93
48294	12-Mar-2015	VAN140	VAN HEMERT JV	Issued	99	C	196.88
48295	12-Mar-2015	VIS050	VISTA RADIO LTD.	Issued	99	C	852.09
48296	12-Mar-2015	VIT001	VITALAIRE	Issued	99	C	765.49
48297	12-Mar-2015	WAL080	WAL MART CANADA CORP	Issued	99	C	374.07
48298	12-Mar-2015	WAL090	WALKER, SARAH KELLY	Issued	99	C	271.95
48299	12-Mar-2015	WEI030	WEIGEL, SHELDON	Issued	99	C	150.00
48300	12-Mar-2015	WES780	WEST KOOTENAY SCIENCE FAIR	Issued	99	C	450.00
48301	12-Mar-2015	WOR140	WORSNOP, LINDSEY	Issued	99	C	14.25
48302	12-Mar-2015	XER010	XEROX CANADA LTD.	Issued	99	C	76.65
48303	12-Mar-2015	YOU100	YOUNG, KERRY ANNE	Issued	99	C	103.24
48304	12-Mar-2015	ZAN020	ZANUSSI, BRIAN	Issued	99	C	25.00
48305	13-Mar-2015	LOW020	LOWER COLUMBIA COMMUNITY DEVELOPMI	Issued	101	C	43,900.00
48306	19-Mar-2015	ACE010	A.C.E. COURIER SERVICES	Issued	110	C	44.97
48307	19-Mar-2015	AIR001	AIR LIQUIDE CANADA INC.	Issued	110	C	20.69
48308	19-Mar-2015	ALP002	ALPINE SIGNS & GRAPHICS	Issued	110	C	86.26
48309	19-Mar-2015	ALP030	ALPINE DISPOSAL & RECYCLING	Issued	110	C	44,289.29
48310	19-Mar-2015	ARN040	ARNASON, DELAINA	Issued	110	C	173.26
48311	19-Mar-2015	ASS010	ASSA ABLOY ENTRANCE SYSTEMS	Issued	110	C	1,951.92
48312	19-Mar-2015	ATS001	AT SOURCE RECYCLING SYSTEMS CORP.	Issued	110	C	1,600.93
48313	19-Mar-2015	BIG015	BIG WHITE GAS UTILITY LTD.	Issued	110	C	883.62
48314	19-Mar-2015	BIG025	BIG WHITE SEWER UTILITY LTD.	Issued	110	C	116.03
48315	19-Mar-2015	BIG030	BIG WHITE WATER UTILITY LTD.	Issued	110	C	7,357.24
48316	19-Mar-2015	BIG060	BIG WHITE SKI RESORT LTD.	Issued	110	C	2,648.32
48317	19-Mar-2015	BLA050	BLACK PRESS GROUP LTD.	Issued	110	C	184.75
48318	19-Mar-2015	BLA060	BLAIR SPORTS WEAR	Issued	110	C	398.96
48319	19-Mar-2015	BOU041	BOUTIN, JEANNIE	Issued	110	C	14.48
48320	19-Mar-2015	BOU070	BOUNDARY HOME BUILDING CENTRE	Issued	110	C	16.02
48321	19-Mar-2015	BRE020	BRENNTAG CANADA INC.	Issued	110	C	8,181.56
48322	19-Mar-2015	BRE090	BREDBECK, HAROLD	Issued	110	C	252.07
48323	19-Mar-2015	BRO007	BROOKS, PHIL	Issued	110	C	74.85
48324	19-Mar-2015	BUC030	BUCKLAND & TAYLOR LTD. BRIDGE ENGINEE	Issued	110	C	1,792.96
48325	19-Mar-2015	BUI020	BUILDING OFFICIAL'S ASSOC. OF BC	Issued	110	C	2,100.00
48326	19-Mar-2015	CAN035	CANADIAN SPRINGS	Issued	110	C	53.48
48327	19-Mar-2015	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Issued	110	C	27.09
48328	19-Mar-2015	CAN170	CANADA POST CORP	Issued	110	C	76.76
48329	19-Mar-2015	CAS040	CASINO RECREATION	Issued	110	C	5,161.67
48330	19-Mar-2015	CHR003	CHRISTMAN, MARTIN RUSSELL	Issued	110	C	600.00
48331	19-Mar-2015	CIE020	CI EXCAVATING	Issued	110	C	189.00
48332	19-Mar-2015	CIN001	CINTAS THE UNIFORM PEOPLE	Issued	110	C	46.89
48333	19-Mar-2015	COL090	COLUMBIA RECYCLE	Issued	110	C	180.00
48334	19-Mar-2015	CON140	CONNELL, NICOLE	Issued	110	C	22.00
48335	19-Mar-2015	COO050	COOKSON MOTORS LTD.	Issued	110	C	43.63

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 1 CIBC Bank - General</b>							
48336	19-Mar-2015	CUL010	CULLEN DIESEL POWER LTD.	Issued	110	C	3,904.78
48337	19-Mar-2015	DAS015	DA SILVA, JR, EUGENE, T.	Issued	110	C	50.00
48338	19-Mar-2015	DOE020	DOELL PHOTO	Issued	110	C	672.00
48339	19-Mar-2015	DUE020	DUECK, TIM	Issued	110	C	770.72
48340	19-Mar-2015	EAR020	EARTH MANAGEMENT LTD.	Issued	110	C	4,599.05
48341	19-Mar-2015	ECO030	ECO-CLEAN DRY CLEANING SERVICES	Issued	110	C	54.07
48342	19-Mar-2015	EHM010	EHMAN, NATHAN	Issued	110	C	9.53
48343	19-Mar-2015	EMC070	EMCON SERVICES INC.	Issued	110	C	1,250.29
48344	19-Mar-2015	ENO010	ENORMOUS PRODUCTIONS	Issued	110	C	1,112.92
48345	19-Mar-2015	FOR002	FORESHORE DEVELOPMENT CORPORATION	Issued	110	C	2,016.31
48346	19-Mar-2015	FOR010	FORTISBC - ELECTRICITY	Issued	110	C	2,176.04
48347	19-Mar-2015	FOR040	FORTIS BC - NATURAL GAS	Issued	110	C	12,772.28
48348	19-Mar-2015	FRE011	FREW, CHELSEA	Issued	110	C	21.55
48349	19-Mar-2015	FRI015	FRIESEN, RICHARD	Issued	110	C	1,039.40
48350	19-Mar-2015	GFO010	GOVERNMENT FINANCE OFFICERS ASSOC.	Issued	110	C	1,890.00
48351	19-Mar-2015	GIL030	GILLMOR, NANCY	Issued	110	C	30.62
48352	19-Mar-2015	GIL140	GILROYED, WAYNE	Issued	110	C	500.00
48353	19-Mar-2015	GRA023	GRAND FORKS CONCRETE AND GRAVEL LTD.	Issued	110	C	120.75
48354	19-Mar-2015	GRA050	GRAND FORKS HOME HARDWARE	Issued	110	C	17.26
48355	19-Mar-2015	GRA401	GRANT, RYAN, MICHAEL	Issued	110	C	50.00
48356	19-Mar-2015	GUI001	GUILLEVIN INTERNATIONAL INC.	Issued	110	C	198.24
48357	19-Mar-2015	HAL010	HALL PRINTING	Issued	110	C	1,494.73
48358	19-Mar-2015	HAL060	HALL'S BASICS & GIFTS LTD	Cancelled	119	C	0.00
48359	19-Mar-2015	HAR010	HARLAN FAIRBANKS	Issued	110	C	272.48
48360	19-Mar-2015	HEA020	HEAVY METAL CO.	Issued	110	C	502.95
48361	19-Mar-2015	HIL120	HILDAHL, COREY	Issued	110	C	28.36
48362	19-Mar-2015	HOP030	HOPE, LOIS	Issued	110	C	131.19
48363	19-Mar-2015	HOR015	HORIZON NORTH RELOCATABLE STRUCTUR	Issued	110	C	106.05
48364	19-Mar-2015	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	Issued	110	C	338.81
48365	19-Mar-2015	INF030	INFOSAT COMMUNICATIONS	Issued	110	C	699.98
48366	19-Mar-2015	INN030	INNERSPACE WATERSPORTS	Issued	110	C	2,106.49
48367	19-Mar-2015	INT180	INTERIOR TECHNICAL SERVICES LTD.	Issued	110	C	52.50
48368	19-Mar-2015	JOH018	JOHNSON, AMBER	Issued	110	C	22.38
48369	19-Mar-2015	JOS040	JOSH THE GARAGE DOOR GUY	Issued	110	C	298.52
48370	19-Mar-2015	KEL030	CITY OF KELOWNA	Issued	110	C	6,615.70
48371	19-Mar-2015	KLA010	KLASSEN, TIMOTHY	Issued	110	C	50.00
48372	19-Mar-2015	KOE010	KOERBER, LOREN A	Issued	110	C	11.82
48373	19-Mar-2015	KON001	KONE INC.	Issued	110	C	308.66
48374	19-Mar-2015	KON040	KONJOLKA, LAWRENCE	Issued	110	C	25.00
48375	19-Mar-2015	KOO210	KOOTENAY VALLEY WATER CO.	Issued	110	C	15.90
48376	19-Mar-2015	LOR010	LORDCO PARTS LTD.	Issued	110	C	716.93
48377	19-Mar-2015	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Issued	110	C	393.45
48378	19-Mar-2015	MAL001	MALLACH, ANDY	Issued	110	C	225.00
48379	19-Mar-2015	MAR006	MARINO WHOLESALE LTD.	Issued	110	C	102.53
48380	19-Mar-2015	MCG002	MCGREGOR, GRACE	Issued	110	C	738.16
48381	19-Mar-2015	MCG100	MCGRATH, ALANA	Issued	110	C	124.95
48382	19-Mar-2015	MID140	MIDWAY SENIOR CITIZENS' ASSOCIATION BF	Issued	110	C	50.00
48383	19-Mar-2015	MIL160	MILLS OFFICE PRODUCTIVITY	Issued	110	C	463.11
48384	19-Mar-2015	MIN010	MINISTER OF FINANCE	Issued	110	C	450.00
48385	19-Mar-2015	MIN040	MINISTER OF FINANCE	Issued	110	C	39.64
48386	19-Mar-2015	OKT010	OK TIRE STORE	Issued	110	C	377.37
48387	19-Mar-2015	OLD030	OLDROYD, RUPERT, LINDSEY	Issued	110	C	50.00
48388	19-Mar-2015	OPU010	OPUS DAYTONKNIGHT CONSULTANTS LTD.	Issued	110	C	5,613.83



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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 1 CIBC Bank - General</b>							
48389	19-Mar-2015	PEE040	PEET, LEE	Issued	110	C	44.90
48390	19-Mar-2015	PEN030	PENNER, BRUCE	Issued	110	C	650.00
48391	19-Mar-2015	PET003	PETERSON, JULINE, M.	Issued	110	C	50.00
48392	19-Mar-2015	PHA010	PHARMASAVE NO 106	Issued	110	C	14.98
48393	19-Mar-2015	PIC050	PICCOLO, STEPHEN	Issued	110	C	34.59
48394	19-Mar-2015	PRA040	PRAXAIR DISTRIBUTION	Issued	110	C	475.66
48395	19-Mar-2015	PUR020	PUROLATOR COURIER LTD.	Issued	110	C	34.23
48396	19-Mar-2015	RBM010	R B MECHANICAL	Issued	110	C	86.01
48397	19-Mar-2015	REA040	READE, IRENE B	Issued	110	C	856.38
48398	19-Mar-2015	REB001	REBELATO MORNING PERK	Issued	110	C	57.18
48399	19-Mar-2015	REI060	REID, MARK	Issued	110	C	67.05
48400	19-Mar-2015	RIC010	RICOH CANADA INC.	Issued	110	C	173.92
48401	19-Mar-2015	RID010	RIDGETOP MEAT PIES	Issued	110	C	5,980.00
48402	19-Mar-2015	RIT020	RITEWAY MECHANICAL REPAIR LTD.	Issued	110	C	6,154.17
48403	19-Mar-2015	RJA010	RJAMES MANAGEMENT GROUP	Issued	110	C	115.99
48404	19-Mar-2015	ROC050	ROCKY MOUNTAIN AGENCIES	Issued	110	C	2,952.65
48405	19-Mar-2015	ROY080	ROYAL THEATRE	Issued	110	C	96.00
48406	19-Mar-2015	RUS025	RUSTIC CRUST	Issued	110	C	223.13
48407	19-Mar-2015	SEL010	SELECT OFFICE PRODUCTS	Issued	110	C	126.31
48408	19-Mar-2015	SHA030	SHAW CABLE	Issued	110	C	576.25
48409	19-Mar-2015	SIO010	SIOGA, JOSE MANUEL	Issued	110	C	25.00
48410	19-Mar-2015	SOL010	L. SOLIGO & ASSOCIATES LTD.	Issued	110	C	2,677.50
48411	19-Mar-2015	SPE030	SPEEDPRO SIGNS PLUS	Issued	110	C	53.76
48412	19-Mar-2015	STE130	STERICYCLE COMMUNICATION SOLUTIONS	Issued	110	C	714.49
48413	19-Mar-2015	SUP170	SUPER SAVE DISPOSAL INC.	Issued	110	C	12,101.94
48414	19-Mar-2015	TDC020	TD CANADA TRUST	Issued	110	C	3,900.54
48415	19-Mar-2015	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Issued	110	C	2,288.38
48416	19-Mar-2015	TEL002	TELUS MOBILITY	Issued	110	C	156.44
48417	19-Mar-2015	TER010	TERRA NOVA MOTOR INN	Issued	110	C	158.19
48418	19-Mar-2015	TRA029	TRAIL COFFEE & TEA COMPANY	Issued	110	C	195.00
48419	19-Mar-2015	TUR015	TURNER, TOM	Issued	110	C	75.00
48420	19-Mar-2015	UNI010	UNITED RENTALS OF CANADA INC.	Issued	110	C	24.15
48421	19-Mar-2015	UNS010	UNSER, WES, K.	Issued	110	C	25.00
48422	19-Mar-2015	VAL110	EMILY, VALIANT	Issued	110	C	350.00
48423	19-Mar-2015	VAN050	VAN HELLEMOND SPORTE LTD.	Issued	110	C	215.61
48424	19-Mar-2015	VAN100	VAN HOLST, ROY	Issued	110	C	600.00
48425	19-Mar-2015	WAL080	WAL MART CANADA CORP	Issued	110	C	89.33
48426	19-Mar-2015	WAS010	WASTE MANAGEMENT	Issued	110	C	499.95
48427	19-Mar-2015	WDS010	W.D. SHEETMETAL LTD.	Issued	110	C	261.71
48428	19-Mar-2015	WES100	WESCO	Issued	110	C	517.89
48440	27-Mar-2015	AQU020	AQUAM SPECIALISTE AQUATIQUE INC.	Issued	118	C	1,494.10
48441	27-Mar-2015	BAT020	BATCH, ROBYN	Issued	118	C	167.23
48442	27-Mar-2015	BCW002	BC WATER AND WASTE ASSOCIATION	Issued	118	C	207.90
48443	27-Mar-2015	BEA480	BEAVER VALLEY MAY DAYS SOCIETY	Issued	118	C	1,272.34
48444	27-Mar-2015	BIG010	BIG WHITE FIRE DEPT. SOCIAL CLUB	Issued	118	C	707.00
48445	27-Mar-2015	BIG050	BIG WHITE CENTRAL RESERVATIONS LTD.	Issued	118	C	2,112.32
48446	27-Mar-2015	BIG130	BIG WHITE ELECTRICAL LTD.	Issued	118	C	322.34
48447	27-Mar-2015	BOR010	BORSATO, ANDREW	Issued	118	C	90.00
48448	27-Mar-2015	BOU010	BOUNDARY ELECTRIC(1985) LTD.	Issued	118	C	266.59
48449	27-Mar-2015	BOU320	BOUTIN, KYLE	Issued	118	C	37.59
48450	27-Mar-2015	BOU460	BOUNDARY EXCAVATING	Issued	118	C	315.00
48451	27-Mar-2015	BRI001	BRINK'S CANADA LIMITED	Issued	118	C	326.48
48452	27-Mar-2015	BRI120	BRITISH COLUMBIA SAFETY AUTHORITY	Issued	118	C	357.00

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

## Cheque Register-Summary-Bank



AP5090

Page : 8

Date : Apr 08, 2015

Time : 3:51 pm

Supplier : 084010 To ZUC010

Cheque Dt. : 01-Mar-2015 To 31-Mar-2015

Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
48453	27-Mar-2015	BRO008	BROOKS, KIM	Issued	118	C	71.91
48454	27-Mar-2015	BRY020	BRYANT, LIL	Issued	118	C	107.72
48455	27-Mar-2015	BVC001	BV COMMUNICATIONS LTD.	Issued	118	C	1,161.73
48456	27-Mar-2015	CAL050	CAL-GAS	Issued	118	C	859.30
48457	27-Mar-2015	CAN130	CANADIAN UNION OF PUBLIC EMPLOYEES -	Issued	118	C	4,041.21
48458	27-Mar-2015	CGA010	CGA ASSOCIATION OF BC	Issued	118	C	2,005.50
48459	27-Mar-2015	CHA220	CHARTRES, DAVE	Issued	118	C	7.24
48460	27-Mar-2015	CHR440	CHRISTINA GATEWAY DEVELOPMENT ASSO	Cancelled	120	C	0.00
48461	27-Mar-2015	COL017	COLBACHINI, CHERYLANN	Issued	118	C	119.50
48462	27-Mar-2015	COL024	COLUMBIA TRUCK CENTERS	Issued	118	C	45.43
48463	27-Mar-2015	COM190	COMMONSPPLACE CONSULTING	Issued	118	C	21.00
48464	27-Mar-2015	DAI001	DAINES, MARK	Issued	118	C	60.00
48465	27-Mar-2015	DEL080	DE LAGE LANDEN FINANCIAL SERVICES CAN	Issued	118	C	682.85
48466	27-Mar-2015	DEN060	DENKOVSKI, GORAN	Issued	118	C	200.75
48467	27-Mar-2015	DHC010	DHC COMMUNICATIONS INC.	Issued	118	C	1,410.73
48468	27-Mar-2015	FER001	FERRARO FOODS	Issued	118	C	123.81
48469	27-Mar-2015	FER130	FERRARO, BRIDGET	Issued	118	C	94.85
48470	27-Mar-2015	FIR040	FIREFIGHTERS ASSOCIATION	Issued	118	C	3,701.48
48471	27-Mar-2015	FIR190	FIRE SAFETY CANADA	Issued	118	C	341.78
48472	27-Mar-2015	FOR010	FORTISBC - ELECTRICITY	Issued	118	C	964.63
48473	27-Mar-2015	FOR040	FORTIS BC - NATURAL GAS	Issued	118	C	894.74
48474	27-Mar-2015	GAG001	GAGNON, ANDRE	Issued	118	C	60.00
48475	27-Mar-2015	GOL100	GOLDSBURY, CORRIE	Issued	118	C	211.12
48476	27-Mar-2015	GRA044	GRAYSON, TRACEY	Issued	118	C	22.00
48477	27-Mar-2015	GRE030	GREYHOUND COURIER EXPRESS	Issued	118	C	209.18
48478	27-Mar-2015	GUI001	GUILLEVIN INTERNATIONAL INC.	Issued	118	C	50.77
48479	27-Mar-2015	HAC020	HACH SALES AND SERVICE CANADA LTD.	Issued	118	C	2,142.33
48480	27-Mar-2015	HAL010	HALL PRINTING	Issued	118	C	658.26
48481	27-Mar-2015	HAL060	HALL'S BASICS & GIFTS LTD	Issued	118	C	109.77
48482	27-Mar-2015	HOO040	HOODLE, MELINA C	Issued	118	C	26.78
48483	27-Mar-2015	HSL010	HSL BUILDING MAINTENANCE	Issued	118	C	450.00
48484	27-Mar-2015	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	Issued	118	C	253.06
48485	27-Mar-2015	INT017	INTERSTATE BATTERIES	Issued	118	C	87.47
48486	27-Mar-2015	IRI010	IRIDIA MEDICAL INC.	Issued	118	C	735.00
48487	27-Mar-2015	ISL030	ISL ENGINEERING AND LAND SERVICES LTD	Issued	118	C	3,774.71
48488	27-Mar-2015	JON060	JONES, FRANCES	Issued	118	C	74.85
48489	27-Mar-2015	K8T010	K8 TERING 2 U	Issued	118	C	300.00
48490	27-Mar-2015	KEL022	KELLERMAN, JILL	Issued	118	C	49.92
48491	27-Mar-2015	KET010	KETTLE RIVER SENIORS ASSOC. (ECHO)	Issued	118	C	25.00
48492	27-Mar-2015	KLE020	KLEIN, MIRANDA	Issued	118	C	350.00
48493	27-Mar-2015	KOV010	KOVACS, MARGARET A.	Issued	118	C	64.96
48494	27-Mar-2015	KRA003	KRASTEL, MARK	Issued	118	C	90.00
48495	27-Mar-2015	LEA001	LEAVITT, LEO	Issued	118	C	60.00
48496	27-Mar-2015	LIE010	LIEBERT CANADA	Issued	118	C	7,462.31
48497	27-Mar-2015	LIF010	LIFESAVING SOCIETY	Issued	118	C	203.65
48498	27-Mar-2015	LOR010	LORDCO PARTS LTD.	Issued	118	C	525.73
48499	27-Mar-2015	MAG020	MAGLIO INSTALLATIONS LTD.	Issued	118	C	1,197.00
48500	27-Mar-2015	MAR006	MARINO WHOLESAL LTD.	Issued	118	C	189.83
48501	27-Mar-2015	MAR023	MARRANDINO, MELISSA	Issued	118	C	36.66
48502	27-Mar-2015	MBM010	MB MULTIMEDIA	Issued	118	C	2,271.15
48503	27-Mar-2015	MCL030	MCLEAN, KIM	Issued	118	C	90.00
48504	27-Mar-2015	MER080	MERCER	Issued	118	C	2,310.00
48505	27-Mar-2015	MIN030	MINISTER OF FINANCE	Issued	118	C	10,255.50



**REGIONAL DISTRICT OF KOOTENAY BOUNDARY**  
**Cheque Register-Summary-Bank**


AP5090

Page : 9

Date : Apr 08, 2015

Time : 3:51 pm

Supplier : 084010 To ZUC010  
 Cheque Dt. : 01-Mar-2015 To 31-Mar-2015  
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 1 CIBC Bank - General</b>							
48506	27-Mar-2015	MMM001	MMM GROUP LIMITED	Issued	118	C	4,725.00
48507	27-Mar-2015	PAC020	PACIFIC BLUE CROSS	Issued	118	C	28,993.70
48508	27-Mar-2015	PAR120	PART EVIL CUSTOM AUTOS LTD.	Issued	118	C	141.19
48509	27-Mar-2015	PEA060	PEAK SNOW REMOVAL AND LANDSCAPING	Issued	118	C	378.00
48510	27-Mar-2015	PHA010	PHARMASAVE NO 106	Issued	118	C	14.99
48511	27-Mar-2015	PIN040	PINEGROVE AUTO & SMALL ENGINE REPAIR	Issued	118	C	5.60
48512	27-Mar-2015	PLA100	PLANET CLEAN	Issued	118	C	53.08
48513	27-Mar-2015	POW100	POWER TECH ELECTRIC LTD.	Issued	118	C	293.74
48514	27-Mar-2015	PRA040	PRAXAIR DISTRIBUTION	Issued	118	C	310.63
48515	27-Mar-2015	PUR020	PUROLATOR COURIER LTD.	Issued	118	C	61.87
48516	27-Mar-2015	REB001	REBELATO MORNING PERK	Issued	118	C	182.13
48517	27-Mar-2015	REC010	RECEIVER GENERAL FOR CANADA	Issued	118	C	81,038.39
48518	27-Mar-2015	REC110	RECREATION FACILITIES ASSOC. OF B.C.	Issued	118	C	249.38
48519	27-Mar-2015	RID020	RIDGE, RODGER	Issued	118	C	42.13
48520	27-Mar-2015	ROG001	ROGERS	Issued	118	C	125.05
48521	27-Mar-2015	SAV010	SAVAGE PLUMBING & HEATING	Issued	118	C	847.30
48522	27-Mar-2015	SEC030	SECURE BY DESIGN	Issued	118	C	44.80
48523	27-Mar-2015	SHA030	SHAW CABLE	Issued	118	C	491.20
48524	27-Mar-2015	SIM070	SIMM, LARRY	Issued	118	C	90.00
48525	27-Mar-2015	STE140	STEEP, RANDY P.	Issued	118	C	42.09
48526	27-Mar-2015	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Issued	118	C	173.57
48527	27-Mar-2015	TER010	TERRA NOVA MOTOR INN	Issued	118	C	158.19
48528	27-Mar-2015	TIL010	TILLER, MEGAN	Issued	118	C	60.00
48529	27-Mar-2015	TOO010	TOOL TIME SUPPLIES LTD.	Issued	118	C	40.28
48530	27-Mar-2015	TRA029	TRAIL COFFEE & TEA COMPANY	Issued	118	C	68.00
48531	27-Mar-2015	VAL130	VALLIN	Issued	118	C	353.53
48532	27-Mar-2015	VIS020	VISSER MACHINING 2007 LTD.	Issued	118	C	67.20
48533	27-Mar-2015	WES100	WESCO	Issued	118	C	66.16
48534	27-Mar-2015	WOL002	WOLFE, DEREK	Issued	118	C	90.00
48535	27-Mar-2015	YOU080	YOUR DOLLAR STORE WITH MORE 180	Issued	118	C	12.85
48536	27-Mar-2015	YRW010	Y & R WATER SALES & SERVICE INC.	Issued	118	C	14.61
<b>Total Computer Paid :</b>		<b>914,033.11</b>	<b>Total EFT PAP :</b>	<b>0.00</b>	<b>Total Paid :</b>		<b>914,033.11</b>
<b>Total Manually Paid :</b>		<b>0.00</b>	<b>Total EFT File :</b>	<b>0.00</b>			

456 Total No. Of Cheque(s) ...

INTERIM SCHEDULE SUMMARY:

ACCOUNTS PAYABLE FOR MARCH 2015	\$ 914,033.11
PAYROLL EXPENDITURES (PP# 6 & 7)	368,377.36
<b>TOTAL EXPENDITURES FOR MARCH 2015</b>	<b><u>\$ 1,282,410.47</u></b>



**Boundary Economic Development Committee  
Minutes  
Thursday, April 2, 2015  
RDKB Grand Forks Boardroom  
10:00 am**

**Committee members present:**

Director R. Russell, Chair  
Director M. Rotvold  
Director N. Krog  
Director V. Gee  
Director E. Smith

**Staff and others present:**

J. MacLean, Chief Administrative Officer  
M. Forster, Executive Assistant/Recording Secretary  
S. Elzinga, Community Futures

**Call to Order**

The Chair called the meeting to order at 10:00 am.

**Consideration of the Agenda (additions/deletions)**

The agenda for the April 2, 2015 Boundary Economic Development Committee meeting was presented.

Moved: Director Gee    Seconded: Director Rotvold

That the agenda for the April 2, 2015 Boundary Economic Development Committee meeting be adopted as amended.

Carried.

Under Late Items, the agenda was amended to include an update from Director Gee on current projects she is working on.

**Consideration of the Minutes**

The minutes of the Boundary Economic Development Committee meeting held March 5, 2015 were presented.

Moved: Director Smith   Seconded: Director Krog

That the minutes of the Boundary Economic Development Committee meeting held March 5, 2015 be approved as presented.

Carried.

**Delegations**

There were no delegations in attendance.

**Unfinished Business**

**Boundary Economic Development Committee Memorandum of Action Items - Ending March 31, 2015**

The Boundary Economic Development Committee Memorandum of Action Items for the period ending March 31, 2015 was presented.

Moved: Director Rotvold   Seconded: Director Smith

That the Boundary Economic Development Committee Memorandum of Action Items for the period ending March 31, 2015 be received.

Carried.

The Committee members were informed that discussions have been initiated with other Regional Districts and it has been found that there are distinct differences on how people are treating local and regional trails. A report on these discussions will be presented to the Committee at the next meeting.

**Richard Toperczer****Re: Strategic Planning/Visioning Session Review Discussion**

A summary report from Richard Toperczer, Strategic Planning Facilitator, regarding the March 18, 2015 Strategic Planning Session was presented.

Moved: Director Krog    Seconded: Director Rotvold

That the summary report from Richard Toperczer, Strategic Planning Facilitator, regarding the March 18, 2015 Strategic Planning Session, be received.

Carried.

The Committee members discussed how to move forward based on the information provided by the summary report submitted by Richard Toperczer, Strategic Planning Facilitator, on the Strategic Planning Session held on March 18, 2015. The Committee Chair identified that internal Committee prioritization and stakeholder engagement as two visions resulting from the Strategic Planning Session.

There was consensus on the need to form an advisory committee, not owned by the RDKB, which would provide the Committee with direction on moving forward based on identified projects and/or priorities. The Committee identified focusing on three priority areas:

1. trails,
2. community forests, and
3. agriculture

Moved: Director Rotvold    Seconded: Director Gee

That the Boundary Economic Development Committee hereby identifies trails as the top strategic collaborative priority and agriculture and community forests as secondary collaborative priorities.

Carried.

Discussion ensued on the development of a model for stakeholder engagement on visioning priorities. A proposal was made to invite Terry McDonald from the Columbia Basin Rural Development Institute to speak to the Committee on stakeholder partnerships.



Moved: Director Rotvold Seconded: Director Gee

That the Boundary Economic Development Committee hereby directs staff to research and report back to the Committee on the cost for some type of stakeholder engagement. **Further**, that Terry McDonald from the Columbia Basin Rural Development Institute will be invited to provide the Committee with a presentation on stakeholder partnerships.

Carried.

### **New Business**

#### **Community Futures Monthly Report - March 2015**

The Boundary Economic Development Committee Monthly report, as prepared by Boundary Community Futures for March 2015, was presented.

Moved: Director Krog Seconded: Director Smith

That the Boundary Economic Development Committee Monthly Report, as prepared by Boundary Community Futures for March 2015, be received as presented.

Carried.

S. Elzinga provided the Committee members with a review of the Community Futures report which included:

- Tourism and Culture
- Business Advisory Program - Pilot
- Destination Marketing Organization
- CED Forum - May 28/29, 2015
- BC Rural Network
- Workforce Development Pilot Project
- Trails Meeting - April 17, 2015
- Canada Jobs Fund

The Committee members were encouraged to inform employers about the Canada Jobs Fund that is currently accepting applications.

### **Late (Emergent) Items**

Director Gee informed the Committee members that she is creating a registered charitable society for community building.

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*Page 4 of 5*  
**Boundary Economic Development Committee**  
**April 2, 2015**

**Discussion of items for future agendas**

Proposed presentation from Terry McDonald from Columbia Basin Rural Development Institute.

**Question Period for Public and Media**

A question period for public and media was not required.

**Closed (In camera) Session**

A closed (in camera) session was not required.

**Adjournment**

The meeting was adjourned at 11:45 am.



**Beaver Valley Recreation Committee  
Minutes  
Thursday, April 2, 2015  
Trail RDKB Board Room, Trail, BC**

**Committee members present:**

Director A. Grieve, Chair  
Director J. Danchuk  
Director P. Cecchini

**Staff present:**

There was no staff present.

**CALL TO ORDER**

The Chair called the meeting to order at 4:30 pm.

**ACCEPTANCE OF THE AGENDA (additions/deletions)**

There was no formal agenda presented for this meeting.

**ADOPTION OF MINUTES**

There were no minutes presented at this meeting.

**DELEGATIONS**

**Non-Motorized Biking Trails**

**G. Wade, A. Benzer and H. Harrison**

G. Wade, A. Benzer and H. Harrison met with the Beaver Valley Recreation Committee to discuss possible trail development in the valley. Mr. Wade met with M. Daines, Manager, Facilities and Recreation, and Kootenay Columbia Trails Society (KCTS) earlier to discuss trail development and what steps to follow. Mr. Wade informed the Committee members that he obtained a verbal agreement from Mr. Stein (the owner) to access the lands behind Beaver Fall Machining for a trail.

The Committee members thanked Mr. Wade for his efforts to enhance trail development in the Beaver Valley and gave its approval to proceed to the next steps. The Committee also asked Mr. Wade to work closely with M. Daines and KCTS in all aspects of any trail development planning. Mr. Wade will contact S. Spooner to walk and map the trail so that the Committee can be provided with a detailed map and cost estimate. Once the Committee has reviewed the map and cost estimate, a written agreement will be obtained from Mr. Stein through KCTS if the Committee decides to pursue this opportunity.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

#### **Discussion Item**

**Director A. Grieve, Chair - Beaver Valley Recreation Committee  
re: Legacy Park Project Update**

Chair Grieve provided the Committee members with an update on the proposed Legacy Park Project and identified some current challenges.

### **LATE (EMERGENT) ITEMS**

There were no late (emergent) items.

### **DISCUSSION OF ITEMS FOR FUTURE MEETINGS**

There was no discussion of items for future meetings.

### **QUESTION PERIOD FOR PUBLIC AND MEDIA**

A question period for public and media was not required.

### **CLOSED (IN CAMERA) SESSION**

A closed (in camera) session was not required.

### **ADJOURNMENT**

The meeting was adjourned at 5:15 pm.



## **Electoral Area Services**

Minutes

Thursday, April 16, 2015

RDKB Board Room, 2140 Central Ave., Grand Forks, BC

### **Directors Present:**

Director Linda Worley, Chair

Director Grace McGregor

Director Roly Russell

Director Vicki Gee

### **Directors Absent:**

Director Ali Grieve

### **Staff Present:**

Mark Andison, General Manager of Operations/Deputy CAO

Donna Dean, Manager of Planning and Development

Maria Ciardullo, Recording Secretary

### **CALL TO ORDER**

Chair Worley called the meeting to order at 5:00 p.m.

### **ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)**

#### **April 16, 2015**

Director McGregor added a video presentation on Zebra and Quagga mussels.

Moved: Director McGregor

Seconded: Director Russell

That the April 16, 2015 Electoral Area Services Agenda be adopted as amended.

Carried.

**MINUTES**

**March 12, 2015**

Moved: Director Russell

Seconded: Director Gee

That the minutes of the March 12, 2015 Electoral Area Services Committee meeting be received.

Carried.

**DELEGATIONS**

There were no delegations in attendance.

**UNFINISHED BUSINESS**

**Electoral Area Services Committee Memorandum of Action Items**

Moved: Director McGregor

Seconded: Director Gee

That the Electoral Area Services Committee memorandum of Action Items for the period ending March 2015 be received.

Carried.

**NEW BUSINESS**

**O'FLAHERTY, Daniel**

**RE: Development Permit**

Lot 1, Santa Rosa Rd., Electoral Area 'C'/Christina Lake

Lot 1, DL 498, SDYD, Plan KAP56568

RDKB File: C-498-02999.130

Moved: Director McGregor

Seconded: Director Russell

That the staff report regarding the application submitted by Daniel O'Flaherty and Janet O'Flaherty, for a Development Permit for the parcel legally described as Lot 1, DL 498, SDYD, Plan KAP56568, be received.

Carried.

Donna Dean, Manager of Planning and Development, reviewed the application with the Committee Members. It was noted that the Area 'C' APC supports this application. Director McGregor gave a brief history on the property.

**Electoral Area Services**

**April 16, 2015**

**Page 2 of 6**

**Fortis Community Energy and Emission Planning Proposal  
Staff Report by Mark Andison, General Manager of Operations/Deputy CAO**

Moved: Director McGregor

Seconded: Director Russell

That the staff report regarding the Community Energy Association's Community Energy and Emissions Plan Proposal from Mark Andison, General Manager of Operations/Deputy CAO be received.

Carried.

Mark Andison, General Manager of Operations/Deputy CAO, reviewed this item with the Committee members. There was general discussion on grant funding, energy efficiency, BC Building Code, inclusion of municipalities and inclusion in the OCP.

Moved: Director Russell

Seconded: Director McGregor

That the Electoral Area Services Committee support the proposal presented by the Community Energy Association to submit funding applications to Fortis BC and CBT on behalf of the RDKB for the preparation of a Community Energy and Emissions Plan.

Carried.

**Grant in Aid Report**

Moved: Director McGregor

Seconded: Director Russell

That the Grant in Aid Report be received.

Carried.

The Directors requested that the columns of the Grant in Aid report be on one page for ease of reading.

**Gas Tax Report**

Moved: Director Russell

Seconded: Director Gee

That the Gas Tax Report be received.

Carried.

The Directors requested that the red wording 'remaining' either be taken off the list or changed to read 'pending or committed'. They would like the 'Total Remaining' at the bottom of the report to reflect what is available to them after all committed funds have been taken off.

**Electoral Area Services**

**April 16, 2015**

**Page 3 of 6**

**Grand Forks Rotary Club****RE: Gas Tax Application - Electoral Area 'D' / Rural Grand Forks**

Moved: Director Russell

Seconded: Director McGregor

That the Grand Forks Rotary Club's Gas Tax Application in the amount of \$25,000 (partial funding of total project estimated at approximately \$400,000) for the construction of a children's spray park in Grand Forks City Park, be received.

Carried.

Director Russell reviewed this item with the Committee members. He stated there is support from the City of Grand Forks.

Moved: Director Russell

Seconded: Director McGregor

That the Grand Forks Rotary Club's Gas Tax Application in the amount of \$25,000 (partial funding of total project estimated at approximately \$400,000) for the construction of a children's spray park in Grand Forks City Park be forwarded to the RDKB Board of Directors with a recommendation of approval.

Carried.

**LATE (EMERGENT) ITEMS****Salmon in the Kettle River****Email from Jonathan Oldroyd**

For more information see:

<https://drive.google.com/folderview?id=0ByFEc7yvBEA2OU8zU0dGUlF1cTQ&usp=sharing> (see appendix to report)

Moved: Director Russell

Seconded: Director McGregor

That the email dated February 13, 2015 from Jonathan Oldroyd with regard to the return of andromous salmonoids to the Kettle River system be received.

Carried.

Director Russell reviewed this item with the Committee members. There was a general discussion regarding the role and capacity of the RDKB.

Moved: Director McGregor

Seconded: Director Gee

**Electoral Area Services**

**April 16, 2015**

**Page 4 of 6**



That Staff be directed to conduct preliminary inquiries with Mr. Oldroyd and research the role of the RDKB in this initiative to bring salmon back to the Kettle River.

Carried.

### **DIRECTOR REQUEST FOR STAFF RESOURCES (DISCUSSION)**

#### **Enforcement Bylaw (Director Grieve)**

Mark Andison discussed the process of bylaw enforcement which is complaint driven. It was noted that the bylaw adjudication process is in progress by the Manager of Corporate Administration.

*(The Committee broke for a recess at 5:55 p.m., then reconvened at 6:25 p.m.)*

#### **Mount Baldy Sprinkler, Landscaping and Parking requirements. (Director Gee)**

Director Gee updated the Committee members on the Mt. Baldy Public Hearing. She stated that approximately 30 members of the public were in attendance and they had issues with the sprinkler, landscaping and parking requirements.

Moved: Director Gee

Seconded: Director McGregor

That Staff be directed to draft a report to address the issues that were brought up at the Mt. Baldy Public Hearing on March 26, 2015.

Carried.

#### **Electoral Area(s) Involvement in Community Forest (Director Gee)**

Director Gee brought this issue forward. She mentioned she received a letter from the Village of Midway which states that Electoral Areas are not included in the Community Forest. There was a general discussion around potential liability issues.

Moved: Director Gee

Seconded: Director McGregor

That Staff be directed to investigate the reason why Electoral Areas are not involved in the Community Forest.

Carried.

#### **Kettle River Erosion Management Information Public Meeting (Director Gee)**

Director Gee stated that she has been approached by a number of residents that are concerned about erosion of their property. There was a general discussion regarding a public meeting or

workshop and who would be invited. The Committee members felt that having a public meeting for educational purposes would be beneficial.

**Sidley Mountain Fire Protection Agreement with Anarchist Mountain Fire Department (Director Gee)**

Director Gee expressed concern that if there is a fire in the Sidley Mountain area, she gets billed through her grant in aid money. There was a discussion of having a fire service established, which could be discussed as part of the development of an OCP for the area.

**Branding and the Corporate Logo (J. MacLean)**

Director Russell would like the RDKB to have a better communication plan/system. There was a general discussion around how to better communicate who the RDKB is and what the RDKB does. Having a page on Social media sites was brought up, as well as work redistribution and the possibility of creating a communications officer position.

Moved: Director Russell

Seconded: Director McGregor

That Staff be directed to look into a communication plan, resources, visioning and various models to bring before the Board of Directors for possible inclusion in the next Strategic Planning session.

Carried.

**CLOSED (IN CAMERA) SESSION**

An in camera session was not needed.

**ADJOURNMENT**

There being no further business to discuss, Chair Worley adjourned the meeting at 7:10 p.m.



**Sewerage Committee  
Minutes  
Tuesday, April 7, 2015  
RDKB Board Room, Trail, BC**

**Committee members present:**

Director K. Moore, Chair  
Alternate Director R. Cacchioni  
Alternate Director B. Rakuson  
Director L. Worley

**Staff present:**

A. Stanley, General Manager of Environmental Services  
G. Denkovski, Manager of Infrastructure and Sustainability  
M. Forster, Executive Assistant/Recording Secretary

**Call to Order**

The Chair called the meeting to order at 10:30 am.

**Adoption of Agenda (Additions/Deletions)**

The agenda for the April 7, 2015 East End Sewerage Committee meeting was presented.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the agenda for the April 7, 2015 East End Sewerage Committee meeting is adopted as presented.

Carried.

Chair Moore presented the Committee members with an updated shorter version of the meeting agenda. There was general consensus amongst the Committee members to use the new shorter version in the future.

**Adoptions of Minutes**

The minutes of the East End Sewerage Committee meeting held on March 4, 2015 were presented.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the minutes of the East End Sewerage Committee meeting held on March 4, 2015 be adopted as presented.

Carried.

**Delegation(s)**

There were no delegations present.

**Unfinished Business****East End Sewerage Committee Memorandum of Action Items - Ending March 31, 2015**

The East End Sewerage Committee Memorandum of Action Items for the period ending March 31, 2015 was presented.

Alternate Director Cacchioni inquired about the timeline on transferring lines to the City of Trail. The Committee was informed that staff is dealing with Ministry officials to resolve permitting issues but are moving forward in finalizing an agreement and will keep the Committee informed. Chair Moore requested that target dates be added to the status items.

**East End Regionalized Sewer Utility 2013 to 2015 Budget Comparison Report**

A Staff Report by Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the East End Regionalized Sewer Utility 2013 to 2015 budget comparison report, was presented.

Chair Moore requested to see a comparison between actual and budget amounts during next year's 2016 budget process.

### **Flow Meter Report for Volume Data Collected in February 2015**

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding a review of the flow meter report summarizing volume data collected for the month of February 2015, was presented.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the East End Sewerage Committee hereby approves the format of the sewerage flow report and the distribution of the flow report to sewage service participants provided that the report be presented to the Committee and Electoral Area "B"/Lower Columbia-Old Glory for review.

Carried.

Staff will investigate the source of grease reported in the flow meter report and bring the findings to the Committee.

### **Amended Terms of Reference for the Liquid Waste Management Plan Local Advisory Committee**

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the amended Terms of Reference for the Liquid Waste Management Plan Local Advisory Committee, was presented.

Moved: Alternate Director Rakuson Seconded: Alternate Director Cacchioni

That the East End Sewerage Committee approve the amended Terms of Reference for the Liquid Waste Management Plan Local Advisory Committee.

Carried.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the East End Sewerage Committee direct Staff to send service participants the amended Terms of Reference for the Liquid Waste Management Plan Local Advisory Committee and request that each participant appoint up to three members for the Local Advisory Committee.

Carried.

Chair Moore proposed that the first meeting will be scheduled in May.

**New Business**

**CPCC Sanitary Sewer Monthly Reports - January and February 2015**

Staff Reports by Jeff Paakkunainen, Chief Utilities Operator, regarding the Sanitary Sewer Monthly reports for January and February 2015, were presented.

**Late (Emergent) Items**

There were no late (emergent) items.

**Discussion of items for future agendas**

There was no discussion of items for future agendas.

**Question Period for Public and Media**

A question period for public and media was not necessary.

**Closed (In camera) Session**

A closed (in camera) session was not necessary.

**Adjournment**

The meeting was adjourned at 11:05 am.



**East End Services Committee  
Minutes**

**Tuesday, April 21, 2015  
RDRKB Board Room  
Trail, BC**

**4:30 p.m.**

**Directors Present**

Director A. Grieve - Chair  
Director K. Moore  
Director K. Jolly (Alternate)  
Director B. Edwards (Alternate)  
Director P. Cecchini  
Director J. Danchuk  
Director T. Pahl

**Staff Present**

T. Lenardon, Manager of Corporate Administration/Recording Secretary  
J. M. MacLean, Chief Administrative Officer

**Call to Order**

The Chair called the meeting to order at 4:30 p.m.

**Acceptance of the Agenda (additions/deletions)**

A memo providing the March 2015 E911 Trail Fire Dispatch Statistics as presented by Terry Martin, Regional Fire Chief & Fire Dispatch Manager was added to the agenda under New Business as Item 6C), and it was;

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***Page 1 of 5  
East End Services Committee  
April 21, 2015***

Moved: Director Pahl

Seconded: Alternate Director Jolly

That the agenda be adopted as amended.

Carried.

### **Minutes**

The minutes of the East End Services Committee meeting held March 17, 2015 were presented.

Moved: Director Cecchini

Seconded: Director Danchuk

That the minutes of the East End Services Committee meeting held March 17, 2015 be adopted as presented.

Carried.

### **Delegations**

#### **B. LeRose, Chair, Columbia Basin Trust (CBT) Community Directed Funds (CDF) Committee**

The Chair welcomed Mr. LeRose to the meeting.

Mr. LeRose thanked the Committee members for the opportunity to provide an update on the work that has been accomplished by the Lower Columbia CDF Committee. He acknowledged the CDF Committee appointees noting that they are bold, visionary and strategic in their approach.

The Columbia Basin Trust (CBT) is pleased with the progress to date and with the Lower Columbia Priorities Plan which will guide the allocation of the funds in a planned and predetermined manner. Pending success, the Lower Columbia CDF Committee is viewed as a model for future CBT funding bodies.

Mr. LeRose provided a summary of activities and he advised that the CDF Committee is developing a strategy in becoming a focus team with strategic priorities. He briefly reviewed the purpose of the Lower Columbia Priorities Plan and ways the CDF Committee is reaching out to the public and other stakeholders. The Priorities Plan was developed using results and responses from stakeholder interviews and surveys and can be viewed on the Lower Columbia Community Development Team Society (LCCDTS) website at (<http://www.lccdts.com/>).



Strategic priorities and initiative ideas include economic development / tourism, regional governance/regional collaboration, support programs/services, arts culture and heritage and recreation. Economic development and regional collaboration / local governance have been deemed the top two priorities.

The Lower Columbia CIF Committee's next steps will include meetings and focus sessions with stakeholders (eg tourism, Teck, FortisBC, IHA etc.) to determine how the funding can be allocated on a strategic basis. There will be an opportunity for the members of the East End Services Committee to meet with the CDF Committee respecting local governance/collaboration and Mr. LeRose encouraged the East End Services Committee to participate in that meeting when it is scheduled.

Mr. LeRose noted that the Committee's appointees have worked hard and that he will report back to the East End Services Committee at a later date.

The Chair thanked Mr. LeRose for the information and he left the meeting.

### **Unfinished Business**

The Memorandum of Committee Action Items for the period ending March 31, 2015 was presented.

Moved: Director Pahl      Seconded: Alternate Director Edwards

That the Memorandum of Committee Action Items for the period ending March 31, 2015 be received.

Carried.

In the future, and where possible, the Memorandum of Committee Action Items will include completion target dates, status updates and dates/timelines for when certain issues will be brought back to the Committee table. When possible, the same will be done for Discussion of Items for Future Agendas.

### **New Business**

#### **Annual Financial Statements**

The Annual Financial Statements for the Generation to Generation Society were presented for receipt.

Moved: Director Danchuk      Seconded: Director Pahl

That the Annual Financial Statements for the Generation to Generation Society be received.

Carried.

### **Discussion Item**

#### **CBT Community Initiative Fund (CIF) Regional Meeting**

The future of the "regional meeting" for Columbia Basin Trust (CBT) Community Initiative Fund (CIF) applicants was reviewed.

The Chair provided background information respecting the intent of the East End Services Committee when it established "regional meetings" for CBT CIF applicants who would be approaching 3 or more local governments for funding of what was deemed "regional" projects.

There was general agreement that the regional meetings have not achieved the original intended purpose.

The Committee discussed options with respect to the application and presentation processes for regional projects and ways to assist groups with large projects that can't move forward at all if not all of the required funding is received.

After further discussion, it was;

Moved: Alternate Director Jolly      Seconded: Director Moore

That representatives from the Columbia Basin Trust Community Initiatives Funding program be invited to attend a future East End Services Committee meeting to present information on future funding and to review with the Committee members alternative CIF models.

Carried.

The Chair requested that the members of the East End Services Committee reflect on this matter and be able to provide some ideas at the future meeting with the CBT representatives.

### **T. Martin-April 15/15**

#### **Kootenay Boundary Regional Fire Rescue**

#### **E911 Trail Fire Dispatch 2015 March Statistics**

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*Page 4 of 5*  
*East End Services Committee*  
*April 21, 2015*

A Memorandum from Terry Martin, Regional Fire Chief and Fire Dispatch Manager respecting the E911 Trail Fire Dispatch 2015 March Statistics was presented.

Moved: Director Pahl      Seconded: Alternate Director Edwards

That the Memorandum from Terry Martin, Regional Fire Chief and Fire Dispatch Manager respecting the E911 Trail Fire Dispatch 2015 March Statistics be received.

Carried.

**Late (Emergent) Items**

There were no late emergent items to discuss.

**Discussion of items for future agendas**

1. CBT Lower Columbia Community Directive Funds Committee (update/discussion)
2. CBT Community Initiative Funding program (other models)

**Question Period for Public and Media**

A question period was not required.

**Closed (In camera) Session**

A closed meeting was not required.

**Adjournment**

There was no further business to discuss.

Moved: Director Danchuk

That there being no further business, that the meeting be adjourned (time: 5:15 p.m.)

Carried.

TL



## Gas Tax Application

Application to (please check where appropriate):

Electoral Area 'A' Director Ali Grieve	Electoral Area 'B'/Lower Columbia-Old Glory Director Linda Worley	Electoral Area 'C'/Christina Lake Director Grace McGregor	Electoral Area 'D'/Rural Grand Forks Director Roly Russell	Electoral Area 'E'/West Boundary Director Vicki Gee
			<input checked="" type="checkbox"/>	

Application by:

Applicant:	GRAND FORKS ROTARY CLUB		
Address:	C/o P.O. Box 1473 GRAND FORKS, B.C. V0H1H0		
Phone:	250-442-9554	Fax:	
Email:	lynne.burch@khgcga.com		
Representative:	LYNNE BURCH		

Where will the project take place:

GRAND FORKS CITY PARK

Is your organization a (please check where appropriate):

Not-For-Profit/Charity	Society	<input checked="" type="checkbox"/> Community Organization
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Project Description:

THE CONSTRUCTION OF A CHILDREN'S SPRAY PARK IN GRAND FORKS CITY PARK. THE PROJECT IS ESTIMATED TO COST \$400,000. WE ARE REQUESTING A GRANT IN THE AMOUNT OF
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\$25,000.

Project outcomes (please check where appropriate):

The Project will ultimately lead to:

<input type="checkbox"/>	Cleaner Air	<input type="checkbox"/>	Cleaner Water	<input type="checkbox"/>	Less Greenhouse Gas Emissions
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Please provide a narrative as to the outcomes to be reached, including any energy savings expressed in the appropriate energy unit (i.e. kWh, GJ, Litres):

THE PROJECT HAS BEEN DESIGNED TO CAPTURE THE GREY WATER AND RE-USE THE WATER FOR COMMUNITY PURPOSES, SUCH AS WATERING LAWN, FLOWER BASKETS AND PLANTERS, OR TO FLUSH SEWER LIFT STATIONS. ALL WATER CONSUMED WILL BE RE-USED MEETING WATER CONSERVATION MEASURES, PROTECTING THE GRAND FORKS VALLEY AQUIFER.

Please attach any documentation, prices or proposals to support your application.

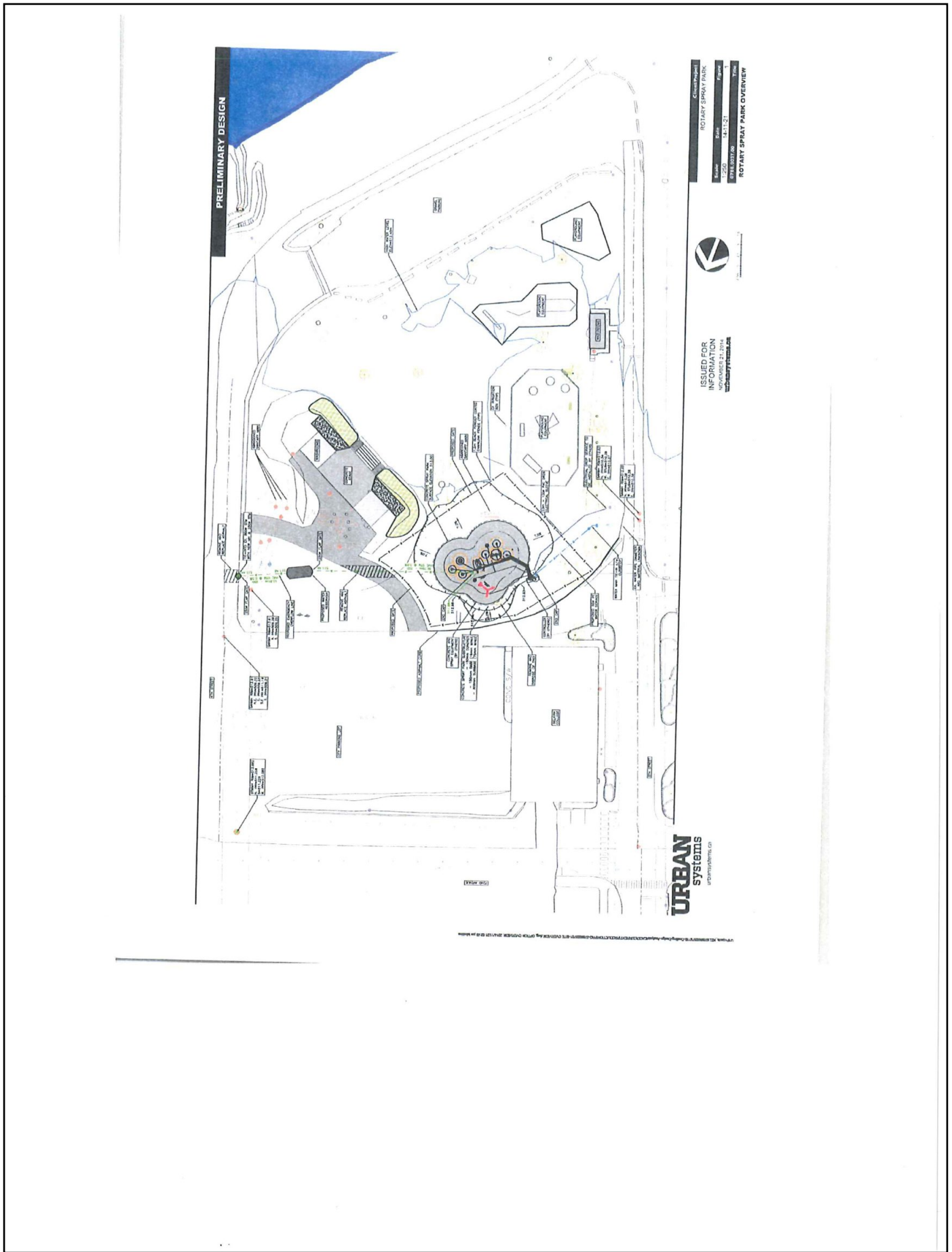
Date: MARCH 16, 2015

Signature: 

Print name: LYNNE BURCH







Page 1

Rotary Spray Park					
PRELIMINARY DESIGN - CLASS 'C' COST ESTIMATE					
November 21, 2014					
Project #: 0786 0037 00					
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL AMOUNT
<b>Section 03 40 01 Precast Concrete</b>					
034001.1	Concrete holding tank with overflow (1400 Gallon)	each	1	\$8,000.00	\$ 8,000.00
Section Sub-total:					\$ 8,000.00
<b>Section 26 00 00 - Electrical</b>					
260000.1	Electrical drop service and civil works (Allowance)	LS	1	\$15,000.00	\$ 15,000.00
Section Sub-total:					\$ 15,000.00
<b>Section 31 11 01 - Clearing and Grubbing</b>					
311101.1	General clearing and grubbing including isolated tree removal	LS	1	\$3,000.00	\$ 3,000.00
Section Sub-total:					\$ 3,000.00
<b>Section 31 24 13 - Roadway Excavation, Embankment and Compaction</b>					
312413.1	Common excavation, remove and dispose of existing asphalt (all thicknesses)	sq. m	34	\$8.00	\$ 272.00
312413.2	Topsoil stripping (stockpile for re-use)	cu. m	60	\$5.00	\$ 300.00
312413.3	Topsoil stripping (off-site disposal)	cu. m	47	\$22.00	\$ 1,034.00
312413.4	Common excavation onsite reuse	cu. m	25	\$16.00	\$ 400.00
312413.5	Subgrade preparation	sq. m	710	\$2.00	\$ 1,420.00
312413.6	Import embankment fill	cu. m	167	\$45.00	\$ 7,515.00
Section Sub-total:					\$ 10,991.00
<b>Section 32 11 16 - Granular Subbase</b>					
Granular subbase, 75 mm minus MMCD crushed granular sub-base					
321116.1	- 300mm thickness	sq. m	337	\$12.00	\$ 4,044.00
Section Sub-total:					\$ 4,044.00
<b>Section 32 11 23 - Granular Base</b>					
Granular base, 19 mm minus MMCD crushed granular base					
321123.1	- 150mm thickness	sq. m	337	\$8.00	\$ 2,696.00
Section Sub-total:					\$ 2,696.00
<b>Section 32 12 16 - Hot-Mix Asphalt Concrete Paving</b>					
321216.2	Asphalt course - 50mm Surface Course	sq. m	34	\$100.00	\$ 3,400.00
321216.3	Asphalt extruded curb	m	54	\$40.00	\$ 2,160.00
321216.3	Sawcut existing asphalt	m	28	\$8.00	\$ 224.00
Section Sub-total:					\$ 5,784.00
<b>Section 32 31 13 - Fences and Gates</b>					
323113.1	1.2m high chainlink fence (black powder coated)	m	135	\$160.00	\$ 21,600.00
323113.2	Gate	each	2	\$1,500.00	\$ 3,000.00
Section Sub-total:					\$ 24,600.00
<b>Section 32 91 21 - Topsoil and Finish Grading</b>					
329121.1	Re-use of stockpiled topsoil - High Traffic Lawn Areas (150mm Depth)	sq. m	394	\$7.00	\$ 2,758.00
Section Sub-total:					\$ 2,758.00
<b>Section 32 92 23 - Sodding</b>					
329223.1	Sod	sq. m	394	\$15.00	\$ 5,910.00
Section Sub-total:					\$ 5,910.00
<b>Section 33 11 01 - Waterworks</b>					
331101.1	50mm ø Service c/w curb slop	each	1	\$3,000.00	\$ 3,000.00
331101.2	Tie-in	each	1	\$2,000.00	\$ 2,000.00
331101.3	Irrigation modifications (Allowance)	each	1	\$10,000.00	\$ 10,000.00
Section Sub-total:					\$ 15,000.00
<b>Section 33 40 01 - Storm Sewers</b>					
334001.1	250mm ø PVC	m	52	\$300.00	\$ 15,600.00
334001.1	Flap gate	each	2	\$3,000.00	\$ 6,000.00
Section Sub-total:					\$ 21,600.00
<b>Section 33 44 01 - Manholes and Catch basins</b>					
334401.4	1200mm ø manhole riser section	v.m	2	\$650.00	\$ 1,235.00
334401.5	1200mm ø overbuild manhole base, cover, lid and frame	each	1	\$5,000.00	\$ 5,000.00
Section Sub-total:					\$ 6,235.00
Overall Sub-total:				\$	125,618.00
30% Contingency				\$	37,685.40
Total:				\$	163,303.40



## Cost Specifications

<b>FROM RECTEC INDUSTRIES INC.</b>	
#14 - 7228 Progress Way Delta, BC V4G 1H2 Contact: Brad Heintz Sales Consultant	Phone: (604) 940-0067 Fax: (604) 940-0162 Toll Free: 1-800-667-8141 Prepared by: BH
<b>TO: Grand Forks Rotary Club</b>	<b>FOR: Spray Park Equipment</b>
Attn: Lynne Burch lynne.burch@khgcga.com 250-442-8657	Quotation Date: June 2, 2014 F.O.B: Kelowna BC & Czech Rep. Delivery: 8-10 weeks Terms: Valid for 30 days (Net 30 days on Approved Accounts)

Quantity	Product No.	Description	Unit Price	Total
<i>Waterplay Solutions</i>				
1	C06-AG010-QC	Cabinet, 10 Valve, AGU, IU, BFP, PRV	15,080.00	15,080.00
2	DRA-00003	Drain, 12", Combo 3" - 4" Outlet, Grey	285.00	570.00
1	0002-1763	Waterwise E-10 Controller. Potable protection by a sugre suppression device is recommended. 0002-1113 is available from Waterplay.	5,815.00	5,815.00
1	C02-280	Twist n Spill 2, Wheel Handle, DEX	14,250.00 ✓	14,250.00
1	C02-321	Water Tower, DEX	13,322.00	13,322.00
1	C02-561	Fun-Guy, DEX	6,100.00 ✓	6,100.00
3	C02-727	Carronade 2.0, DEX	5,365.00	16,095.00
1	C02-182	Group Volcano ground spray	5,300.00	5,300.00
2	C02-169	Action Plate Activator with Graphics	1,680.00 ✓	3,360.00
1	C02-151-24	Solis 24	4,750.00	4,750.00
<b>KOMPAN</b>				
1	M591P	Waterfall	11,990.00	11,990.00

\* 2% / month interest on overdue accounts  
 \*\* Limits of Liability: \$5 Million

### Additional Notes:

Price does not include installation or ground cover. RecTec recommends resilient ground cover be installed under all playground equipment. Should you wish to proceed with this order, please sign where indicated below and return by fax, or advise your purchase order number. Thank you!

Subtotal - Equipment Only	\$96,632.00
Delivery	\$2,049.00
7% Provincial Sales Tax	\$6,839.21
Installation	\$0.00
5% Goods & Services Tax	\$4,934.05
<b>Total Quotation</b>	<b>\$110,454.26</b>

Signature to be used as Purchase Order  
and Acceptance of Install Conditions

Date

When Quoted, Please Refer to Installation Conditions, Page 2

# Cost Specification


**FROM RECTEC INDUSTRIES INC.**

#14 - 7228 Progress Way  
Delta, BC  
V4G 1H2

Contact: Brad Heintz  
Sales Consultant

Phone: (604) 940-0067

Fax: (604) 940-0162

Toll Free: 1-800-667-8141

Email: brad@rectecindustries.com

Prepared by: DK

**TO: Rotary Club of Grand Forks**

ATTN: Lynn Burch  
[lynn.burch@khgcqa.com](mailto:lynn.burch@khgcqa.com)  
1575 Spring Crescent  
Grand Forks, BC V0H 1H0  
250-442-8657

**FOR: Grand Forks Spray Park**

Quotation Date: November 25, 2014

F.O.B: N/A

Delivery: N/A

Terms: Valid for 30 days

(Net 30 days on Approved Accounts)

Quantity	Product No.	Description	Unit Price	Total
<b>Scope of Work</b>				
1	Lot	Please see attached	\$98,640.00	\$98,640.00

\* 2% / month interest on overdue accounts

\*\* Limits of Liability: \$5 Million

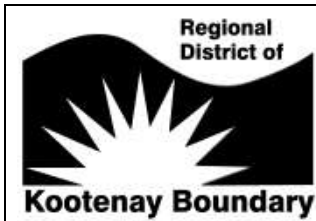
Price is quoted as on grade and may have to be adjusted for on-slab or roof top installation, and does not include border materials. Site must be accessible to heavy machinery. Should you wish to proceed with this order, please sign where indicated below and return by fax, or advise your purchase order number. Thank you!

Installation	\$98,640.00
5% Goods & Services Tax	\$4,932.00
<b>Total Quotation</b>	<b>\$103,572.00</b>

Signature to be used as Purchase Order  
and Acceptance of Install Conditions

Date

When Quoted, Please Refer to Installation Conditions, Page 2



**ADVISORY PLANNING COMMISSION**  
**ELECTORAL AREA 'C'/CHRISTINA LAKE**  
**MINUTES**

Minutes of the Area 'C' Advisory Planning Commission meeting held on Tuesday, **April 7, 2015** at the Christina Lake Fire Hall, Swanson Road, commencing at 7:00 p.m.

**PRESENT:** Dave Bartlett, Dave Durand, Jennifer Horahan, Terry Mooney, Jeff Olsen, Don Nelson

**ABSENT:** Peter Darbyshier, Butch Bisaro, Phil Mody, Director Grace McGregor

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Meeting was called to order at 7:03 p.m.

**MINUTES OF THE PREVIOUS MEETING:**

Motion to approve the minutes of the previous meeting Jennifer Horahan and seconded by Don Nelson.

**OLD BUSINESS:**

**Jordan Skands, Skands Court Ltd.**

**RE: Crown Referral – License of Occupation – Commercial Recreation Docks**

APC was informed that the Board had received information that the Ministry of Transportation survey pins may not be correct. A motion was made by Don Nelson and seconded by Dave Bartlett that his application be referred to MOT with the request that they confirm the location of their survey pins. Motion carried.

Electoral Area 'C' APC Agenda Items  
 April 7, 2015  
 Page 1 of 2

**NEW BUSINESS:**

**O'FLAHERTY, Dan and Janet**

**RE: Development Permit**

Lot 1, Santa Rosa Road, Electoral Area 'C'/Christina Lake

Lot 1, DL 498, SDYD, Plan KAP56568

RDKB File: C-498-02999.130

A representative of Christina Waterworks District had spoken to David Durand and advised that the District confirmed that they are able to supply water to this proposed Development.

After discussion, the APC requests that Planning advise whether or not a septic engineer will be required, in that it is our understanding that all Commercial Developments in Area 'C' require engineering. No other comments on this application.

**FOR INFORMATION:**

**ADJOURNMENT:** 7:25 p.m.

Moved: Don Nelson

/Sec'd: Terry Mooney

Advisory Planning Commission- Area D  
Minutes – April 07, 2015

In attendance:

Deb Billwiller  
Edith MacAllister  
Lesley Matthews  
Werner Behrens

Roly Russell, Director [first two items only]

Meeting was called to order at 7:10 p.m.

Minutes:

No previous minutes were discussed.

New Business:

1. **Crown Provincial Land, FLNRO / Bron and Sons Nursery**  
**RE: FrontCounter BC – Crown Land Tenure Referral**  
Linear strip of Crown land between 3540 Almond Gardens Rd. W. and 3601 Latkin Rd.,  
Electoral Area 'D'/Rural Grand Forks  
That part of Lot 26 shown on Plan A965; DL 362, SDYD, Plan 2430  
RDKB File: D-362-02691.050

Moved: Edith MacAllister; seconded: Werner Behrens that the APC supports this application. Carried.

2. **RDKB/Gamble & Barrell/ MOTI**  
**RE: ALR Non-Farm use**  
Old Carson Townsite, Electoral Area 'D'/Rural Grand Forks  
Parcel A portion KF31537, Block 1, Plan KAP39, DL 517  
Parcel A portion KF31538, Block 2, Plan KAP39, DL 517  
Unconstructed Road Right of Way adjacent to and through 4930 Riverside Avenue, Plan 39, Block 1, DL 517  
RDKB File: D-517-93157.005

The APC is very strongly in favour of this application and would like to ensure that the swap is fair and equitable.

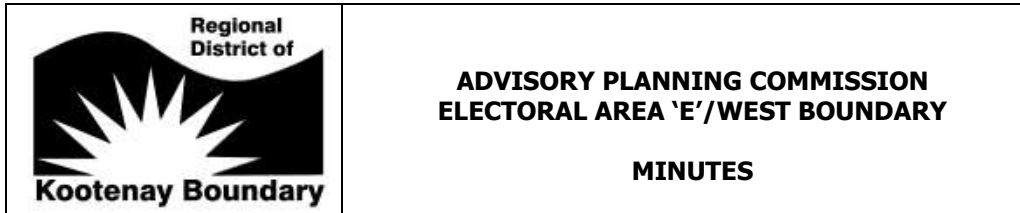
Note: Prior to the discussion and voting on item #3, Roly Russell left the meeting.

3. **RUSSELL, Ralph**  
**RE: ALR Subdivision**

5800 Edwards Rd., East of Grand Forks on the Kettle River, Electoral Area  
'D'/Rural Grand Forks  
Lot 1, DL 615 & 715, SDYD, Plan KAP27006  
RDKB File: D-615-03007.020

Moved: Deb Billwiller; seconded: Edith MacAllister that the APC is in favour of this application as long as the smaller parcel meets the 10 hectare minimum parcel size for AGR1 zoning. Carried unanimously.

The meeting was adjourned at 7:49 p.m.



Minutes of the Area 'E'/West Boundary Advisory Planning Commission meeting held on Monday, April 6, 2015 at the Rock Creek Medical Clinic, 100 Cut Off Rd., Rock Creek, BC, commencing at 6:00 p.m.

**PRESENT:**

Director Vicki Gee  
 Vic Lockhart – Chair  
 Harald Zinner - Secretary  
 Jamie Haynes  
 Grant Harfman  
 Fred Marshall  
 Stephen Kirkham  
 Janet Matsalla

**ABSENT** (with notification):

John Condon  
 Lisa Fillmore  
 Mary-Jane St. Jean Klassen Prutton  
 Michael Fenwick-Wilson  
 Lynne Storm

**ABSENT** (without notification):

George Dagg

The Chair called the meeting to order at 6:15 p.m.

**MINUTES OF THE March 2, 2015 MEETING:**

Minutes were accepted as sent out.

**OLD BUSINESS:**

There was no old business.



**NEW BUSINESS:****1. GOULD, Roderick****RE: Ministry of Forests, Lands and Natural Resource Operations**

East of Boundary Creek Rd., 0.5 km north of the junction of Boundary Creek and Wallace Creek Roads, Electoral Area 'E'/West Boundary

DL 1415s, SDYD

RDKB File: E-1415s-04756.000

**Observations**

## Concerns raised:

- How would the owner have road access to this private land?
- According to the map provided, it appears that agricultural land could block access of this private land to Boundary Creek Road.

## Concerns addressed:

- All the property shown on the map including the agricultural land belong to the owner and so access to the Boundary Creek Road is not an issue.
- The remaining portion of this woodlot (crown land) under license W0477 is about 10 kms. southeast from the owner's private land.

**Recommendation:**

The APC for Electoral Area 'E'/West Boundary supports the request of the applicant, Roderick Gould, to remove the private land portion of Woodlot License W0477.

Minutes of the Regular Meeting of the Electoral Area "C" Parks & Recreation Commission held  
Wednesday April 8, 2015 at the Welcome Centre

**Present**

Dave Beattie  
Dan Marcoux  
Dianne Wales  
Don Nelson  
Larry Walker  
Liz Stewart  
Paul Beattie  
Bob Dupee  
Carlo Crema

**Absent**

Brenda Auge  
(Lewis George in attendance on behalf of Brenda)

**RDKB Staff**

Tom Sprado/Kim Johnson

**Area Director**

Grace McGregor (absent)

**Guest**

Cavan Gates

**Agenda**

1. M/S Bob Dupee/Liz Stewart, that the agenda be accepted as amended

**Carried**

**Minutes**

2. M/S Don Nelson/Dave Beattie that the minutes of the regular meeting of March 11, 2015 be accepted

**Carried**

**Delegation:**

- Graham Watt (Learning Garden Presentation)

Graham Watt and Cavan Gates presented the overview of the Grand Forks Learning Garden. Emphasis is on the importance of implementing and teaching natural systems to all age groups.

2015's projects will include developing the irrigation infrastructure and pathway on site.

Opening ceremony Friday, April 10, 3:00 to 5:00 pm

Future implications for Christina Lake – develop bio diverse drainage systems and permaculture systems along highway

- Wes and Jennifer Unser (Park Road Speed Limit)

Unser's are requesting speed limit be dropped from 50 km to 30 km along Park Road due to playground and other recreation facilities along route.

Dave Beattie (COP) will contact RCMP and Ministry of Transportation on behalf of concerned parties.

Lewis George will recommend to the Christina Lake Community Association at their next meeting to write a letter in support of the speed reduction.

3. M/S Carlo Crema/Bob Dupee that a letter from the Christina Lake Recreation Commission be written in support of the reduction of speed on Park Road

**Carried****Business Arising from the Minutes**

- Don Nelson questioned the Community Coordinator Report minutes stating there were no derelict docks found. A dock was found following the meeting on March 11.
- Bob Dupee was present at the March 11, 2015 meeting.

**Financial Plan (2015 budget)**

M/S Paul Beattie/Larry Walker receipt of information

**Carried****Old Business**

- Pedestrian Bridge Feasibility Study Update

Steering Committee Meeting #1: Meeting scheduled for Friday, May 8<sup>th</sup> meeting at the Welcome Centre at 11 am.

Mark Andison and Tom Sprado will be present at the meeting along with the Stirring Committee Carlo Crema, Don Nelson, Paul Beattie.

- Daycare Facility

Tom Sprado gave update on parcel covenant on Crown Land (Zone C1 & Zone R1)

He distributed an aerial map of the request for easement extension of 50m on site location

- Marine Study

Tom to provide a tour at the end of meeting on the native Plant Nursery and Demo site for those who did not attend the Stewardship Society meeting

- Light Poles at the Community Hall

Lewis George reported that the poles should be in by next week, waiting for pole delivery  
Researched cost of energy efficient lighting and determined replacement cost/cost recovery was not feasible at this time

- Johnson Road Beach access repair

Tom Sprado made contact with Ministry of Transport regarding formal agreement between Christina Lake Recreation and Ministry - none found.

A request for permit is in process.

- Disc Golf

Representatives of RDKB have walked the property on Santa Rosa and believe it is a good location for Disc Golf.

Allan Stanley/Donna Dean (RDKB) to confirm that the license of occupancy from the Province will allow development for a Disc Golf Course on that property.

Budget allocation for project \$50,000.

- Ministry of Parks

Tom Sprado contacted the Ministry of Parks and noted that a review of all trail signage is underway by Ministry - when the review will be completed is unknown.

A meeting of the Boat Access committee and Ministry of Parks will take place April 13. It was suggested that Tom Sprado meet with Ministry representative following their meeting.

**New Business**

- COP Update  
Beginning patrols April 27  
Dave Beattie will be meeting with new RCMP member in the coming weeks
- Community Coordinator Report
  - Spaghetti Feed at Community Hall scheduled for April 25
  - Community Hall to be added to website rental venue – digital advertising
  - Easter Egg Hunt successful – approximately 30 children participated
  - Stewardship Society collecting pots for native Plant Nursery
  - Creating demonstration areas in hopes individuals will take the information and implement at home
  - Invasive species (Aquatic) check to be implemented at Border Crossing in future
  - Fundraising concert for Stewardship Society at the Welcome Centre July 4
  - Grant Approved for computer learning. The Computer program to be offered in the fall.
  - Digital Trails website running, continuing to add more trails to site.
  - Dinner Theatre at Welcome Centre in May
  - Age Friendly meeting to be held April 17, 6:30 – child care available
  - Gateway implementing Ecological Restoration project employing individuals on EI in partnership with Community Futures
- Recreation Program Update
  - Kim Johnson requesting volunteer help for Triathlon
  - Bob Dupee volunteering to implement bike inspections
  - Kim Johnson invited commission to participate in Family Bike Ride May 1

**Other Business Arising from the Floor**

- Paul Beattie requesting regular maintenance of pot holes at Welcome Centre parking lot
- Dianne Wales requesting a map of trails/features for Nature park entrance

**Outstanding Projects and Discussions**

Christina Crest Trail  
 Boat House (part of Marine Study)  
 Seniors Housing  
 Winter Ice Rink on Slab  
 Cascade Cemetery (Completed)  
 Tech Property Access  
 Walking Trail around Golf Course  
 Disc Golf/Frisbee Golf  
 Pedestrian Bridge  
 Boat Dock @ Community Park (part of Marine Study)  
 Fitness Trail in Nature Park  
 Pickle Ball Facility

Performance Awning for Welcome Centre  
Rental agreement for use of Nature Park  
Ownership of Provincial Park Beach  
Cascade Falls Stairs  
Bump/Pump Track

**Adjournment**

4. Moved by Don Nelson that the meeting be adjourned.

**Carried**

---

Kim Johnson, Recording Secretary

---

Dianne Wales, Chairperson

## **Grand Forks & District Recreation Commission**

Minutes of the Regular Meeting of the Grand Forks and District Recreation Commission held April 9, 2015 in the Jack Goddard Memorial Arena Meeting Room

### **Present**

Gene Robert  
George Longden  
Ken Johnston  
Dean Engen  
Roly Russell

### **Absent**

Cindy Strukoff  
Julia Butler

### **Staff**

Tom Sprado/Kim Johnson

### **Agenda**

1. M/S George Longden/Ken Johnston that the agenda is adopted as presented.

**Carried**

### **Minutes**

2. M/S Ken Johnston/Dean Engen that the minutes of the regular meeting of March 12, 2015 be accepted as circulated

**Carried**

### **Business Arising from the Minutes**

- Roly Russell asked for an amendment to the naming of the Community Garden in the minutes to be addressed as the Learning Garden
- George Longden indicated that the Phoenix Foundation is providing funding toward the development of the Learning Garden

### **Old Business**

- Financial Plan (Budget Report TBD)
  - Tom Sprado distributed the finalized 2015 budget, asking members to bring to each commission meeting
  - Tom Sprado gave update on approved capital projects
  - The Aquatic Centre UV project and the Arena lighting project will proceed
  - The Curling Club dehumidifier project will proceed and a recommendation to the RDKB Board was forwarded for the Curling Club flat roof repairs to be funded by a transfer of funding from reserves.
  - Tom Sprado gave a brief update on the Aquatic Centre deck issue, indicating the situation has gone to small claims court.

- Stats for Aquatic/Arena usage
  - Tom Sprado gave a brief overview of the usage stats indicating March participation statistics remaining consistent.
  - Arena statistics will not be included in May through August agenda package as the Arena plant is shutdown during the time period
  - Roly Russell requesting usage statistics based on postal codes
- YTD Revenue Report  
Tom Sprado indicated an increase in combined revenue over 2015 pointing out the increase revenue primarily coming from arena recreation programming and rentals
- Recreation Programming
  - Kim Johnson gave an update on the success of the Bunny Swim and the Pollywog program
  - Kim Johnson invited the commission to participate in the May 1, Move for Health event Family Bike Ride.
  - George Longden will include Family Bike Ride information on the TransCanada Trail Society website. He will also contact residents with gates along the trail in hopes that gates will be open for the bike ride event.
  - Volunteers are required for the Christina Lake Triathlon. George Longden suggested we add the request to “Grand Forks Volunteers” on facebook

**Other Business Arising from the Floor:**

- George Longden indicated an honorary bench to be placed on the Grand Forks Grind (Observation Mt Trail) 150m from the trail head
- The Pickle Ball group has placed signage at Barbara Ann Park tennis courts asking tennis players if they have concerns regarding pickle ball courts replacing tennis courts at the location. George Longden indicated the project was moving forward at the Barbara Ann site.
- Dean Engen suggesting a “no jet” time in the whirlpool at the Aquatic Centre. Tom Sprado was asked to give lifeguards permission to offer such times, signage was also suggested
- Gene Robert gave a brief update on the shelter  
BETH’s has partnered with the high school cooking classes to provide meals on weekends to those utilizing the shelter.

3. Moved by Ken Johnston that the meeting be adjourned.

**Carried**

\_\_\_\_\_  
Kim Johnson, Recording Secretary

\_\_\_\_\_  
Gene Robert, Chairman





**POLICY TITLE: Liquor Use**

**APPROVAL DATE: April 29, 2010**

**REVIEWED BY COMMITTEE: March 11, 2015**

**ADOPTED BY BOARD OF DIRECTORS: April 30, 2015**

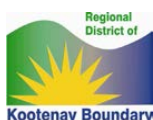
**Policy:** The Regional District of Kootenay Boundary (RDKB) shall restrict use of public funds to purchase liquor.

**Purpose:** To establish a policy restricting the purchase of liquor utilizing public funds.

**Procedure:** The Regional District hereby prohibits the purchase of liquor utilizing RDKB resources except upon full approval from the Regional District Board of Directors.

In the cases where the purchase of liquor utilizing RDKB resources have been fully approved by the Regional District Board of Directors, liquor served shall be in a facility/premise and by personnel that are appropriately trained and licensed to do so, e.g. Serving It Right.

Where liquor is going to be served, it shall be the responsibility of the Regional District of Kootenay Boundary to ensure that there is travel or accommodation related safe alternatives for people that consume alcohol.



**POLICY TITLE: Municipal Directors' Laptops**

**APPROVAL DATE: May 25, 2010**

**REVIEWED BY COMMITTEE: March 11, 2015**

**ADOPTED BY BOARD OF DIRECTORS: April 30, 2015**

**Policy:** The Regional District of Kootenay Boundary shall supply laptops, appropriate programs and support to the Municipal Directors as required to facilitate electronic agenda delivery and communication.

**Purpose:** To establish a policy governing the supply, support and use of the laptop computers by Municipal Directors.

**Procedure:** The Regional District of Kootenay Boundary shall supply laptop computers for use by the Municipal Directors. The laptops shall have technical attributes and capabilities, at a minimum, to allow for the following:

- Electronic delivery of agenda packages
- Email
- Preparation and manipulation of office related documents and files such as Word and Excel files
- Viewing other files, deemed to be consistent with RDKB business needs, such as PowerPoint.

The ability to receive information or communication such as emails shall be supported whether the Municipal Director is at home, at either of the RDKB offices or away on business.

The RDKB supplied laptop is intended to support activities directly related to the performance of duties as a Municipal Director. The RDKB does not provide support for the use of the laptops for any activity or business not related to the requirements of the RDKB.

The Municipal Directors shall be responsible for facilitating the update of the operating system and anti-virus software on a bi-weekly basis or as required by the Manager of Information Services. This generally entails ensuring the laptop has access to the internet. There is no intent that the Municipal Director will have to be active in this process at all. The Manager of Information Services shall automate this activity as much as

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**Directors' Laptops Policy**  
**Page 1 of 2**  
**May 25, 2010**

possible and shall provide appropriate instruction on how this task is completed.

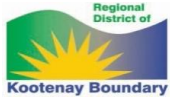
The RDKB is not responsible for the supply or repair and maintenance of wireless connectivity at the Municipal Director's home.

The RDKB recognized that it may be difficult to support the laptops for the Directors in the Boundary due to their distance from the Trail Office. The RDKB (through the efforts of the Manager of Information Services) will enter into agreements with preferred service providers in the Boundary to offer support. It will be the responsibility of the RDKB to initiate the service request, as well as being responsible for the costs incurred.

The RDKB will not be responsible for any costs for service or support related to the improper use of the laptop, failure to perform required updates or service not properly approved.

The RDKB shall be responsible for determining an appropriate laptop retention period.

Municipal Directors who are in possession of RDKB laptops must return them to the RDKB office once they are no longer on the RDKB Board of Directors for reissuance to a newly appointed Municipal Director in need of an RDKB laptop.

**STAFF REPORT**

<b>Date:</b>	<b>April 7, 2015</b>	<b>File:</b>	
<b>To:</b>	<b>Chair McGregor and Board of Directors</b>		
<b>From:</b>	<b>Tom Sprado, Manager of Facilities and Recreation – Grand Forks and District Recreation</b>		
<b>RE:</b>	<b>GRAND FORKS CURLING CLUB FLAT ROOF</b>		

**Issue Introduction**

The flat roof over the Grand Forks Curling Rink is failing (leaks) and needs to be re-roofed. During budget deliberations it was noted that the roof was failing and that reserves may need to be considered to repair the roof in 2015.

**Background**

The Curling Rink facility was built in 1972. The existing tar and gravel flat roof section is approximately 50 feet by 85 feet. I understand that the flat roof was repaired back in the early 1990's. In January of 2015, the Grand Forks Curling Club reported that the flat roof was leaking.

Staff received three quotes for the re-roofing – all three quotes are recommending that we use a 2 ply torch on roof system.

Contractor	Cost
Heritage Roofing, Nelson BC	\$32,267.00 plus taxes
Nielsen Roofing & Sheet Metal Ltd, Penticton BC	\$32,300.00 plus taxes
Interior Roofing, Penticton BC	\$33,600.00 plus taxes

**Financial Implications**

The Grand Forks Curling Rink budget – “Contributions to Reserve”

Balance in Reserve December 31, 2014 is	\$24,676.11
Contribution to Reserve in 2015 is	<u>\$23,567.00</u>
Total Reserve	\$48,243.11

**Recommendation**

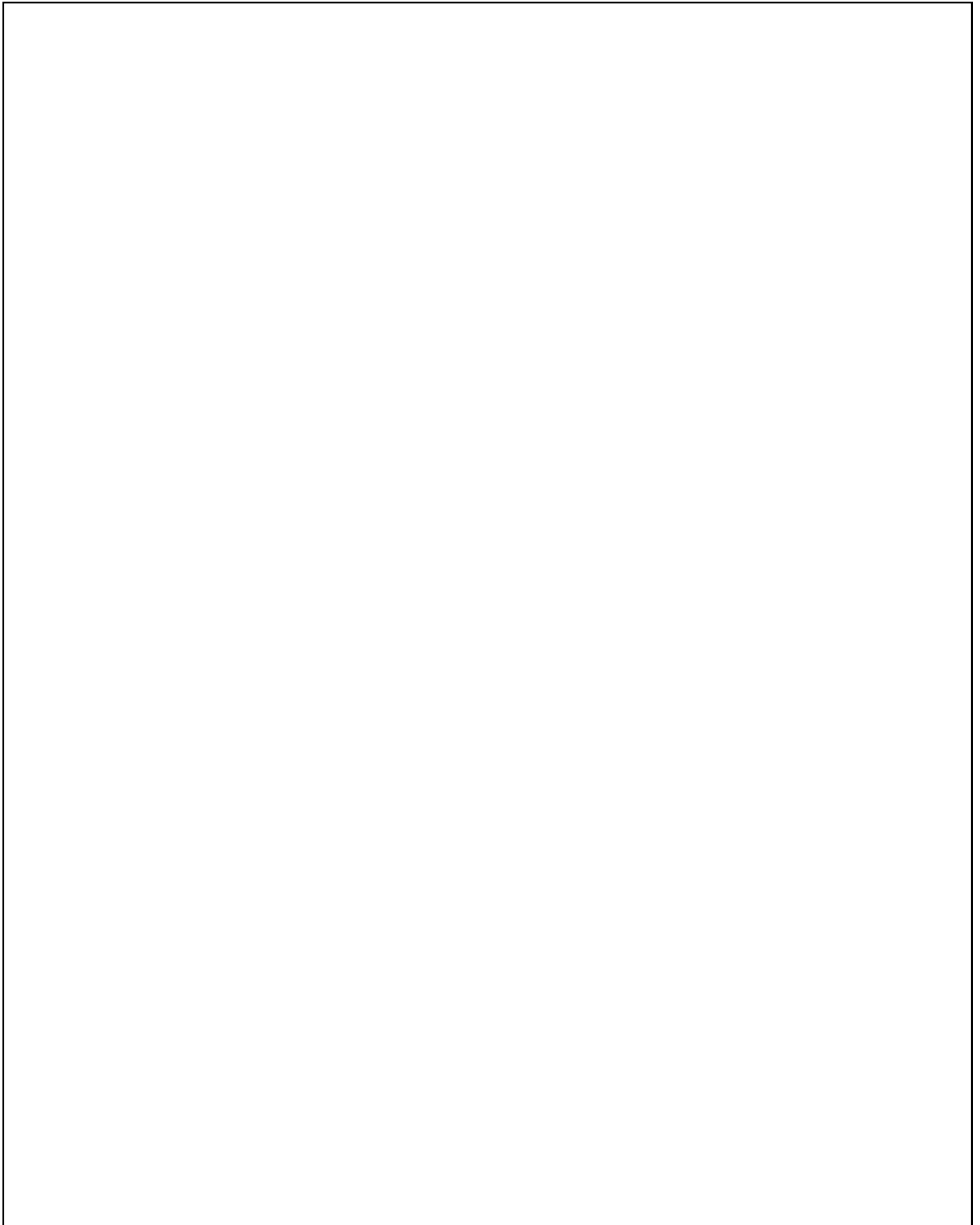
That the staff report from Tom Sprado, Manager of Facilities and Recreation, Grand Forks and District Recreation, regarding the proposal to re-roof the Grand Forks Curling Rink be received.

That the quote from Heritage Roofing for re-roofing the flat roof of the Grand Forks Curling Rink in the amount of \$32,267 be approved and that the 2015 Financial Plan be amended to include this expense with a corresponding transfer from reserve.

Respectfully submitted:

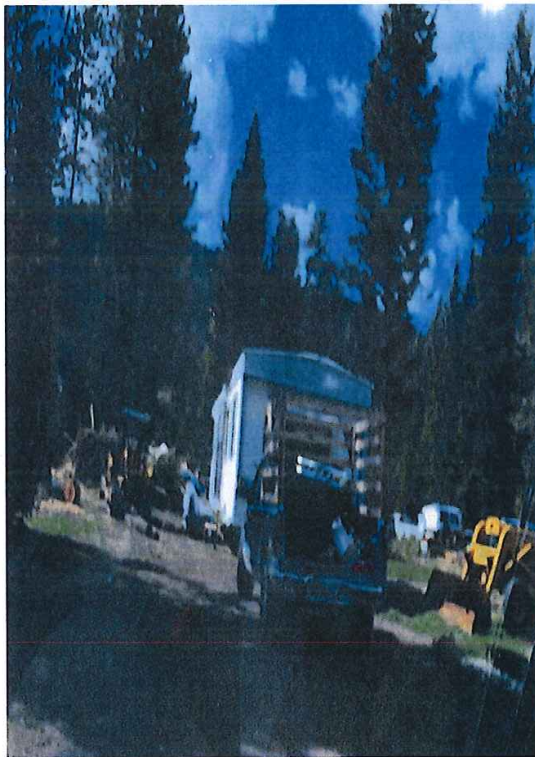
Concurrence:  
(CAO / DCAO)

Staff Report  
April 7, 2015  
1





BEFORE



AFTER

**STAFF REPORT**

<b>Date:</b>	<b>October 21, 2014</b>	<b>File:</b>	
<b>To:</b>	<b>Chair McGregor and Board of Directors</b>		
<b>From:</b>	<b>Mark Andison, General Manager of Operations / Deputy CAO</b>		
<b>RE:</b>	<b><u>BUILDING BYLAW CONTRAVENTION</u></b> <b>5843 3<sup>RD</sup> STREET, BEAVERDELL, B.C.</b> <b>ELECTORAL AREA OF WEST BOUNDARY (AREA 'E')</b> <b>PARCEL IDENTIFIER: 027-071-791</b> <b>LOT A, D.L. 1545, SDYD, PLAN KAP83857</b> <b>OWNER: CHRISTIAN BOND</b>		

**Issue Introduction**

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention.

**History/Background Factors**

The owner, Christian Bond, has **located a mobile home** at the above referenced property without first obtaining a building permit.

- Aug. 27, 2014      Site inspection and Stop Work Order posted;
- Aug. 29, 2014      **First registered letter** mailed to owner requesting a response by September 26, 2014;
- Sept. 26, 2014      **Second registered letter** mailed to owner requesting a response by October 27, 2014;
- Oct. 15, 2014      First registered letter returned "unclaimed";
- Oct. 20, 2014      Second registered letter returned "unclaimed";
- Oct. 21, 2014      To date, we have had no response or submitted documentation by the owner.

The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw No. 449 states:

**Duties of the Owner:**

- 12.1 (b)      Obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity,

**Staff Report**  
**October 30, 2014**  
**Page 1 of 2**



buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work.

**Implications (Financial, Policy/Practice, Interdepartmental or Intergovernmental)**

The Regional District of Kootenay Boundary Board of Directors has dealt with a number of Bylaw Contraventions by Filing a Notice on Title. The effect of this Notice is to alert future Purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or regulatory bylaws.

The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations.

**Advancement of Strategic Planning Goals**

Not applicable.

**Background Information Provided**

- Registered letter dated September 26, 2014;
- Registered letter dated August 19, 2014.

**Alternatives**

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

**Recommendation(s)**

1. That the staff report from Mark Andison, General Manager of Operations / Deputy CAO be received;
2. That the Regional District of Kootenay Boundary Board of Directors invite the owner, Christian Bond, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot A, D.L. 1545, SDYD, Plan KAP83857.

Respectfully submitted:

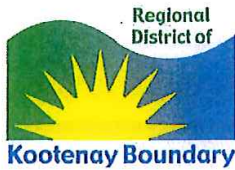


Concurrence:

(C.A.O.)

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September 26, 2014

REGISTERED

Christian Bond  
Box 18  
Beaverdell, B.C.  
V0H 1A0

**Re: STOP WORK ORDER – LOCATE A MOBILE HOME**  
**5843 3<sup>rd</sup> Street, Beaverdell, B.C.**  
**Lot A, Plan KAP83857, DL 1545**

A review of the above referenced file indicates that we have not received the documentation requested in our letter dated August 29, 2014. A **Stop Work Order** was posted on August 27, 2014 for locating a mobile at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:  
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **October 27, 2014**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Yours truly,

A handwritten signature in blue ink, appearing to read "R. Silva".

Robert Silva, RBO  
Building & Plumbing Official

RS:rt  
Attachment

RECEIVED  
OCT 20 2014

REGIONAL DISTRICT OF KOOTENAY  
BOUNDARY





August 29, 2014

REGISTERED

Christian Bond  
Box 18  
Beaverdell, B.C.  
V0H 1A0

**Re: STOP WORK ORDER – LOCATE A MOBILE HOME**  
**5843 3<sup>rd</sup> Street, Beaverdell, B.C.**  
**Lot A, Plan KAP83857, DL 1545**

This letter confirms the posting of a **Stop Work Order** on August 27, 2014 for locating a mobile at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:  
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, **buildings to be moved**, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **September 26, 2014**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Yours truly,

A handwritten signature in blue ink, appearing to read "R. Silva".

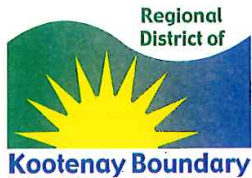
Robert Silva, RBO  
Building & Plumbing Official

RS:rt  
Attachment

RECEIVED  
OCT 15 2014

REGIONAL DISTRICT OF KOOTENAY  
BOUNDARY





April 15, 2015

Christian Bond  
PO Box 18  
Beaverdell, B.C. V0H 1A0

**Re: Location of Mobile Home without a Building Permit  
5843 3<sup>rd</sup> Street, Beaverdell, B.C., Electoral Area 'E' / West Boundary  
Contravention of Building Bylaw No. 449  
Lot A, D.L. 1545, SDYD, Plan KAP83857**

On October 30, 2014 the Board of Directors reviewed the attached report regarding the above referenced property. As a consequence the Board will, at its next regular meeting, be considering a resolution to direct the Chief Administrative Officer to file a formal Notice in the Land Title Office regarding this contravention. Pursuant to Section 695 of the Local Government Act and Section 57 of the Community charter you are to be afforded the opportunity to be heard by the Board of Directors before such a Notice is filled. The Board has therefore, adopted the following resolution.

"That Christian Bond be invited to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot A, D.L. 1545, SDYD, Plan KAP83857".

This hearing before the Board of Directors is scheduled for Thursday, April 30, 2015 at approximately 6:00 p.m. This meeting will be held at the Regional District of Kootenay Boundary office, 2140 Central Avenue, Grand Forks, B.C. Please advise Sara Bradley at the address noted below in advance, whether you or a representative will be present at this hearing. If you will be attending this hearing, we would request a written submission from you relating to this matter by April 24, 2015. This will provide sufficient time for your report to be distributed to the Board of Directors.

Please be advised that, in order to avoid registration of this Notice, the Board of Directors requires a written confirmation from the Building Inspection staff that the property is now in compliance. You are encouraged to acquire that confirmation before the hearing date.

Enclosed for your information is a copy of Section 695 of the Local Government Act and Section 57 of the Community Charter. The effect of this Notice is to remove liability from the Regional District of Kootenay Boundary and warn future purchasers of the property that the building(s) or construction on the property may have been in violation of the B.C. Building Code and/or Regulatory Bylaws of the Authority having Jurisdiction.

Yours truly,

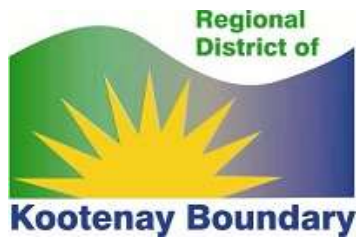
Theresa Lenardon  
Manager of Corporate Administration

Attachment

/sb





**STAFF REPORT**

**Date:** 16 Apr 2015 **File**  
**To:** **Chair McGregor and Board of Directors**  
**From:** Mark Andison, General Manager of Operations / Deputy CAO  
**Re:** Building Bylaw Contravention

**Issue Introduction**

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention for the property described below as:

**5843 3rd Street Beaverdell, B.C.**

**Electoral Area 'E' / West Boundary**

**Parcel Identifier: 027-071-791**

**Lot A, D.L. 1545, SDYD, Plan KAP83857**

**Owner: Christian Bond**

**History/Background Factors**

In October, the Board of Directors reviewed a staff report outlining that a mobile home had been located on the subject property without the required building permit. The Board passed a resolution to invite the property owner to a subsequent Board meeting to address the Board regarding the filing of a Notice in the Land Title Office regarding this Building Bylaw contravention. The property owner appeared before the Board at its January meeting requesting clarification regarding the information in the letter he had received. He also indicated that the mobile home had been located on the property for many years. The Board passed a resolution to defer the matter of the filing of a Notice in the Land Title Office to allow Mr. Bond time to contact the RDKB staff and to obtain further information to assist him to understand the process. Since the January Board meeting, the property owner has not contacted staff regarding this issue. Also, staff have confirmed that the mobile home currently on the property is not the same mobile home as was previously located on the property. The mobile home previously located on the property, as shown in the attached photo labelled "before", was destroyed by fire. The replacement mobile home, shown in the attached photo labelled "after", is the one which has been located on the property without the benefit of a building permit.

**Implications**

The filing of a Notice on Title against the above mentioned property pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter will alert future purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or Building Bylaw.

**Advancement of Strategic Planning Goals**

Not applicable.

**Background Information Provided**

- Photos of mobile home locations;
- Staff Report dated October 21, 2014 submitted to the Board regarding the building bylaw contravention;
- Letter dated April 15, 2015 inviting the Owner to the April 30, 2015 Board Meeting.

**Alternatives**

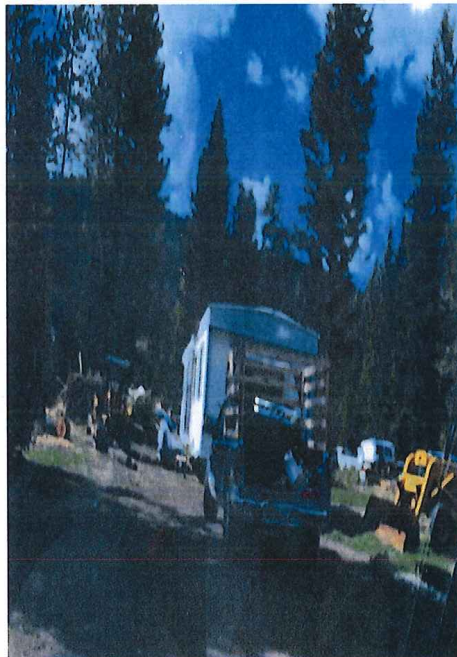
1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

**Recommendation(s)**

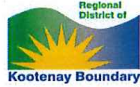
1. That the staff report from Mark Andison, General Manager of Operations / Deputy CAO be received;
2. That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administration Officer to file a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot A, D.I. 1545, SDYD, Plan KAP83857.



BEFORE



AFTER

**STAFF REPORT**

<b>Date:</b>	<b>October 21, 2014</b>	<b>File:</b>	
<b>To:</b>	<b>Chair McGregor and Board of Directors</b>		
<b>From:</b>	<b>Mark Andison, General Manager of Operations / Deputy CAO</b>		
<b>RE:</b>	<b><u>BUILDING BYLAW CONTRAVENTION</u></b> <b>5843 3<sup>RD</sup> STREET, BEAVERDELL, B.C.</b> <b>ELECTORAL AREA OF WEST BOUNDARY (AREA 'E')</b> <b>PARCEL IDENTIFIER: 027-071-791</b> <b>LOT A, D.L. 1545, SDYD, PLAN KAP83857</b> <b>OWNER: CHRISTIAN BOND</b>		

**Issue Introduction**

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention.

**History/Background Factors**

The owner, Christian Bond, has **located a mobile home** at the above referenced property without first obtaining a building permit.

- Aug. 27, 2014 Site inspection and Stop Work Order posted;
- Aug. 29, 2014 **First registered letter** mailed to owner requesting a response by September 26, 2014;
- Sept. 26, 2014 **Second registered letter** mailed to owner requesting a response by October 27, 2014;
- Oct. 15, 2014 First registered letter returned "unclaimed";
- Oct. 20, 2014 Second registered letter returned "unclaimed";
- Oct. 21, 2014 To date, we have had no response or submitted documentation by the owner.

The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw No. 449 states:

**Duties of the Owner:**

- 12.1 (b) Obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity,

Staff Report  
October 30, 2014  
Page 1 of 2

buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work.

**Implications (Financial, Policy/Practice, Interdepartmental or Intergovernmental)**

The Regional District of Kootenay Boundary Board of Directors has dealt with a number of Bylaw Contraventions by Filing a Notice on Title. The effect of this Notice is to alert future Purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or regulatory bylaws.

The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations.

**Advancement of Strategic Planning Goals**

Not applicable.

**Background Information Provided**

- Registered letter dated September 26, 2014;
- Registered letter dated August 19, 2014.

**Alternatives**

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

**Recommendation(s)**

1. That the staff report from Mark Andison, General Manager of Operations / Deputy CAO be received;
2. That the Regional District of Kootenay Boundary Board of Directors invite the owner, Christian Bond, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot A, D.L. 1545, SDYD, Plan KAP83857.

Respectfully submitted:



Concurrence:

(C.A.O.)

Staff Report  
October 30, 2014  
Page 2 of 2





September 26, 2014

REGISTERED

Christian Bond  
Box 18  
Beaverdell, B.C.  
V0H 1A0

**Re: STOP WORK ORDER – LOCATE A MOBILE HOME**  
**5843 3<sup>rd</sup> Street, Beaverdell, B.C.**  
**Lot A, Plan KAP83857, DL 1545**

A review of the above referenced file indicates that we have not received the documentation requested in our letter dated August 29, 2014. A **Stop Work Order** was posted on August 27, 2014 for locating a mobile at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:  
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **October 27, 2014**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Yours truly,  
  
Robert Silva, RBO  
Building & Plumbing Official

RS:rt  
Attachment

**RECEIVED**  
**OCT 20 2014**

**REGIONAL DISTRICT OF KOOTENAY  
BOUNDARY**

2140 Central Ave Box 1965 Grand Forks, British Columbia Canada V0H 1H0  
toll-free: 1 877 520-7352 • tel: 250 442-2708 • fax: 250 442-2688  
email: building-gf@rdkb.com • web: www.rdkb.com





August 29, 2014

REGISTERED

Christian Bond  
Box 18  
Beaverdell, B.C.  
V0H 1A0

**Re: STOP WORK ORDER – LOCATE A MOBILE HOME**  
**5843 3<sup>rd</sup> Street, Beaverdell, B.C.**  
**Lot A, Plan KAP83857, DL 1545**

This letter confirms the posting of a **Stop Work Order** on August 27, 2014 for locating a mobile at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:  
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, **buildings to be moved**, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **September 26, 2014**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Yours truly,

Robert Silva, RBO  
Building & Plumbing Official

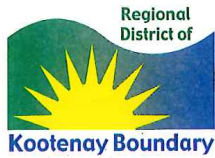
RECEIVED  
OCT 15 2014

REGIONAL DISTRICT OF KOOTENAY  
BOUNDARY

RS:rt  
Attachment

2140 Central Ave Box 1965 Grand Forks, British Columbia Canada V0H 1H0  
toll-free: 1 877 520-7352 • tel: 250 442-2708 • fax: 250 442-2688  
email: building-gf@rdkb.com • web: www.rdkb.com





April 15, 2015

Christian Bond  
PO Box 18  
Beaverdell, B.C. V0H 1A0

**Re: Location of Mobile Home without a Building Permit  
5843 3<sup>rd</sup> Street, Beaverdell, B.C., Electoral Area 'E' / West Boundary  
Contravention of Building Bylaw No. 449  
Lot A, D.L. 1545, SDYD, Plan KAP83857**

On October 30, 2014 the Board of Directors reviewed the attached report regarding the above referenced property. As a consequence the Board will, at its next regular meeting, be considering a resolution to direct the Chief Administrative Officer to file a formal Notice in the Land Title Office regarding this contravention. Pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter you are to be afforded the opportunity to be heard by the Board of Directors before such a Notice is filed. The Board has therefore, adopted the following resolution.

"That Christian Bond be invited to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot A, D.L. 1545, SDYD, Plan KAP83857".

This hearing before the Board of Directors is scheduled for Thursday, April 30, 2015 at approximately 6:00 p.m. This meeting will be held at the Regional District of Kootenay Boundary office, 2140 Central Avenue, Grand Forks, B.C. Please advise Sara Bradley at the address noted below in advance, whether you or a representative will be present at this hearing. If you will be attending this hearing, we would request a written submission from you relating to this matter by April 24, 2015. This will provide sufficient time for your report to be distributed to the Board of Directors.

Please be advised that, in order to avoid registration of this Notice, the Board of Directors requires a written confirmation from the Building Inspection staff that the property is now in compliance. You are encouraged to acquire that confirmation before the hearing date.

Enclosed for your information is a copy of Section 695 of the Local Government Act and Section 57 of the Community Charter. The effect of this Notice is to remove liability from the Regional District of Kootenay Boundary and warn future purchasers of the property that the building(s) or construction on the property may have been in violation of the B.C. Building Code and/or Regulatory Bylaws of the Authority having Jurisdiction.

Yours truly,

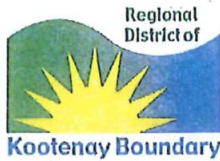
Theresa Lenardon  
Manager of Corporate Administration

Attachment

/sb







Aug 1, 2014

REGISTERED

0985028 B.C. Ltd.  
1385 Baker Creek Road  
Quesnel, B.C.  
V2J 7H5

**Re: STOP WORK ORDER-Construction of a Deck  
20 Kettle View Road  
District Lot 508S, SDYD**

This letter confirms the posting of a **Stop Work Order** on July 30, 2014 for construction of a deck at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:  
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by August 20, 2014. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Yours truly,

Robert Silva, RBO

c.c. Mark Andison, General Manager, Operations/Deputy CAO

**RECEIVED**  
SEP 10 2014

REGIONAL DISTRICT OF KOOTENAY  
BOUNDARY



**STAFF REPORT**

<b>Date:</b>	<b>January 9, 2015</b>	<b>File:</b>	
<b>To:</b>	<b>Chair McGregor and Board of Directors</b>		
<b>From:</b>	<b>Mark Andison, General Manager of Operations / Deputy CAO</b>		
<b>RE:</b>	<b><u>BUILDING BYLAW CONTRAVENTION</u></b> <b>20 KETTLE VIEW ROAD, BIG WHITE, B.C.</b> <b>ELECTORAL AREA 'E' / WEST BOUNDARY</b> <b>PARCEL IDENTIFIER: 009-319-484</b> <b>D.L. 508S, SDYD</b> <b>OWNER: 0985028 B.C. LTD. INC.</b>		

**Issue Introduction**

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention.

**History/Background Factors**

The owner, 0985028 B.C. Ltd. Inc., has constructed an **addition** (a deck) at the above referenced property **to a multi family dwelling** on 20 Kettle View Road, Big White B.C. without first obtaining a building permit.

July 30, 2014      Stop Work Order posted and confirmed;

Aug. 1, 2014      **Registered letter** mailed to owner requesting a response by July 11, 2014;

Sept. 10, 2014      Canada Post confirmation that the letter was returned unclaimed;

Sept. 24, 2014      The owner travelled to the Trail RDKB office to discuss the variance and building permit requirements for the unauthorized addition. A development variance permit application was subsequently submitted;

Jan. 9, 2015      To date, we have had no further contact from the owner regarding the required building permit.

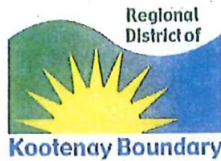
The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw No. 449 states:

**Duties of the Owner:**

12.1      Every owner shall:

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Staff Report  
January 29, 2015  
Page 1 of 2



Aug 1, 2014

REGISTERED

0985028 B.C. Ltd.  
1385 Baker Creek Road  
Quesnel, B.C.  
V2J 7H5

**Re: STOP WORK ORDER-Construction of a Deck  
20 Kettle View Road  
District Lot 508S, SDYD**

This letter confirms the posting of a **Stop Work Order** on July 30, 2014 for construction of a deck at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:  
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by August 20, 2014. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Yours truly,

Robert Silva, RBO

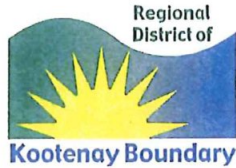
c.c. Mark Anderson, General Manager, Operations/Deputy CAO

**RECEIVED**  
SEP 10 2014

REGIONAL DISTRICT OF KOOTENAY  
BOUNDARY







April 15, 2015

0985028 B.C. Ltd.  
1385 Baker Creek Road  
Quesnel, B.C. V2J 7H5

**Re: Addition to Multi-Family Dwelling without a Building Permit  
20 Kettle View Road, Big White, B.C., Electoral Area 'E' / West Boundary  
Contravention of Building Bylaw No. 449  
D.L. 508S, SDYD**

On January 29, 2015 the Board of Directors reviewed the attached report regarding the above referenced property. As a consequence the Board will, at its next regular meeting, be considering a resolution to direct the Chief Administrative Officer to file a formal Notice in the Land Title Office regarding this contravention. Pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter you are to be afforded the opportunity to be heard by the Board of Directors before such a Notice is filled. The Board has therefore, adopted the following resolution.

"That: 0985028 B.C. Ltd. be invited to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as D.L. 508S, SDYD".

This hearing before the Board of Directors is scheduled for Thursday, April 30, 2015 at approximately 6:00 p.m. This meeting will be held at the Regional District of Kootenay Boundary office, 2140 Central Avenue, Grand Forks, B.C. Please advise Sara Bradley at the address noted below in advance, whether you or a representative will be present at this hearing. If you will be attending this hearing, we would request a written submission from you relating to this matter by April 24, 2015. This will provide sufficient time for your report to be distributed to the Board of Directors.

Please be advised that, in order to avoid registration of this Notice, the Board of Directors requires a written confirmation from the Building Inspection staff that the property is now in compliance. You are encouraged to acquire that confirmation before the hearing date.

Enclosed for your information is a copy of Section 695 of the Local Government Act and Section 57 of the Community Charter. The effect of this Notice is to remove liability from the Regional District of Kootenay Boundary and warn future purchasers of the property that the building(s) or construction on the property may have been in violation of the B.C. Building Code and/or Regulatory Bylaws of the Authority having Jurisdiction.

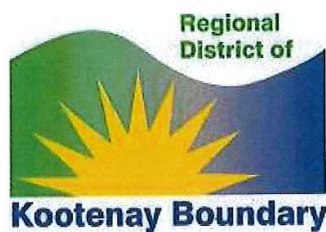
Yours truly,

Theresa Lenardon  
Manager of Corporate Administration

Attachment

/sb



**STAFF REPORT**

**Date:** 15 Apr 2015 **File**  
**To:** **Chair McGregor and Board of Directors**  
**From:** Mark Andison, General Manager of Operations / Deputy CAO  
**Re:** Building Bylaw Contravention

**Issue Introduction**

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention for the property described below as:

**20 Kettle View Road, Big White, B.C.**

**Electoral Area 'E' / West Boundary**

**Parcel Identifier: 009-319-484**

**D.L. 508S, SDYD**

**Owner: 0985028B.C. Ltd.**

**History/Background Factors**

The Building Official confirmed that there have been no changes concerning the above referenced property. The owner, 0985028 B.C. Ltd. Inc., has constructed an addition (a deck) at the above referenced property to a multi family dwelling without first obtaining a building permit.

**Implications**

The filing of a Notice on Title against the above mentioned property pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter will alert future purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or Building Bylaw.

**Advancement of Strategic Planning Goals**

Not applicable.



**Background Information Provided**

- Staff Report dated January 9, 2015 submitted to the Board regarding the building bylaw contravention;
- Letter dated April 15, 2015 inviting the Owner to the April 30, 2015 Board Meeting.

**Alternatives**

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

**Recommendation(s)**

1. That the staff report from Mark Andison, General Manager of Operations / Deputy CAO be received;
2. That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administration Officer to file a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as D.L. 508S, SDYD.

**Theresa Lenardon**

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**From:** Mark Andison  
**Sent:** April-20-15 11:17 AM  
**To:** Doug Zorn  
**Cc:** Theresa Lenardon  
**Subject:** RE: Fees for RDKB meeting room

Hi Doug,

We're planning to put your request for a fee waiver for use of the RDKB Board Room on the agenda of the next RDKB Board of Directors meeting (April 30<sup>th</sup>). The "Board & Committee Rooms Use Policy" is a Board policy, so only the Board has the authority to waive it.

Let me know if you have any questions.

Regards,

Mark Andison, MCIP, RPP  
 General Manager, Operations / Deputy CAO  
 Regional District of Kootenay Boundary  
 843 Rossland Ave  
 Trail, BC  
 Canada V1R 4S8

toll-free: 1.800.355.7352  
 tel: 250.368.9148  
 cel: 250.231.0880  
 fax: 250.368.3990  
 email: [mandison@rdkb.com](mailto:mandison@rdkb.com)  
 web: [www.rdkb.com](http://www.rdkb.com)

---

**From:** Doug Zorn [<mailto:zornszoo@nethop.net>]  
**Sent:** Thursday, April 16, 2015 3:47 PM  
**To:** Mark Andison; Roly Russell  
**Cc:** 'James Roy Burch'; 'Pat Blew'  
**Subject:** Fees for RDKB meeting room

Hello Mark

The Not for Profit Grand Forks ATV Club would like to request a waiving of the Board Room rental fees for our meetings at the RDKB meeting room.

One of our members is in a wheel chair and several have mobility challenges, the room is a big help for them.

The screens are a very big help with reducing the amount of paper we generate for meetings.

The club does a large amount of volunteer work, education on wildlife and environment concerns, cleaning up trails and garbage in the region, work on the TCT, and last year's trail project between Christina Lake and Grand Forks.

Both RDKB area D and Area C representatives, financially supported the GFATV Club last year and the club has requested grant in aids for 2015.

We have our AGM coming up as well our general meetings during the year.

Thank you for considering this.

Doug Zorn  
 VPGFATV















**POLICY TITLE:**            **Board and Committee Room Use  
by Outside Agencies**

**APPROVAL DATE:**        **March 31, 2011**

**DATE OF REVIEW:**

**Policy:**            The Regional District of Kootenay Boundary (RDKB) shall allow use of the Board Room and Committee Meeting Room by public not-for-profit organizations. This policy shall address the use of the Board Rooms in Trail and Grand Forks as well as the Committee Meeting Room in Trail.

**Purpose:**            To provide guidance and direction to staff as how to allow public use of the Board Rooms and Committee Meeting Room.

**Procedure:**        Use of the Board Rooms or Committee Meeting Room shall be governed by the following:

1. RDKB business will take first priority for all bookings. Room booking can be cancelled up to 24 hours prior to the event if the room is required for RDKB business.
2. The Board Room (Trail and Grand Forks) will be available at all hours not already reserved for RDKB business. The Committee Room will not be available for use by outside organizations during the normal business operating hours of the RDKB; 8:00am – 4:30pm Monday through Friday. The Committee Meeting room is not available if the Board Room (Trail) is already booked.
3. Rooms may be booked free of charge by any of the following category of organizations:
  - a. School District
  - b. Member Municipalities and other local governments
  - c. Health Region (or Hospital)
  - d. Provincial Government Ministries, Agencies and Corporations
  - e. Non-profit groups receiving funding from and providing direct services to the RDKB



4. Rooms may be booked at a rate of \$25 for 2 hours (or portion thereof) by organizations not mentioned in item #3 of this policy as outlined. At no time will businesses or "for profit" organizations or groups be entitled to use the rooms.
5. Refreshments will not be provided and are not recommended. At no times will alcohol be allowed in the facilities.
6. The rooms must be booked through the appropriate RDKB office (Grand Forks or Trail) a minimum of one week in advance of the requested date(s).
7. Any use of the rooms after working hours, where a staff member or Elected Official are not attending shall strictly comply with the Board Room or Committee Room Use Procedures supplied by the RDKB. Failure to comply with the requirements outlined will result in not being allowed to utilize the room in the future.
8. The user of the room shall be responsible for all damage. At no time will a user paste, glue, tack or otherwise attach any sign, document or picture to the walls of the rooms.
9. Users are responsible for the proper supervision of all participants and spectators, and accept full responsibility for any personal injury or property damage resulting from inadequate supervision.

**STAFF REPORT**

<b>Date:</b>	ARPIL 21, 2015	<b>File:</b>	CBT Community Initiatives Program
<b>To:</b>	Chair McGregor and Board of Directors		
<b>From:</b>	Sharon Toupin, Accounting Clerk-CBT Community Initiatives Liaison		
<b>RE:</b>	<b>CBT COMMUNITY INITIATIVES PROGRAM</b>		

**Issue Introduction**

A staff report from Sharon Toupin, Accounting Clerk-CBT Community Initiatives Liaison, regarding the CBT Community Initiatives Program.

**History/Background Factors**

The Regional District of Kootenay Boundary administers the Trust's Community Initiatives Program. The total funding available for distribution in 2015/16 is \$379,584.52.

The stakeholders are recommending the funds be disbursed as follows:

**City of Trail**

<b>APPLICANT</b>	<b>AMOUNT</b>
Beaver Valley x-Country Ski Club	\$ 500.00
Black Jack Cross Country Ski Club Society	\$ 2,500.00
Canadian Red Cross - Trail HELP Depot	\$ 2,500.00
City of Trail sponsoring Evening Squash Program	\$ 20,000.00
Family Action Network of the Lower Columbia	\$ 1,000.00
Generation to Generation Society sponsoring Red Roofs Committee	\$ 4,000.00
Greater Trail Community Justice Program Society	\$ 728.00
Greater Trail Hospice Society	\$ 1,500.00
Health Arts Society	\$ 3,000.00
Holy Trinity Parish - Trail	\$ 1,100.00
KBRH Health Foundation Society	\$ 20,000.00
Kiwanis Club of Trail	\$ 3,000.00
Kootenay Animal Assistance Program Society	\$ 2,000.00
Kootenay Columbia Educational Heritage Society	\$ 500.00
Kootenay Columbia Trails Society - Tools for Volunteers	\$ 400.00
Kootenay Columbia Trails Society - Wildlife Dangerous Tree	\$ 200.00
Lower Columbia Community Development Team Society	\$ 5,250.00
Rossland Gold Fever Follies Society	\$ 1,000.00
Rossland-Trail Country Club	\$ 10,000.00
Royal Canadian Legion Branch 11 Trail	\$ 3,000.00
Scouts Canada - 1st Warfield Scouts	\$ 2,500.00

**Staff Report/  
April 21, 2015 Page 1 of 6**



Scouts Canada - Camp Tweedsmuir	\$ 1,500.00
S.M.S. Cristoforo Colombo	\$ 1,000.00
Society for Friends of the Trail Sk8 Park	\$ 25,000.00
BC SPCA - Trail Regional Branch	\$ 2,000.00
Special Olympics BC - Trail	\$ 2,500.00
Trail & District Arts Council	\$ 5,000.00
Trail Association for Community Living sponsoring Career Development	\$ 3,000.00
Trail Gymnastics Society	\$ 1,800.00
Trail Historical Society	\$ 3,500.00
Trail Italico Recreation Society	\$ 1,500.00
Trail Smoke Eaters Hockey Society	\$ 9,000.00
Trail Track & Field Club Society	\$ 7,500.00
Trail Youth Baseball/Minor Baseball - Andy Bilesky Park	\$ 2,200.00
Trail Youth Baseball/Minor Baseball - Butler Park	\$ 4,000.00
Trail Youth Soccer Association	\$ 1,500.00
United Way of Trail and District	\$ 2,000.00
Webster Parent Advisory Council - School & Community Garden	\$ 2,000.00
West Kootenay Brain Injury Association	\$ 4,000.00
West Kootenay Minor Lacrosse Association	\$ 2,000.00
Trail Girls Softball sponsored by W.K. Minor Softball Assoc.	\$ 1,000.00
West Kootenay Snow-Goers Association	\$ 2,000.00
<b>TOTAL DISBURSEMENT</b>	<b>\$ 168,678.00</b>
<b>TOTAL ALLOCATION</b>	<b>\$ 168,678.47</b>

### Village of Warfield

APPLICANT	AMOUNT
Black Jack Cross Country Ski Club Society	\$ 2,500.00
Family Action Network of the Lower Columbia	\$ 339.00
Greater Trail Community Justice Program Society	\$ 182.00
Greater Trail Hospice Society	\$ 675.00
Health Arts Society	\$ 2,000.00
Holy Trinity Parish - Trail	\$ 600.00
Karate B.C./Sponsoring Trail Traditional Karate	\$ 250.00
KBRH Health Foundation Society	\$ 2,000.00
Kootenay Columbia Educational Heritage Society	\$ 200.00
Kootenay Columbia Trails Society - Tools for volunteers	\$ 100.00
Rossland Gold Fever Follies Society	\$ 500.00
Scouts Canada - 1st Warfield Scouts	\$ 2,000.00
Scouts Canada – Camp Tweedsmuir	\$ 1,000.00
S.M.S. Cristoforo Colombo	\$ 500.00
Society for Friends of the Trail Sk8 Park	\$ 1,000.00
Trail & District Arts Council	\$ 500.00
Trail Association for Community Living sponsored by Career Development	\$ 1,000.00
Trail Gymnastics Society	\$ 300.00

Trail Track & Field Club Society	\$ 2,000.00
Trail Youth Baseball/Minor Baseball - Andy Bilesky Park	\$ 500.00
Trail Youth Baseball/Minor Baseball - Butler Park	\$ 500.00
United Way of Trail and District	\$ 1,000.00
Webster Parent Advisory Council - School & Community Garden	\$ 2,500.00
Webster Parent Advisory Council - Playground Equipment	\$ 5,000.00
Webster Parent Advisory Council - Popcorn maker	\$ 750.00
Webster Parent Advisory Council -Ski Days 2016	\$ 500.00
West Kootenay Brain Injury Association	\$ 1,000.00
West Kootenay Snow-Goers Association	\$ 1,144.90
<b>TOTAL DISBURSEMENT</b>	<b>\$ 30,540.90</b>
<b>TOTAL ALLOCATION</b>	<b>\$ 30,540.90</b>

### Village of Montrose/Fruitvale/Area 'A'

APPLICANT	AMOUNT
Beaver Valley & Pend'Oreille Historical Society	\$ 5,179.93
Beaver Valley Blooming Society	\$ 5,000.00
Beaver Valley Dynamic Aging Society/Sponsoring B.V. Age Friendly	\$ 9,600.00
Beaver Valley Manor Society - Bathroom upgrades	\$ 16,452.00
Beaver Valley x-Country Ski Club	\$ 2,000.00
Black Jack Cross Country Ski Club Society	\$ 1,000.00
Family Action Network of the Lower Columbia	\$ 904.00
Greater Trail Community Justice Program Society	\$ 419.00
Greater Trail Hospice Society	\$ 1,875.00
Health Arts Society	\$ 2,500.00
Holy Trinity Parish - Trail	\$ 400.00
Horse Association of Central Kootenay	\$ 1,000.00
Karate B.C./Sponsoring Trail Traditional Karate	\$ 4,000.00
KBRH Health Foundation Society	\$ 3,041.22
Kiwanis Club of Trail	\$ 7,500.00
Kootenay Columbia Educational Heritage Society	\$ 1,000.00
Kootenay Columbia Trails Society - tools for Volunteers	\$ 300.00
Kootenay Columbia Trails Society - Wildlife Dangerous Tree	\$ 200.00
Lower Columbia Community Development Team Society	\$ 1,062.00
Montrose Youth Action Team Society	\$ 10,000.00
Rossland Gold Fever Follies Society	\$ 2,000.00
Rossland-Trail Country Club	\$ 1,000.00
Scouts Canada - Camp Tweedsmuir	\$ 2,000.00
BC SPCA - Trail Regional Branch	\$ 2,500.00
SQx Danza	\$ 1,000.00
Trail & District Arts Council	\$ 4,750.00
Trail Association for Community Living sponsored by Career Development	\$ 5,000.00
Trail Gymnastics Society	\$ 1,150.00
Trail Track & Field Club Society	\$ 3,000.00
Trail Youth Baseball/Minor Baseball - Andy Bilesky Park	\$ 2,000.00

Trail Youth Baseball/Minor Baseball - Butler Park	\$ 2,000.00
United Way of Trail and District	\$ 2,000.00
West Kootenay Brain Injury Association	\$ 1,000.00
West Kootenay Minor Lacrosse Association	\$ 2,000.00
<b>TOTAL DISBURSEMENT</b>	<b>\$ 104,833.15</b>
<b>TOTAL ALLOCATION</b>	<b>\$ 104,833.15</b>

**Area 'B'**

<b>APPLICANT</b>	<b>AMOUNT</b>
Black Jack Cross Country Ski Club Society	\$ 3,000.00
Genelle Recreation Society	\$ 1,500.00
Greater Trail Community Justice Program Society	\$ 182.00
Greater Trail Hospice Society	\$ 525.00
Health Arts Society	\$ 500.00
Holy Trinity Parish - Trail	\$ 200.00
Horse Association of Central Kootenay	\$ 500.00
Karate B.C./Sponsoring Trail Traditional Karate	\$ 2,500.00
KBRH Health Foundation Society	\$ 1,000.00
Kootenay Columbia Educational Heritage Society	\$ 200.00
Kootenay Columbia Trails Society - tools for Volunteers	\$ 200.00
Oasis Recreational Society	\$ 1,500.00
Rossland Fall Fair Core Group	\$ 1,000.00
Rossland Gold Fever Follies Society	\$ 1,000.00
Scouts Canada - Camp Tweedsmuir	\$ 500.00
BC SPCA - Trail Regional Branch	\$ 500.00
Trail & District Arts Council	\$ 302.13
Trail Association for Community Living sponsored by Career Development	\$ 1,000.00
Trail Track & Field Club Society	\$ 1,500.00
Webster Parent Advisory Council - Playground Equipment	\$ 7,500.00
West Kootenay Minor Lacrosse Association	\$ 1,000.00
West Kootenay Snow-Goers Association	\$ 4,000.00
<b>TOTAL DISBURSEMENT</b>	<b>\$ 30,109.13</b>
<b>TOTAL ALLOCATION</b>	<b>\$ 30,109.13</b>

**City of Rossland**

<b>APPLICANT</b>	<b>AMOUNT</b>
Black Jack Cross Country Ski Club Society	\$ 3,086.00
Cycling BC sponsoring Kootenay Mountain Bike Coaching	\$ 671.00
Family Action Network of the Lower Columbia	\$ 425.00
Greater Trail Community Justice Program Society	\$ 164.00
Greater Trail Hospice Society	\$ 804.00
Health Arts Society	\$ 314.00
Holy Trinity Parish - Trail	\$ 235.00
Horse Association of Central Kootenay	\$ 136.00
Karate B.C./Sponsoring Trail Traditional Karate	\$ 143.00

KBRH Health Foundation Society	\$ 2,229.00
Kootenay Columbia Educational Heritage Society	\$ 143.00
Kootenay Columbia Trails Society - tools for Volunteers	\$ 271.00
Kootenay Columbia Trails Society - Wildlife Dangerous Tree	\$ 164.00
Kootenay Outdoor and Environmental Education Society	\$ 1,196.00
Rossland Child Care Society	\$ 4,000.00
Rossland Council for Arts & Culture	\$ 2,834.00
Rossland Fall Fair Core Group	\$ 1,821.00
Rossland Gold Fever Follies Society	\$ 1,836.00
Rossland Historical Museum & Archives Association	\$ 2,278.00
Rossland Mountain Market Society	\$ 1,216.00
Rossland Seniors Association Branch #45	\$ 1,867.00
Rossland Skate Park Assoc. sponsoring Rossland Youth Action Network	\$ 2,562.00
Rossland Society for Environmental Action	\$ 754.00
Rossland Society for Environmental Action sponsoring Rossland Real Food	\$ 564.00
Rossland-Trail Country Club	\$ 286.00
Scouts Canada - Camp Tweedsmuir	\$ 671.00
BC SPCA - Trail Regional Branch	\$ 900.00
Special Olympics BC - Trail	\$ 464.00
SQx Danza	\$ 300.00
The RSS Parent Advisory Committee (PAC)	\$ 3,375.00
Tourism Rossland Society	\$ 3,423.00
Trail & District Arts Council	\$ 1,229.00
Trail Association for Community Living sponsored by Career Development	\$ 470.00
Trail Gymnastics Society	\$ 657.00
Trail Track & Field Club Society	\$ 486.00
Trail Youth Baseball/Minor Baseball - Andy Bilesky Park	\$ 200.00
United Way of Trail and District	\$ 514.00
Visions for Small Schools Society	\$ 1,460.00
West Kootenay Brain Injury Association	\$ 650.00
West Kootenay Minor Lacrosse Association	\$ 179.00
West Kootenay Snow-Goers Association	\$ 446.00
<b>TOTAL DISBURSEMENT</b>	<b>\$ 45,423.00</b>
<b>TOTAL ALLOCATION</b>	<b>\$ 45,423.00</b>

**TOTAL FUNDS 2015/16** **\$ 379,584.52**

**TOTAL FUNDS DISBURSED** **\$ 379,584.18**

### Implications (Financial, Policy/Practice, Interdepartmental or Intergovernmental)

None

**Background Information Provided**

None

**Alternatives**

1. Receipt.
2. Receipt and accept.
3. Deferral

**Recommendation(s)**

1. That the staff report from Sharon Toupin, Accounting Clerk/CBT Community Initiatives Liaison be received.
2. That the Regional District of Kootenay Boundary Board of Directors approves the disbursement of the Community Initiatives funds as presented.

Respectfully submitted:

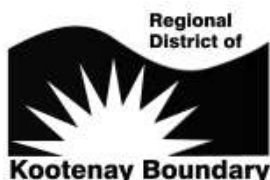
Concurrence:  
(Dept. Head)

Concurrence:  
(C.A.O.)

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## STAFF REPORT

Prepared for meeting of April 2015

<b>FrontCounterBC – Crown Land Tenure Referral</b>			
<b>To:</b> Chair McGregor and Members of the RDKB Board of Directors			
<b>Owners:</b> Crown Provincial Land, Forest and Land Natural Resource Operations (FLNRO)		<b>File No:</b> D-362-02691.050	
<b>Location:</b> Linear strip of Crown Land between 3540 Almond Gardens Road W, and 3601 Latkin Road, Electoral Area 'D'/Rural Grand Forks			
<b>Legal Description:</b> That part of Lot 26 shown on Plan A965; DL 362, SDYD, Plan 2430		<b>Area:</b> 0.13 acres (522m <sup>2</sup> )	
<b>OCP Designation:</b> Agricultural Resource	<b>Zoning:</b> Agricultural Resource 1 (AGR1)	<b>ALR status:</b> Entirely within	<b>DP Area:</b> No
<b>Contact Information:</b> Bron and Sons Nursery PO Box 2643 Grand Forks, BC V0H 1H0 1-800-831-9611 <a href="mailto:marie@bronandsons.com">marie@bronandsons.com</a>		Jessie Lunan, Land Officer FrontCounterBC Cranbrook, BC (250) 426-1779 <a href="mailto:Jessie.lunan@gov.bc.ca">Jessie.lunan@gov.bc.ca</a>	
Prepared by: Carly Rimell, Planner			

### ISSUE INTRODUCTION

Bron and Sons Nursery has submitted an application to purchase a thin linear strip of forfeited Crown Land ( $\pm$  approximately 3m x 174m) between their parcel and the parcel of private land to the south which the applicant has intentions to purchase a portion of. The subject parcel is south of Grand Forks, between Almond Gardens Road and Latkin Road (*see Site Location Map; ALC Context Map; Owners Report*). The subject parcel is within the ALR.

## **HISTORY / BACKGROUND FACTORS**

Last year the RDKB received an application for an interior lot line adjustment within the ALR from Bron and Sons Nursery as an applicant for their parcel and agent for Floyd and Joyce Jensen, the owners of the adjacent parcel to the south.

The Electoral Area 'D'/Rural Grand Forks Advisory Planning Commission recommended the application for approval. The Board forwarded the application to the Agricultural Land Commission with a recommendation of support.

When the ALC received the application to further process the subdivision it was discovered there was a thin strip of forfeited Crown Land which lays between Bron and Sons and the Jensen's parcel. It was discussed between several government agencies including the RDKB, FLNRO and the ALC that the best way to proceed was for Bron and Sons to apply to purchase the Crown Land. The ALC awaits this referral process and potential purchase before processing the proposed subdivision.

## **PROPOSAL**

The applicant, Bron and Sons Nursery, proposes to purchase the small strip of forfeited Crown Land to the south of their property with the intention to join this parcel, as well as a portion of the private land to the south to expand the nursery's property to increase production of potted plants (*see Applicant's Submission*).

## **IMPLICATIONS**

This land was forfeited to the Crown in 1990, as the previous owner did not pay the required taxes on the property. There are currently no rights-of-way or easements over the parcel. The history of the fee simple parcel is unclear, but its speculated it was once a BCTel Right of Way, which was then purchased by an owner of an adjacent lot but never consolidated. Regardless, the Crown currently has no use for this property and through the referral process hopes to gain some additional information on whether the public has any interest or use for the parcel.

There are access issues as the parcel is land locked. The shape and size make it difficult to be agriculturally productive as a standalone parcel. To include this small piece of Crown Land with Bron and Sons would allow for a better operation, design, and flow of production at the nursery. If Bron and Sons were able to purchase the parcel they would consolidate it into a larger parcel, which they would then use for agriculture, the intended primary use for lands within the ALR.

## **APC COMMENTS**

The Electoral Area 'D'/Rural Grand Forks Advisory Planning Commission supported the application and had no additional comments.

## **BACKGROUND INFORMATION PROVIDED**

*Site Location Map; ALC Context Map; Owner Report; Applicant's Submission*

**RECOMMENDATION**

That the staff report regarding the application by Bron and Sons Nursery through FrontCounterBC for purchase of a thin linear strip of forfeited Crown Land for the property legally described as that part of Lot 26 shown on Plan A965; DL 362, SDYD, Plan 2430, be received.

That the application for by Bron and Sons Nursery through FrontCounterBC for purchase of a thin linear strip of forfeited Crown Land, for the property legally described as that part of Lot 26 shown on Plan A965; DL 362, SDYD, Plan 2430, be submitted to the Board with a recommendation of support.

<i>Respectfully Submitted:</i>	<i>Concurrence: (Department Head)</i>	<i>Concurrence: (CAO)</i>
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2015/03/19

# Site Location Map

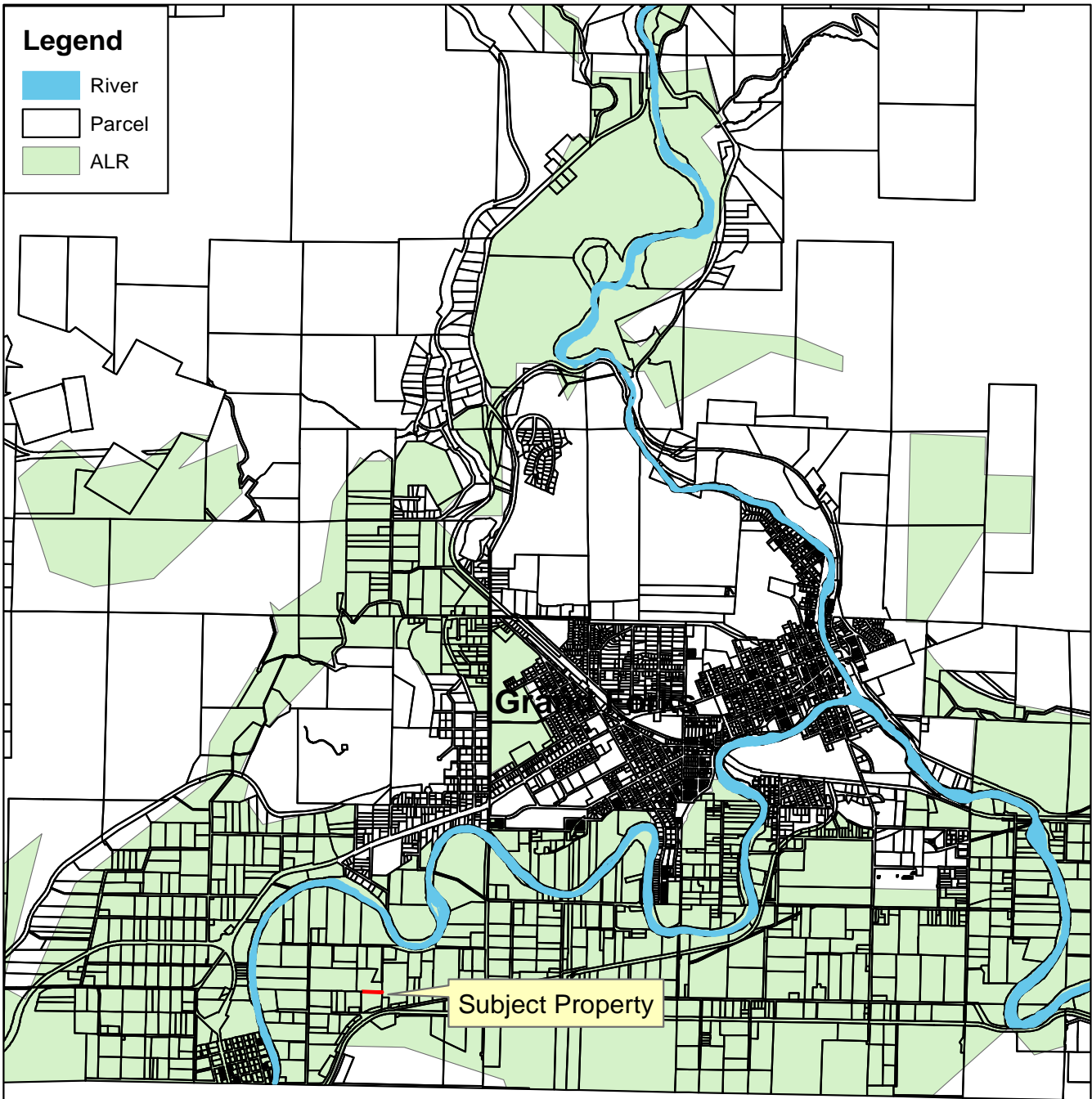
Scale 1:45,000



0 250 500 1,000 1,500 2,000  
Meters

## Legend

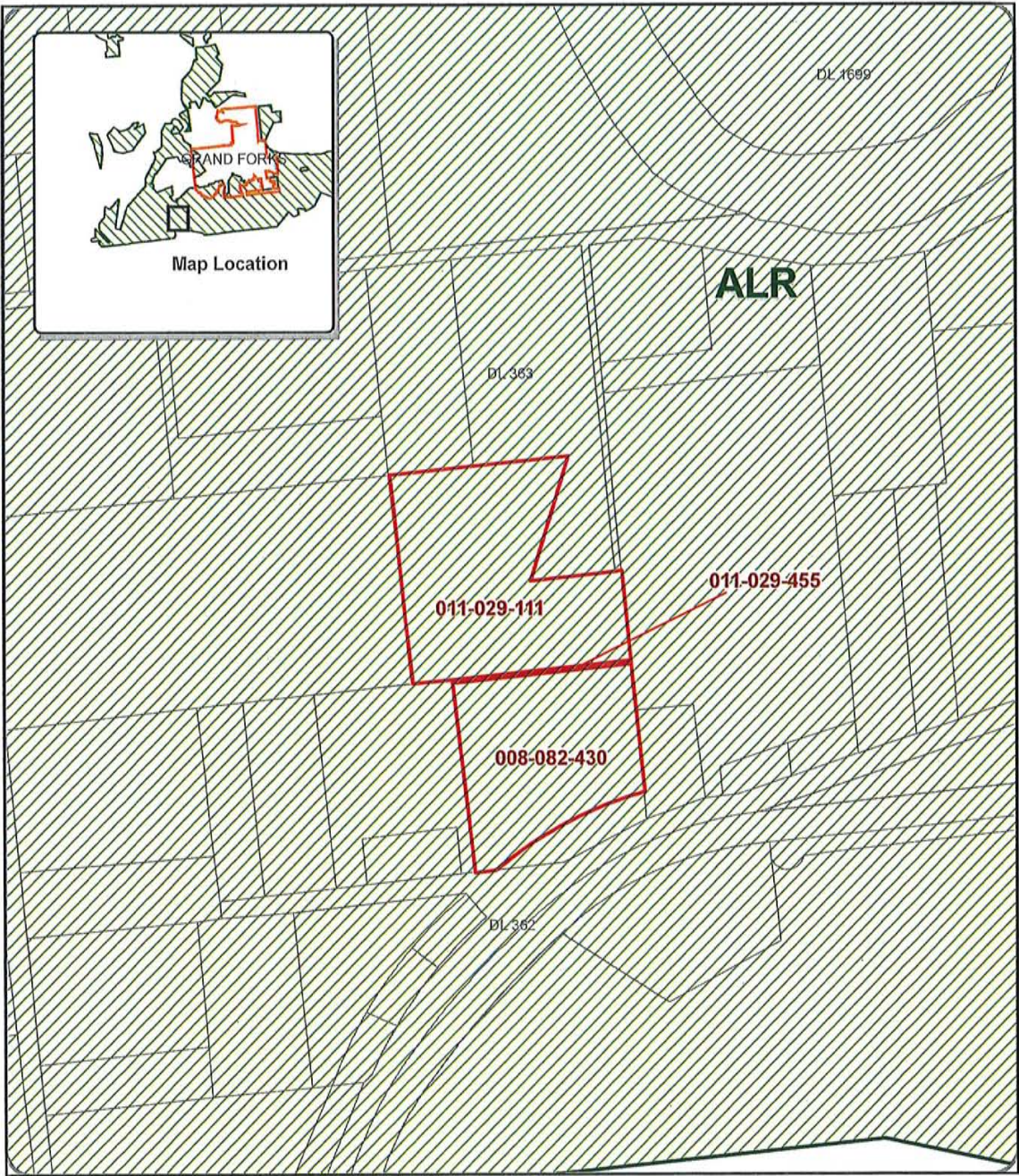
- River
- Parcel
- ALR



US Border

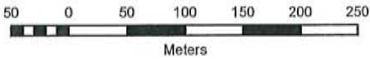
P:\GIS\IRDKBMap Documents\Routine Maps\Site Location Map\SLM Bron and Sons Crown Land App 2015-03-19





**ALC Context Map**

Map Scale: 1:5,000



ALC File #:	53892
Mapsheet #:	82E.008
Map Produced:	Dec 30, 2014
Regional District:	East Kootenay





Owner Report

Wednesday, March 18, 2015



Scale 1: 1,071

Legal Information

Plan: KAP965A	Section:	Jurs: 712	Lot Area: 0.129
Block:	Township:	Roll: 2691050	Area Unit: acr
Lot: 26	Land District: 54	PID: 011-029-455	Width (ft): 0
District Lot: 362			Depth (ft): 0
Street:			
Description:			

Owner Information:

CROWN PROVINCIAL

C/O KOOTENAY FLNR SERVICE CENT  
1902 THEATRE RD  
CRANBROOK BC  
V1C7G1



Applicant's Submission

February 26, 2015

Ministry of Forests, Lands & Natural Resources  
Kootenay Boundary Region  
1902 Theatre Road  
Cranbrook, BC V1C 7G1

Attention: Barry Comin

Dear Mr. Comin

RE: Tracing Number 100122084

This is additional information in regards to the Crown Land Tenure Application 100122084.

Bron and Sons has put an application in with Ministry of Transportation and Infrastructure for a lot line adjustment and to purchase property from the Jensen's (PID 008-082-430 Lot 26 Plan 2430) to extend the size of the adjacent property owned by Bron and Sons (PID 011-029-111 Lot 16 Plan 2430). The plan is to expand the nursery property to increase production of our products, which are a variety of potted plants in various sizes. These properties are in the ALR and will be used for that purpose.

The application process is on hold because of a very small strip of property (PID011-029-455 Part Lot 26 Plan A965) which was reverted back to Crown Land in 1990. This property is adjoined at the property lines of the two properties that are in the application of the Lot Line Adjustment. To include this very small piece of property into the application would allow for better operation, design and flow of production at Bron and Sons Nursery. Bron and Sons Nursery own the two properties adjoining and would have to make allowances in its design and layout. Traffic of nursery farm equipment would have to travel around this very small piece of property. Water for the Jensen property Lot Line adjustment is to be provided from an existing well on the 3540 Almond Gardens Road property (PID 011-029-111).

There would be no impact to adjacent properties because the north lot is Bron property, east lot is Bron Nursery, south lot is residential and the west lot is an alfalfa field. Currently the Jensen property is not being used for farming.

Along with the attachments is an agreement between Bron and Sons Nursery and the Jensen's for the Lot Line Adjustment and property purchase. There is also a Letter of

Box 2643, 3315 Carson Road, Grand Forks, BC Canada V0H 1H0  
1.800.831.9611 Fax 250.442.5936  
www.bronandsons.com

Page 1

Applicant's Submission

Authorization giving Bron permission to act as an agent for the Jensen's in regards to the Lot Line Adjustment.

The Regional District Kootenay Boundary Advisory Planning Commission (APC) states that the lot line adjustment doesn't create any additional lots and approval will see agricultural land being used for agriculture, which the Jensen property currently isn't. The APC recommends the Lot Line Adjustment application for approval.

Not being able to have access to this very small strip of property owned by Crown would hinder the expansion and operation of the nursery.


Please feel free to contact me if you require any additional information.

Yours truly,



Marie Pratt

Applicant's Submission

 <b>BRITISH COLUMBIA</b>	  <b>Management Plan for</b> <b>PID 011-029-45</b>
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Please describe the details of your proposed use to the extent known.

**Section B** -Parts I through IV will require a statement even if the statement is "not applicable". Information may be required for **Section C** - Parts V and VI but will be on a case by case basis, the larger or more invasive an activity the more likely this information will be required.

The scope and the timing for response will be provided. If information is requested and not received it may result in the disallowance of the application.

### Section B – Proposed Use Description

Information on these topics below may be required as part of the application processing and if further detail is necessary that is not part of the application and management plan received, you will be contacted and requested to provide additional information.

<b>I. Background</b>
Proposed use – what is proposed including any phased development details – should sync with "Purpose" chosen; <b>Potted plant production</b>
Why here and now <b>Bron has an application for a lot line adjustment between PID 011-029-111 &amp; PID 008-082-430 and Crown PID 011-029-455 is between the 2 properties</b>
Details of any preliminary investigative work and any other approvals obtained <b>Regional District supports the application and recommends approval of the lot line ap</b>
Current zoning <b>Agricultural Land Reserve</b>
For commercial activity – the location of competition, potential market statement <b>N/A</b>
<b>II. Location</b>
<b>No civic address available PID 011-029-455</b>
General description of: <b>That part of lot 26 shown on plan A965, DL 362, SDYD plan 2430</b>
Access plans – how will you or your clients be accessing the parcel <b>N/A</b>
traffic including volume of traffic and phase or season, <b>N/A</b>
seasonal expectations of use; and, <b>potted plant production</b>
land use on parcel, adjacent parcels and surrounding area <b>Agriculture</b> <b>North lot Bron Nursery, East lot Bron Nursery, South lot Residential, West lot Alfalfa</b>

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Applicant's Submission

Confirmation of Safety plan including first aid – probably needs to be a tick box on Appn form N/A
<b>III. Infrastructure</b>
New facilities or infrastructure proposed and any ancillary uses none
Existing and proposed roads and their use by season, and any proposed connections to public or FSR roads this lot is land locked
Utility (power, electrical, telecommunications) requirements and sources; N/A
Water supply; (use and quantity if known) and, N/A
Waste disposal (note if septic system required), sewage, sanitation facilities and refuse disposal. N/A
<b>IV. First Nations</b> N/A
Describe any contact you may have had, including the name of the First Nation(s) and individuals contacted. Provide copies of or a description of any information you may have acquired from or provided to the First Nation(s) (potential benefits, partnership opportunities, special interests, concerns, etc.) and any information regarding archaeological resources and areas of cultural significance you are aware of in the vicinity of the proposed project.

**Section C – Additional Information:**

<b>V. Environmental</b>
Describe any significant impacts and proposed mitigation with respect to: N/A
<b>a. Land Impacts</b> none
cutting of vegetation none
soil disturbance none
riparian encroachment N/A lot is land locked
management of pesticides, herbicides N/A
visual impacts N/A
known archaeological sites none
types of construction methods and materials used N/A

Page 4



Applicant's Submission

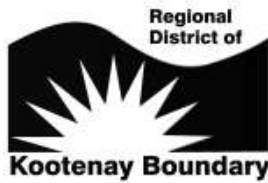
<b>b. Atmospheric Impacts</b>	
sound	none
odor	none
gas or	none
fuel emissions, etc.), and	none
explain current conditions, source, type and range of emission, N/A	
<b>c. Water or Land covered by water Impacts</b>	
	none
drainage effect,	N/A
sedimentation,	N/A
water diversion,	N/A
water quality,	N/A
public access, etc	N/A
flood potential,	N/A
<b>d. Fish and Wildlife Habitat</b>	
	N/A
Provide current status of fish or wildlife habitat, and N/A	
disturbance to wildlife habitat,	N/A
disturbance to fish habitat or marine environment N/A	
threatened or endangered species in the area, N/A	
seasonal considerations,	N/A
<b>VI. Socio- Community</b>	
<b>a. Land Use</b> Agriculture	
land management plans, potted plant production	

Applicant's Submission

public recreation areas	N/A
<b>b. Socio-Community Conditions</b>	
Provide a description of the demand on fire protection or emergency services, etc no demands on fire protection or emergency services, etc.	

\*\*Additional information may be required depending on the consultations that will occur as a result of your application.\*\*

Prepared by Marie Pratt MITT



## STAFF REPORT

Prepared for meeting of April 2015

<b>FrontCounter BC Referral – License of Occupation</b> Commercial Recreation Docks		
<b>To:</b> Chair McGregor and Members of the RDKB Board of Directors		
<b>Applicant:</b> Jordan Skands, Skands Court Ltd.	<b>File No:</b> C-970-04352.000	
<b>Location:</b> Foreshore of Christina Lake adjacent to Skands Campground, Electoral Area 'C'/Christina Lake		
<b>Legal Description:</b> All that Crown foreshore being part of the bed of Christina Lake, fronting that part of DL 970		<b>Application Area:</b> +/-0.024 ha
<b>OCP Designation:</b> Waterfront Commercial, and None	<b>Zoning:</b> Seasonal Resort Commercial (C5); Open Space 1 (OS1)	<b>DP Area:</b> Waterfront Commercial and Environmentally Sensitive Waterfront
<b>Contact Information:</b> Christine Lohr, Land Officer FrontCounter BC 845 Columbia Avenue Castlegar, BC V1N 1H3 250-365-8668 <a href="mailto:christine.lohr@gov.bc.ca">christine.lohr@gov.bc.ca</a> Referral No. 73007133-001		Jordan Skands Skands Court Ltd. 203 15230 56th Avenue Surrey BC V3S 5K7 778-891-5673 <a href="mailto:jskands@gmail.com">jskands@gmail.com</a>
<b>Report Prepared by:</b> Carly Rimell, Planner		

### ISSUE INTRODUCTION

The Regional District of Kootenay Boundary has received a referral from FrontCounterBC, submitted by Jordan Skands, of Skands Court Ltd, applying for a License of Occupation to legalize existing commercial recreation docks (*see Site Location Map, Orthophoto and Applicant's Submission*).

Board Members may recall that this item was deferred so staff could investigate a possible encroachment issue for the southerly dock.

### **HISTORY / BACKGROUND FACTORS**

The upland parcel (64 Johnson Road) is where Skands Campground has been in operation since the 1970's. The campground is open from May 1st to September 30<sup>th</sup> with the heaviest use during July and August. There are 86 camp sites, each 30' x 30'. About half of these sites are filled with seasonal renters who stay the entire season. This campground is zoned Seasonal Resort Commercial (C5) in the Electoral Area 'C'/Christina Lake Zoning Bylaw No.1300, 2007. The lake is zoned Open Space 1 (OS1), which permits docks.

The parcel is in the 'Waterfront Commercial Development Permit Area' as well as the 'Environmentally Sensitive Waterfront Development Permit Area' within the Electoral Area 'C'/Christina Lake Official Community Plan Bylaw No. 1250, 2004; however this proposal does not require a development permit.

The Zoning Bylaw, which includes regulations for docks, does not allow more than three docks per parcel in the C5 Zone, and not more than one dock per 30 metres of shoreline. Since the subject parcel has approximately 83 metres of shoreline only two docks are permitted; however since the docks were established before the adoption of the Electoral Area 'C'/Christina Lake Zoning Bylaw in 2007, they may be considered legal non-conforming with respect to the maximum allowable number of docks. If the docks are replaced sometime in the future they would have to conform to the Zoning Bylaw.

There are two wooden boat docks, which are each secured with two steel pilings 0.3 metres in diameter. The north boat dock has 8 boat slips, and the south boat dock has 16 boat slips. Each slip is 7.6m long and 1.3m wide. The wooden swim dock is 7.3m x 4.9m and secured by an anchor weight (*see Subject Property Map*).

Skands Campground is accessed by public road. There is no boat launch at the campsite. Patrons using the docks launch their boats from elsewhere at the Lake.

There are two policies in the Electoral Area 'C'/Christina Lake Official Community Plan that are relevant to this application:

- The Regional District encourages the Minister responsible for the *Land Act* to only issue Licenses of Occupation for wharves and similar structures, which are constructed of environmentally sensitive materials (Policy #2.11.3.4); and
- Regulating the use of the lake's surface and Crown foreshore is ultimately a Provincial responsibility. However, the Province has a long history of consulting and cooperating with the Regional District in this regard and this practice will be encouraged to continue. In order to clearly establish the Regional District's position with respect to the use of the lake surface and Crown foreshore, it will be placed in a public open space zone in the implementing bylaws. This zone will allow water based recreational uses and moorage facilities which are accessory

to a residence (provided they are within an area which is duly authorized by license or lease). Principal residential uses, such as houseboats and floating homes will not be permitted (Policy #2.11.3.5)

and an overall goal of "protection of the lakeshore environment is balanced with residential and recreational needs".

### **PROPOSAL**

The proposal is for a License of Occupation from the Province to legalize the existing boat docks and swim dock. The proposed area to be licensed is +/-0.024 ha. If the Crown issues tenure, the license will only be for the area immediately surrounding the docks and not the water in between. The proposed length of tenure would be ten to thirty years.

### **IMPLICATIONS**

The Regional District encourages property owners to legalize their docks with a License of Occupation. At the same time the Regional District discourages the use of materials for docks that could have a negative impact on the environment. The existing wooden docks have been in place for several years without any known negative impacts on the aquatic environment. The applicant states that the "aquatic impacts should be minimal as the docks are floating structures and will not cause water diversion" and that "these docks should not impact water quality and would not impede navigable access" (*see Applicant's Submission*).

At the March 30th Board Meeting Director Danchuck raised concerns about encroachment onto neighbouring property's foreshore, which is the Johnsons Road right of way. The Board decided that further investigation was required and that the application be deferred to the April 30, 2015 Board Meeting.

Since the March Board meeting Planning and Development Department staff along with Ministry of Transportation and Infrastructure staff have been to this site. The docks were in the water and were placed there with steel pilings. There was no indication of encroachment or movement of the docks on two separate occasions.

Planning and Development Staff have also been in contact with Forests, Lands and Natural Resource Operations where they assured the RDKB that they will add a proviso to the License of Occupation requiring that the docks do not encroach onto neighbouring foreshore. FLNRO also mentioned RDKB's concerns of encroachment to the applicant Jordan Skands. He admitted encroachment had been an issue in the past prior to the pilings being installed a few years ago.

### **ADVISORY PLANNING COMMISSION COMMENTS**

The Electoral Area 'C'/Christina Lake Advisory Planning Commission had no comment on this referral as it was advisory only.

**BACKGROUND INFORMATION PROVIDED***Site Location Map;**Orthophoto;**Applicant's Submission***RECOMMENDATION**

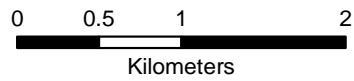
That the staff report regarding a referral from FrontCounterBC submitted by Jordan Skands, of Skands Court Ltd, applying for a License of Occupation to legalize existing commercial recreation docks, be received.

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounterBC that the application submitted by Jordan Skands, of Skands Court Ltd, applying for a License of Occupation to legalize existing commercial recreation docks on Crown foreshore being part of the bed of Christina Lake, fronting that part of DL 970, providing there is a proviso in the License of Occupation requiring that the docks do not encroach onto neighbouring foreshore, be supported.

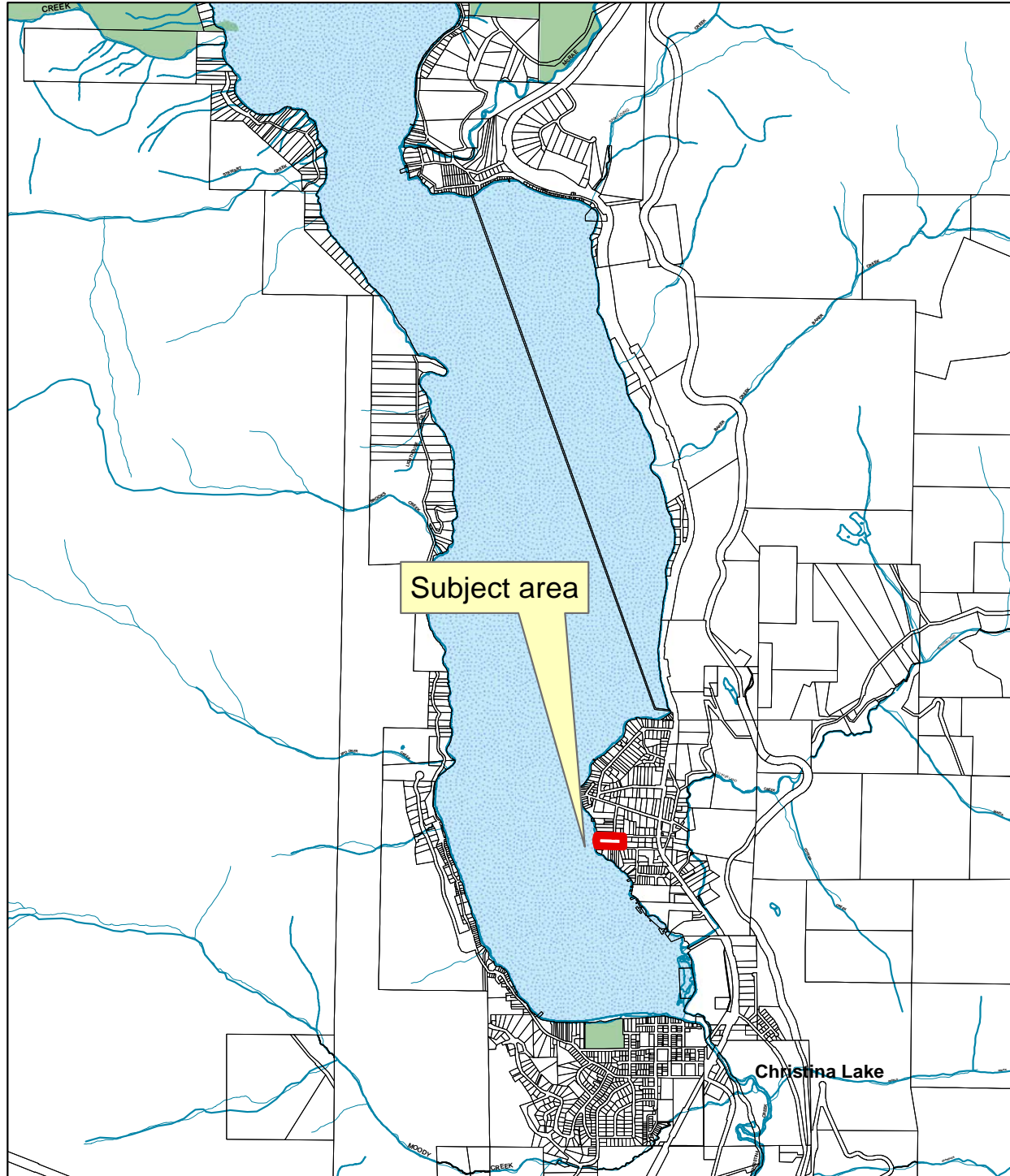
*Respectfully Submitted:**Concurrence: (Department  
Head)**Concurrence: (CAO)*


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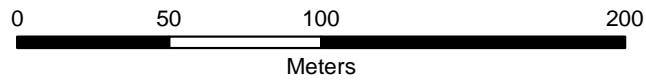




## Site Location Map



Projected Coordinate System:  
NAD 83 UTM Zone 11N



**Orthophoto**



Projected Coordinate System:  
NAD 83 UTM Zone 11N



## Applicant's Submission

**Maria Ciardullo**

**From:** FrontCounterBC@gov.bc.ca  
**Sent:** January-29-15 9:32 AM  
**To:** Donna Dean; Jeff Ginalias; Carly Rimell  
**Cc:** Maria Ciardullo  
**Subject:** Province of BC Referral Request on an Application to legalize existing Commercial Docks \* Extension

Regional District of Kootenay Boundary - Planning & Development  
 Carly Rimell, Donna Dean, Jeff Ginalias

Private Moorage  
 Referral Number: 73007133 - 001  
 Reference Number: 149303  
 Request Sent: January 29, 2015  
 Response Due: March 14, 2015

You are invited to comment on the following Crown land application. A response is optional. If no response is received by the deadline, the application and adjudication process will move forward.

Proponent: Skands Court Ltd. 203 15230 56th Avenue Surrey BC V3S 5K7 Contact: Jordon Skands Phone: 778-891-5673 Email: [jskands@gmail.com](mailto:jskands@gmail.com)  
 Doing Business As: Skands Court/Skands Campground Phone: 604-575-7880 Fax: 604-575-7882  
 Email: [administration@skandscourt.com](mailto:administration@skandscourt.com)

Tenure Type: Licence of Occupation

Intended Land Use: Legalize existing Commerical recreation docks

BCGS Mapsheet: 082E.009

Legal Description: All that Crown foreshore being part of the bed of Christina Lake, fronting that part of District Lot 970

Proposed term of proposal: Ten to thirty years

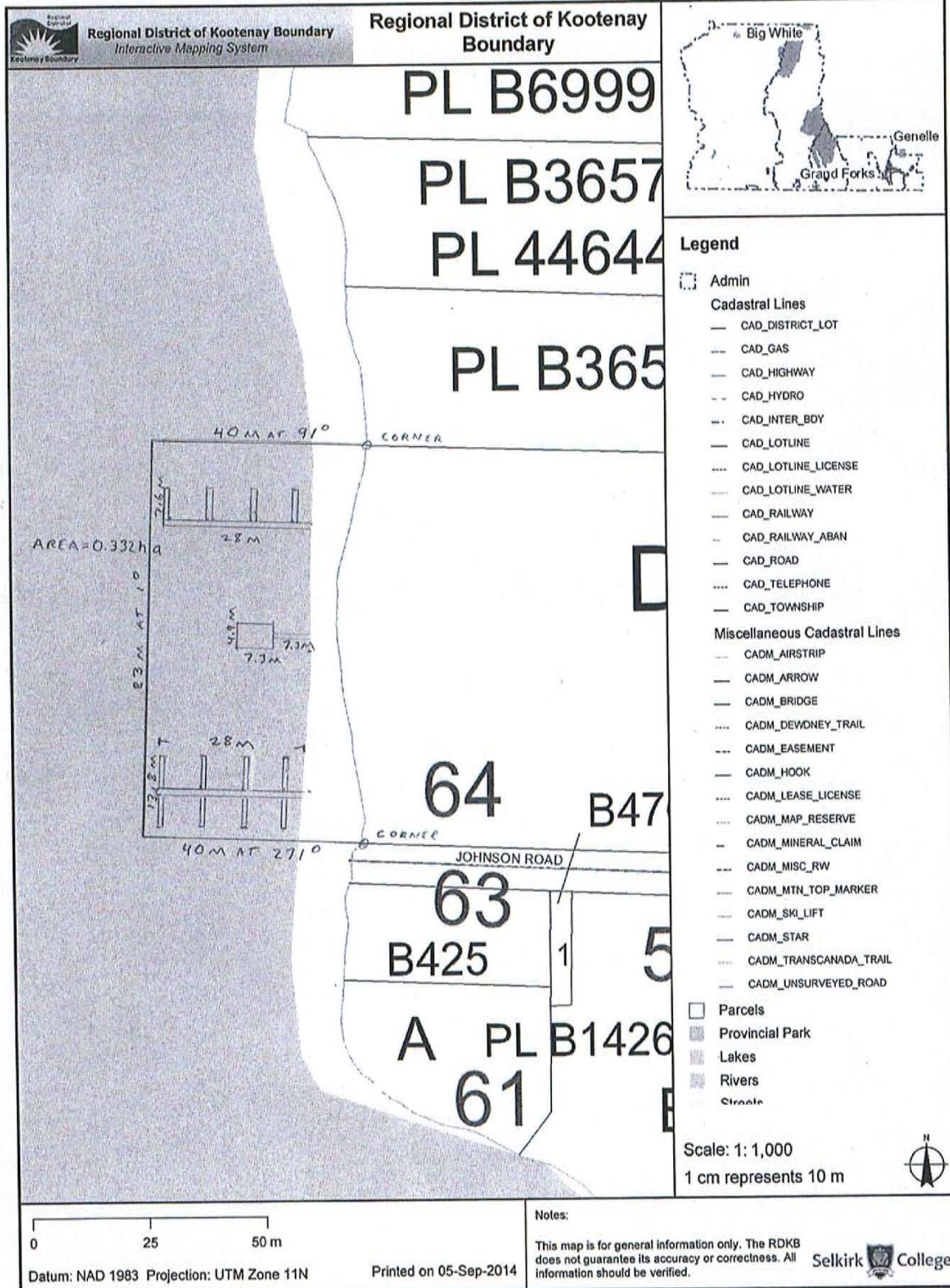
Area: 1) northern mooring dock (approx.. 28m L x 7.6m W) (0.0081 ha +/-), 2) swimming platform (approx. 4.9m x 7.3m with 7.3m long ramp) (0.004 ha +/-), 3) southern mooring dock (approx. 28m L x 13.8m W) (0.0012 ha +/-), Total tenure area: 0.024 ha +/-

Please [Click Here](#) to respond to this referral. You must be logged in using your BCeID account to view associated information. Note that forwarding or otherwise distributing this email will provide access to the associated information only if the receiver has a corresponding account.

For "how-to" instructions on how to respond to this request, please visit <http://www.frontcounterbc.gov.bc.ca/ereferrals.html> for instructional videos. To obtain a BCeID, please visit <https://www.bceid.ca/>

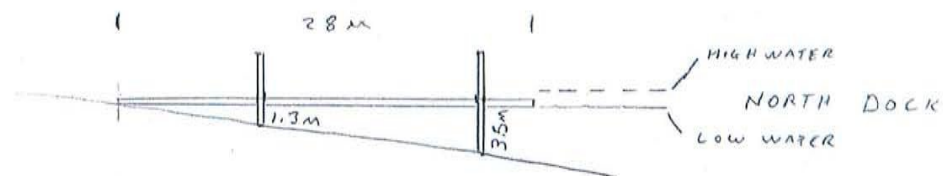
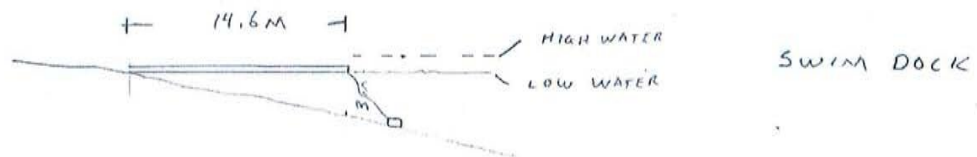
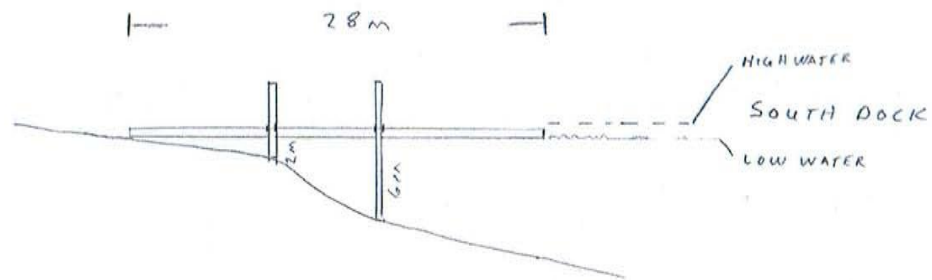
For technical assistance with e-Referrals, please contact FrontCounter BC at 1-877-855-3222.

## Applicant's Submission



## Applicant's Submission

## DOCK PROFILES





## Applicant's Submission

**Management Plan****Application for two existing boat docks and a swim dock at Skands Campground****Section A – Project Overview**

To obtain a foreshore lease for the use of two boat docks and one swim dock in connection with the upland campground ("Skands Campground") that has been in existence since 1970. Both of the boat docks and the swim dock are currently in use at the campground.

The upland property is zoned Seasonal Resort Commercial – Zone 5. Skands Campground has a limited season of May 1st to Sept 30th each year and has approximately 86 sites measuring 30'x30' each. Approximately half of the sites are occupied with "Seasonal" renters, i.e. those that have a campsite for the whole May 1st to September 30th season. The other campsites are occupied by daily or weekly renters. The campground facilities are used exclusively by overnight guests.

Skands Campground is accessed by public roads. There is no boat launch at the campsite. Patrons using the docks use boat launches located elsewhere on Christina Lake. There are no fuel sales at the campground.

**Section B – Project Details**

The existing wood docks are shown in the photos. Each boat dock extends 40m from the western property corner posts. The north boat dock consists of 8 boat slips, and the south boat dock consists of 16 boat slips each 7.6m in length and 1.3m wide. Each boat dock is secured in place with two steel pilings 0.3m in diameter. The swim dock is 7.3mx4.9m and secured by an anchor weight.

**Section C – Additional Information****1. Environmental**

- a. **Land Impacts** –The docks are floating type wood docks as described above. Two steel pilings ensure the boat docks stay in place.
- b. **Atmospheric Impacts** – there are some atmospheric impacts in association with these docks as they are used for securing motorized boats, typically under 6m in length.
- c. **Aquatic Impacts** – the dock will be a floating structure which will not cause any water diversion, nor will it impact water quality in any way. The docks will not impede navigable access.
- d. **Fish and Wildlife Habitat** – the boat docks are in high use for only two months of the year (July and August) and then have fewer than 5 boats for the remainder of the season (season is May 1<sup>st</sup> to September 30<sup>th</sup>).

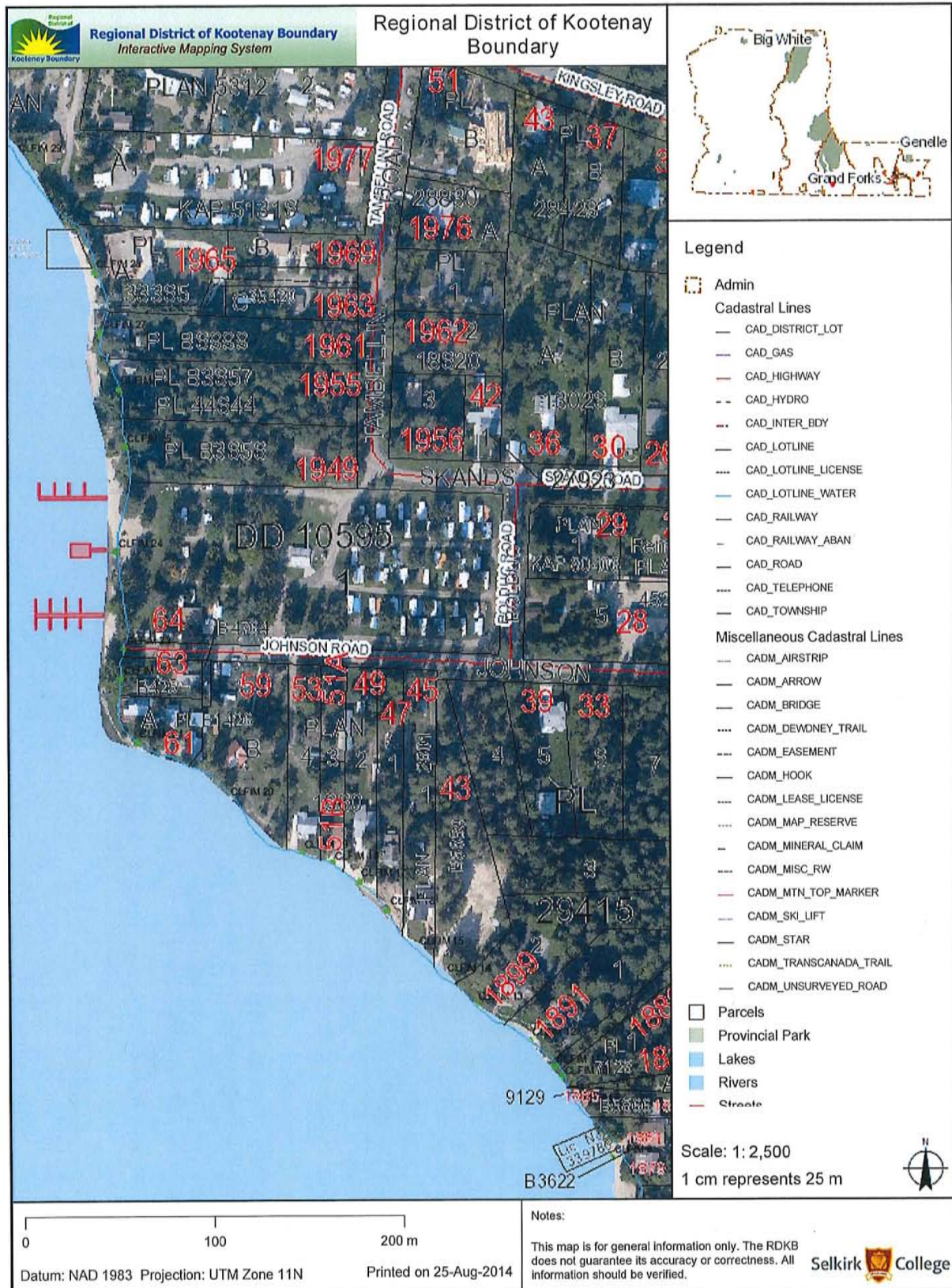


## Applicant's Submission

**2. Socio-Community**

- a. **Land Use** –The upland area is already used as a campground and the foreshore has been used in conjunction with the campground for more than 44 years. This application will allow the campground to continue to offer the boat docks and swim dock for use by its patrons.
- b. **Public Health** – There will be no affect to public health with this project.
- c. **First Nations** –There have not been any discussions as a result of this application at this time.

## Applicant's Submission



## Applicant's Submission

**Carly Rimell**

**From:** Lohr, Christine P FLNR:EX [Christine.Lohr@gov.bc.ca]  
**Sent:** Tuesday, February 03, 2015 1:41 PM  
**To:** Carly Rimell  
**Subject:** RE: RE: Referral Number: 73007133-001 Reference Number: 149303  
**Attachments:** 4405516.pdf

Hi Carly, the size we were using is just an estimate of the size of the docks, and as we do not require a legal survey, it is just an estimate. Please use 0.024 ha +/-, and yes this would include the boat slips. Attached is a sketch with total area in the legal description, and area breakdown per dock (approximately).

Kind Regards,

Christine Lohr, R.P.F.  
 Land Officer  
 Kootenay Boundary Region  
 Ministry of Forests, Lands and Natural Resource Operations  
 845 Columbia Avenue, Castlegar, BC V1N 1H3  
 Ph: (250) 365-8668 Fax: (250) 365-8568

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**From:** Carly Rimell [mailto:[crimell@rdkb.com](mailto:crimell@rdkb.com)]  
**Sent:** Tuesday, February 3, 2015 10:37 AM  
**To:** Lohr, Christine P FLNR:EX  
**Subject:** RE: RE: Referral Number: 73007133-001 Reference Number: 149303

Hi Christine,

One more thing taking a closer look the area of the docks it is 0.0133 ha ( Which was determined by the numbers provided  $0.0081+0.0040+0.0012$ ). Yet the total tenure area 0.024 ha +/- . Could you please clarify which number it will be? I understand the email you sent earlier this morning where you said it is just the docks which will be considered for the tenure area, and not any water surrounding it. These measurements seem contradictory to that. Will it include the boat slips? Is that what the extra area was estimated to include?

Thanks again for the clarification, I appreciate it.

**Carly Rimell, Planner**

Regional District of the Kootenay Boundary  
 843 Rossland Ave.  
 Trail, BC  
 V1R 4S8  
 Direct: 250.368.0252  
 Cell: 250.368.7647  
 Email: [crimell@rdkb.com](mailto:crimell@rdkb.com)





## Applicant's Submission

**From:** Carly Rimell  
**Sent:** Tuesday, February 03, 2015 8:35 AM  
**To:** 'Lohr, Christine P FLNR:EX'  
**Subject:** RE: RE: Referral Number: 73007133-001 Reference Number: 149303

Good Morning Christine,

Thanks for the clarification. I am just trying to create a thorough report and trouble shoot any questions I could see coming up when it goes through the referral process here at the RDKB. Jordan Skands is working on getting some documents put together which show the docks were there previous to the current zoning bylaw being adopted on June 28, 2007. Due to our timelines of meetings and when we received this referral we anticipate having our complete referral process completed by the end of March. Sorry for any inconvenience this may cause.

Regards,

**Carly Rimell, Planner**  
 Regional District of the Kootenay Boundary  
 843 Rossland Ave.  
 Trail, BC  
 V1R 4S8  
 Direct: 250.368.0252  
 Cell: 250.368.7647  
 Email: [crimell@rdkb.com](mailto:crimell@rdkb.com)




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**From:** Lohr, Christine P FLNR:EX [<mailto:Christine.Lohr@gov.bc.ca>]  
**Sent:** Tuesday, February 03, 2015 8:04 AM  
**To:** Carly Rimell  
**Subject:** RE: RE: Referral Number: 73007133-001 Reference Number: 149303

Good morning Carly, thank you so much for responding to this referral so quickly. The smaller dimensions (according to the referral) is the actual size of the docks, and does not include the "space" (water) in between.

The applicant, however, calculated the area as a rectangle, including docks and water in his area estimate, and that is why his estimate is larger. If we consider issuing a tenure, it will only be for area of the actual docks, not the water in between.

Regards,

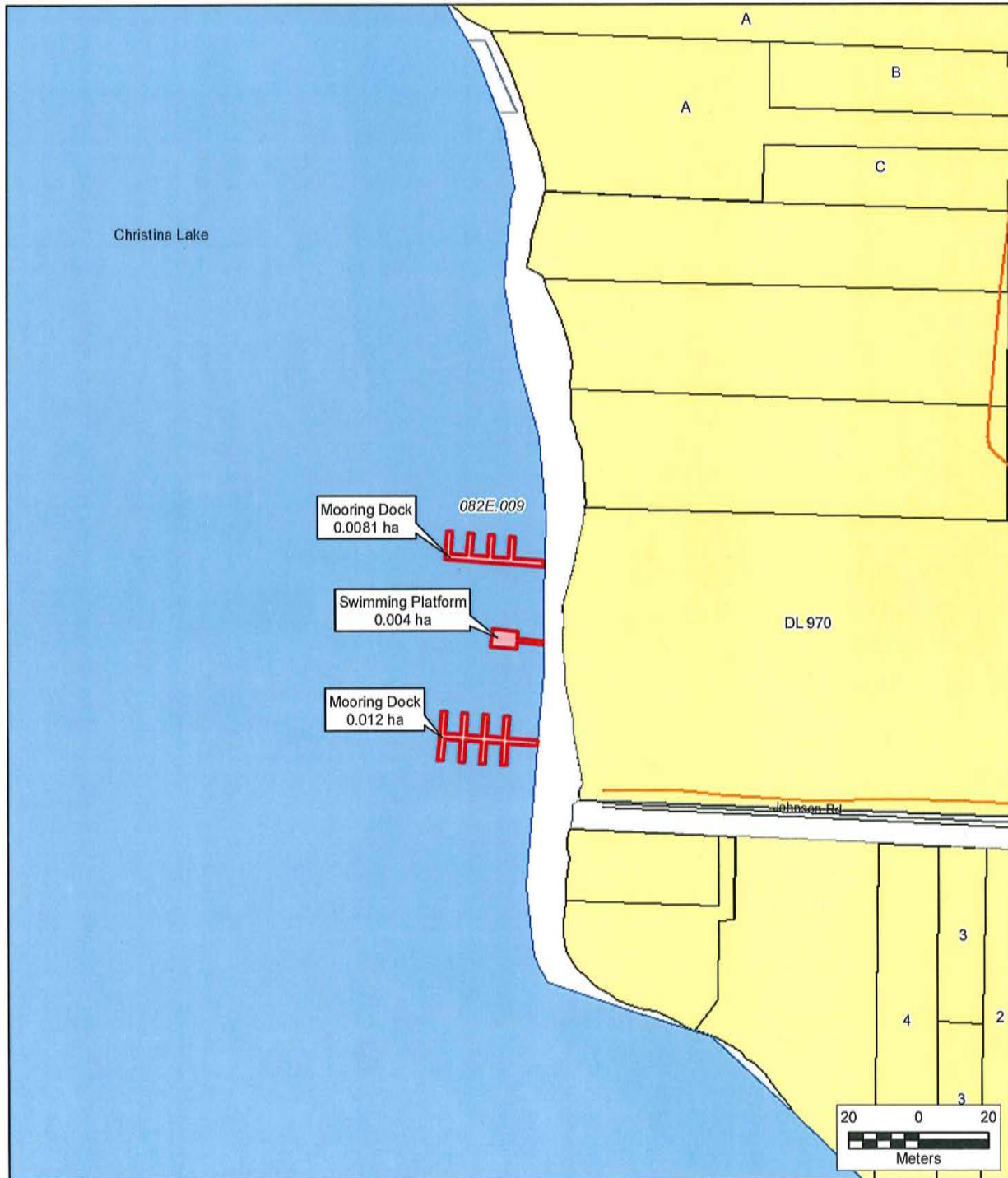
Christine Lohr, R.P.F.  
 Land Officer  
 Kootenay Boundary Region  
 Ministry of Forests, Lands and Natural Resource Operations  
 845 Columbia Avenue, Castlegar, BC V1N 1H3  
 Ph: (250) 365-8668 Fax: (250) 365-8568

License of Occupation

Legal Description Schedule

Applicant's Submission  
File No: 4405516  
Disposition No: 917800

All that Crown foreshore being part of the bed of Christina Lake, fronting that part of District Lot 970, outlined in red on Plan DD10595, Similkameen Division of Yale District, and containing 0.024 hectares, more or less



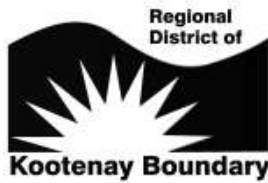
\\cranbrook\Status\mxd\4405516.mxd Oct22/14 LL

Scale 1:1,500

BCGS Mapsheet(s): 82E.009

 4405516

Page \_\_\_\_ of \_\_\_\_



## STAFF REPORT

Prepared for meeting of April 2015

ALR – Non Farm Use			
<b>To:</b> Chair McGregor and Members of the RDKB Board of Directors			
<b>Applicants:</b> Regional District of Kootenay Boundary (acting as agent)		<b>File No:</b> D-517-03157.005	
<b>Location:</b> Old Carson Townsite, southwest of Grand Forks, Electoral Area 'D'/Rural Grand Forks			
<b>Legal Descriptions:</b> Land swap between:  (Gamble and Barrell Applicant's Parcels) Parcel A portion KF31537, Block 1, Plan KAP39, DL 517 Parcel A portion KF31538, Block 2, Plan KAP39, DL 517  (Ministry of Transportation & Infrastructure, Right of Way) Unconstructed Road Right of Way adjacent to and through 4930 Riverside Avenue, Plan 39, Block 1, DL 517  Area of Proposed Swap:		<b>Area(s):</b>  0.37 acres (1498 m <sup>2</sup> ) 0.55 acres (2226 m <sup>2</sup> )  0.34 acres (±1400 m <sup>2</sup> )  ± 1400 m <sup>2</sup>	
<b>OCP Designation:</b> Agricultural Resource	<b>Zoning:</b> Agricultural Resource 1 (AGR1)	<b>ALR status:</b> In	<b>DP Area:</b> No
<b>Contact Information:</b> Jill Carruthers District Development Approvals BC MOTI, West Kootenay District 250-354-6427 <a href="mailto:Jill.Carruthers@bc.gov.ca">Jill.Carruthers@bc.gov.ca</a>	Curtis Gamble 4930 Riverside Ave Grand Forks, BC V0H 1H5 250-442-1292 <a href="mailto:curtis.gamble@shaw.ca">curtis.gamble@shaw.ca</a>	Jeff Ginalias Senior Planner Regional District of Kootenay Boundary Trail Office 250-368-0228 <a href="mailto:jginalias@rdkb.com">jginalias@rdkb.com</a>	
<b>Report Prepared by:</b> Carly Rimell, Planner			

### ISSUE INTRODUCTION

The Regional District of Kootenay Boundary, acting as agent for Curtis Gamble and Carol Barrell and the Ministry of Transportation & Infrastructure (MOTI), is applying for non-farm use for a 1400m<sup>2</sup> area of land adjacent to the Kettle River for park use.



Curtis Gamble and Carol Barrell owners of three small agricultural parcels southwest of Grand Forks seek to acquire a portion of an undeveloped RoW owned by Ministry of Transportation and Infrastructure (MoTI) (*Site Location Map*). In return, they offer to exchange an equal portion of land ( $\pm 1400 \text{ m}^2$ ) at the southern portion to be used for park purposes (*Subject Property Map; Proposed Land Swap Map*). The MoTI supports this proposal and the RDKB's plans to apply for a License of Occupation to create a park for public access to the Kettle River. Since the land is within the ALR, the first step in this process is to apply for non-farm use status.

### **HISTORY / BACKGROUND FACTORS**

All the parcels in the neighbourhood, including the ones owned by the applicant, are designated 'Agricultural Resource' in the Electoral Area 'D'/Rural Grand Forks OCP and are zoned 'Agricultural Resource 1' (AGR1) in the Electoral Area 'D'/ Rural Grand Forks Zoning Bylaw. The RoW, as well as the applicant's 3 lots, are within the Kettle River Floodplain (*see Floodplain Map*).

Immediately south of the parcels and the RoW, is South International Avenue RoW which extends to the Kettle River (*see Site Photos*). Passive recreational users such as floaters and tubers access the river along the South International RoW in the summer and park up and down South International Road and Riverside Avenue, often creating congestion and safety concerns in the area.

In the previous referral application process for the subject RoW road closure the APC suggested they would like to see some of this land offered for an expanded public access area in exchange for their support of the road closure. The applicant initially did not support this proposal and the application went dormant. After discussions with all parties involved, it was decided to move ahead with the land swap process.

### **PROPOSAL**

Curtis Gamble and Carol Barrell propose a land swap to exchange ( $\pm 1400 \text{ m}^2$ ) for a portion of the MoTI RoW for an equal portion of their private land. These interior lot line adjustments would allow them to consolidate parcels. It would also create a new parcel out of the southern boundaries of the existing RoW and portions of the two lots currently owned by Gamble and Barrell (*see Site Photos*).

This new parcel would be owned by the MoTI; however the MoTI is not interested in managing the site as a park. They have offered the use of the potential parcel to the RDKB via License of Occupation to create a small park space for local residents and visitors. As all of the subject parcels lie within the ALR, an application for non-farm use status is required.

## IMPLICATIONS

The area is zoned 'Agricultural Resource 1' (AGR1). There is a minimum parcel area exception in the zoning bylaw which permits consolidation of parcels, which do not satisfy the minimum parcel area exceptions.

The ALC has established 2 zones within the ALR. The Regional District of the Kootenay Boundary is within Zone 2. When exercising a power under the *Agricultural Land Commission Act* in relation to land located in Zone 2, the commission must consider the following, in descending order of priority:

- a) the purposes of the commission set out in Section 6;
  - to preserve agricultural land;
  - to encourage farming on agricultural land in collaboration with other communities of interest;
  - to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.
- b) economic, cultural, and social values;
- c) regional and community planning objectives;
- d) other prescribed considerations.

Agricultural land is being preserved as none of the land is being removed from the ALR. The proposed land swap would result in 2 parcels rather than 4 as the applicants Curtis Gamble and Carol Barrell would consolidate to create a larger piece of land which would harbor more agricultural potential. The agricultural capability is consistent across the subject properties. These properties are rated Class 6 with soil moisture deficiency as a limiting factor with potential of Class 3 with irrigation.

The consolidation of the parcels would restrict the potential for additional dwellings on the two currently undeveloped parcels which supports the interests of preserving agricultural potential.

The proposed park would support the cultural and social values of the Electoral Area 'D'/Rural Grand Forks residents. On May 22, 2013 RDKB sponsored a workshop to develop a new Electoral Area 'D'/ Rural Grand Forks OCP. This Kettle River access site was identified as an area to be considered for some type of recreational use designation or park status.

The current OCP was adopted in 1999 and its objectives on Parks and Wildland are limited and fairly general. An objective of the OCP is to encourage the provision of appropriate public parks and recreation facilities for the residents of the Regional District. Another objective is to eventually legalize access to areas presently used by residents of Electoral Area 'D'/ Rural Grand Forks for recreational purposes, possibly

through land acquisition and/or creation of a Parks function.<sup>1</sup> This application is the first step towards the process of creating a park at the Kettle River access site and fulfilling the objective of the OCP.

The function of the proposed parcel, which would be owned by MoTI, and managed by the RDKB, would be 'passive recreation'. When the RDKB first began inquiring about the potential opportunity for the proposed land swap the Planning and Development Department contacted the ALC. The Planning and Development Department inquired if the approval could be granted through Section 391 of the Agricultural Use, Subdivision, and Procedure Regulation, which provides:

- "f) biodiversity conservation, passive recreation, heritage, wildlife and scenery viewing purposes, as long as the area occupied by any associated buildings and structures does not exceed 100m<sup>2</sup> per parcel;
- g) use as an open space land park established by a local government or treaty first nation government for any of the purposes specified in paragraph (f)"

After correspondence with the ALC staff it was determined a non-farm use application was necessary. The RDKB maintains the activities to take place on the proposed parcel will closely follow 'passive recreation', defined as outdoor recreational activities, such as nature observation, hiking, and canoeing or kayaking, that require minimal facilities or development and that have a minimal environmental impact on the recreational site. All additions to the landscape would be minimal and temporary in nature.

Most of the area being considered for the proposed land swap is within the floodplain (*see Floodplain Map*). This is not an issue for non-farm use application. The RDKB does not anticipate an issue with the Floodplain Bylaw as the structures would all be temporary in nature such as trash cans, parking, picnic tables and perhaps a port-a-potty in keeping with the theme of 'passive recreation'.

If the proposed land swap is approved and the park parcel is created it will alleviate the pressure of traffic and parking on the shoulders of the existing roads. This would increase the safety and general enjoyment of users of the recreational space as well as surrounding property owners.

### **ADVISORY PLANNING COMMISSION COMMENTS**

The Electoral Area 'D'/Rural Grand Forks Advisory Planning Commission is strongly in support of this application and would like to ensure that the land swap is fair and equitable.

### **BACKGROUND INFORMATION PROVIDED**

#### *Site Location Map*

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<sup>1</sup> There now is a Parks function in Electoral Area 'D'/Rural Grand Forks, however, it is limited in scope. The subject of parks and recreation access is likely to be addressed in a comprehensive manner in the new OCP and in the subsequent preparation of a Parks Plan. This being said there are funds available to be allocated towards this proposed project.

*Subject Property Map*  
*Land Swap Area Map*  
*Site Photos*  
*Floodplain Map*

## **RECOMMENDATION**

That the staff report regarding the application for non-farm use within the ALR submitted by the Regional District of the Kootenay Boundary acting as agent for Curtis Gamble and Carol Barrell and the Ministry of Transportation & Infrastructure for land swap of an area  $\pm 1400\text{m}^2$  of land adjacent to the Kettle River for park use on the properties owned by Curtis Gamble and Carol Barrell, legally described as Parcel A portion KF31537, Block 1, Plan KAP39, DL 517 and Parcel A portion KF31538, Block 2, Plan KAP39, DL 517 and the property owned by Ministry of Transportation and Infrastructure legally described as unconstructed Road Right of Way adjacent to and through 4930 Riverside Avenue, Plan 39, Block 1, DL 517, be received.

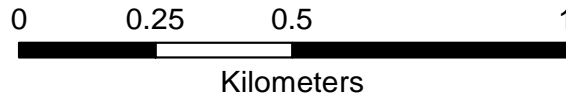
That the application for non-farm use within the ALR submitted by the Regional District of the Kootenay Boundary acting as agent for Curtis Gamble and Carol Barrell and the Ministry of Transportation & Infrastructure for land swap of an area  $\pm 1400\text{m}^2$  of land adjacent to the Kettle River for park use on the properties owned by Curtis Gamble and Carol Barrell, legally described as Parcel A portion KF31537, Block 1, Plan KAP39, DL 517 and Parcel A portion KF31538, Block 2, Plan KAP39, DL 517 and the property owned by Ministry of Transportation and Infrastructure and legally described as unconstructed Road Right of Way adjacent to and through 4930 Riverside Avenue, Plan 39, Block 1, DL 517, be forwarded to the Agricultural Land Reserve with a recommendation of support.

*Respectfully Submitted:*

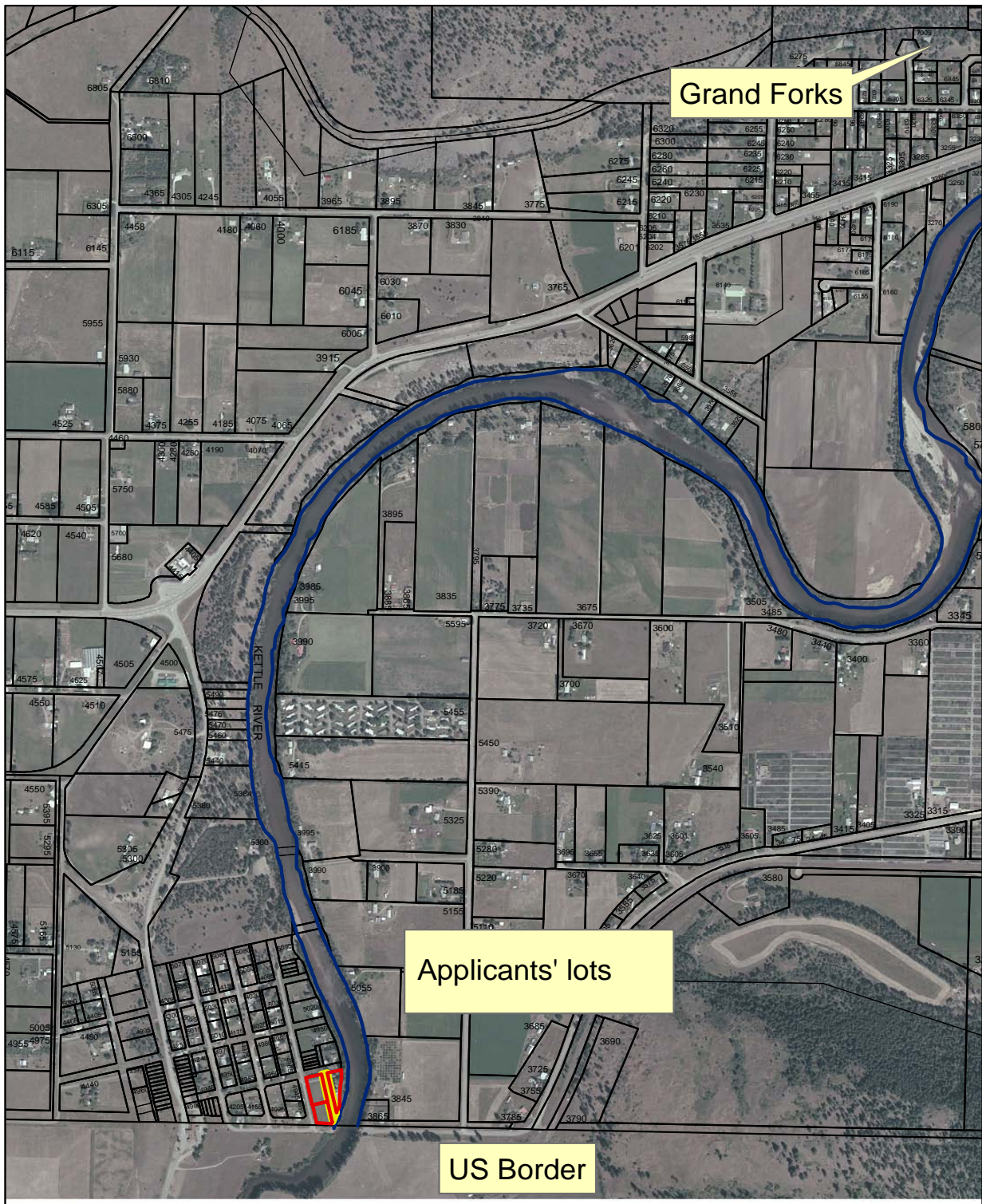
*Concurrence: (Department  
Head)*

*Concurrence: (CAO)*

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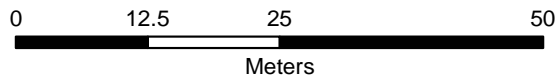


## Site Location Map





## Subject Properties



Gamble & Barrell own the 3 lots in red. Yellow is MoTI RoW approx. 1400 sq m (0.36 acres)



Projected Coordinate System:  
NAD 83 UTM Zone 11N





Site Photos

Area 'D' Riverside Ave

RDKB Photos  
October 8, 2013



Looking south. Post may be NE boundary of R/W.



Looking west, from north end of parcel, across R/W.



Looking south from neighbour's property, down R/W.



Looking NE from S. International Ave, towards R/W.

Site Photos

Area 'D' Riverside Ave

RDKB Photos  
October 8, 2013



Looking east from Riverside Ave and So. International.  
Utility easement along southern boundary.



Looking west down S. International Ave. U.S. border on south.  
Road gets heavy parking use during summer.

Site Photos

Area 'D' Riverside Ave

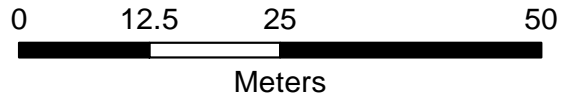
RDKB Photos  
October 8, 2013



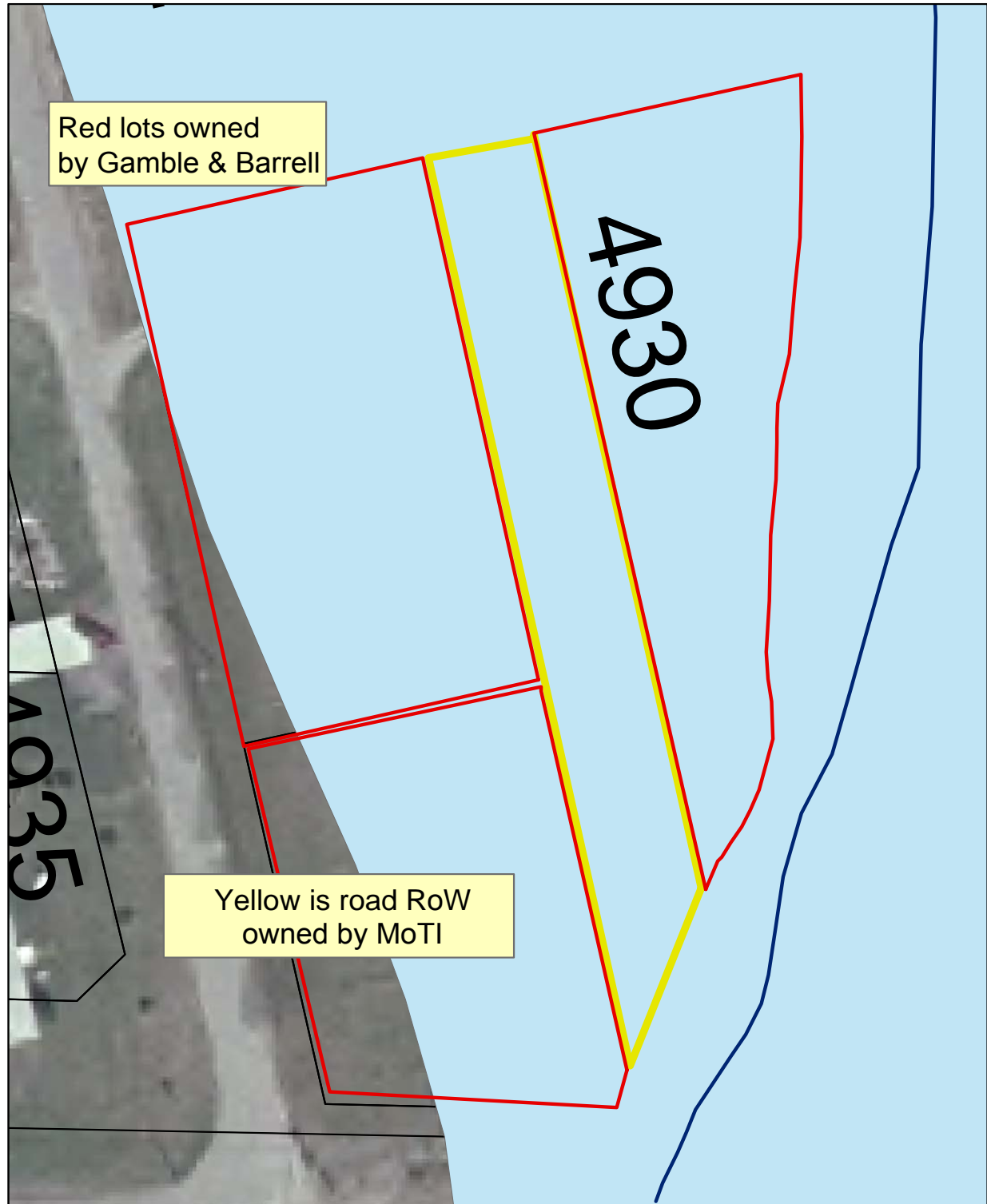
Looking east, where Riverside Ave and S. International Ave meet.  
Access drops down to Kettle River.



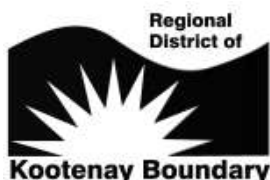
Kettle River float launch area below (south) of applicant's parcel.



## Floodplain Map







## STAFF REPORT

Prepared for meeting of April 2015

Provincial Referral – ALR Subdivision			
<b>To:</b> Chair McGregor and Members of the RDKB Board of Directors			
<b>Owner:</b> Ralph Russell		<b>File No:</b> D-615-03007.020	
<b>Location:</b> 5800 Edwards Road, east of Grand Forks on the Kettle River, Electoral Area 'D'/Rural Grand Forks			
<b>Legal Description:</b> Lot 1, DL 615 & DL 715, SDYD, KAP27006		<b>Area:</b> 99.8 acres (40 ha)	
<b>OCP Designation:</b> Agricultural Resource	<b>Zoning:</b> Agricultural Resource 1 (AGR1)	<b>ALR status:</b> Entirely within	<b>DP Area:</b> No
<b>Contact Information:</b> Ralph Russell 5800 Edwards Road RR9 Grand Forks, BC V0H 1H9 (250)442-3862 <a href="mailto:ralph.russ@gmail.com">ralph.russ@gmail.com</a>			
Prepared by: Carly Rimell, Planner			

### ISSUE INTRODUCTION

The owner, Ralph Russell, has submitted an application for subdivision in the Agricultural Land Reserve (ALR). The parcel is east of Grand Forks, on the Kettle River (see *Site Location Map*; *Subject Property Map*).

### HISTORY / BACKGROUND FACTORS

The property is located within Electoral Area 'D'/Rural Grand Forks. The property is designated 'Agricultural Resource' in the Official Community Plan and zoned 'Agricultural Resource 1' (AGR1) in the Zoning Bylaw. It is entirely within the ALR. The original survey plan (Plan #726), registered in 1909 for the subject parcel included 7 individual parcels that ranged in size from 12 acres to 15.35 acres. Those parcels were



consolidated in 1976 by a previous owner of the land (L. Edwards). An application to subdivide the parcel into 5 parcels in 2005 was not supported.

*Current Uses on the Land:*

The applicant lists the following uses on the parcel:

- The parcel is farmed (approximately 15ha cultivated), and contains a large riparian cottonwood-pine woodland (approximately 25 ha). There is a homesite on the small upper bench (SW corner of the parcel), along with a shop, two sheds (converted graineries), one chicken coop and one fuel storage shelter.

*Adjacent Land Uses:*

The applicant lists the adjacent land uses as:

- |       |  |
|-------|--|
| North | - Farm; rotating forage, hay, cattle                     |
| East  | - Kettle River and nursery production                    |
| South | - Farm: grazing horses                                   |
| West  | - Edwards Road; farms, mix of uses but predominately hay |

*Agricultural Capability Mapping:*

The Agricultural Capability Mapping for the parcel is Class 5, limited by soil moisture deficiency. Portions of the parcel have the capability to be improved to Class 2 and Class 3 with special management practices<sup>1</sup> (*see Agricultural Capability Map; Agricultural Capability Classes and Subclasses*).

**PROPOSAL**

The applicant proposes to subdivide the parcel into two lots, one that would be approximately  $\pm 10$  hectares, the other being approximately  $\pm 30$  hectares. The proposed subdivision line follows the north edge of the natural gas pipeline easement from the eastern edge of the property for about 610 meters, and then runs due east-west for the final 160 meters to Edwards Road (*see Applicant's Submission*).

The applicant intends to continue to farm and cultivate the land as one farm enterprise as they currently do, but the subdivision would allow his son and his family to build a house on the farm in order to live on-site. The extra family members would then be available to help operate the farm as the applicant is doing less farm work in his retirement. For the foreseeable future Ralph Russell plans to retain ownership on both

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<sup>1</sup> This agricultural land capability information and the map were prepared from information generated by Herb Luttmerding, P. Ag., as part of the professional services he provided in developing the Boundary Agricultural Area Plan. This information may differ some from the agricultural capability mapping information generated by the Province. If the application is forwarded to the ALC, they will use the information they deem most appropriate in their determination of agricultural capability, whether it be this, their own mapping, or a combination of information.

parcels. He would prefer to leave the parcel intact but subdivision is the only process by which it will be possible to build a second home for his family on the property.

## IMPLICATIONS

The Agricultural Land Commission (ALC) has now established 2 zones within the ALR. The Regional District of the Kootenay Boundary is within Zone 2. When exercising a power under the *Agricultural Land Commission Act* in relation to land located in Zone 2, the commission must consider the following, in descending order of priority:

- a) the purposes of the commission set out in section 6;
  - to preserve agricultural land;
  - to encourage farming on agricultural land in collaboration with other communities of interest;
  - to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.
- b) economic, cultural, and social values;
- c) regional and community planning objectives;
- d) other prescribed considerations.

None of this land is being removed from the ALR; the proposal is for subdivision. The applicant intends to keep both proposed parcels under his name and eventually consolidate them in the future. The intention of the subdivision is not to sell land but continue to farm it along with additional members of his family. These are still large lots with plenty of room for agricultural endeavors.

The lots meet the minimum parcel size requirement of 10 hectares in the 'Agricultural Resource 1' Zone. The RDKB encourages agricultural practices on these lands as a primary use, and the applicant is actively doing so. This proposed subdivision appears to be in line with the goals and objectives in the current Official Community Plan of supporting agriculture and minimizing opportunities for incompatible land uses to become established in predominantly agricultural areas.

Cultural and social values will be preserved if the applicant's family have the opportunity to subdivide and live on the proposed parcel. They would be able to instill knowledge of farming in younger family members.

Nearly the entire parcel is within the floodplain aside from the south-west corner where the existing dwelling is already located. If the proposed subdivision is approved the applicant has been informed that any dwelling built within the floodplain will require an exemption to the Floodplain Bylaw (*see Floodplain Map*). Interior Health would be consulted in regards to health concerns surrounding septic regulations in order to make sure the proper system is installed by a Registered Onsite Wastewater Practitioner (ROWP).

The proposed parcel could be easily accessed by Edwards Road.

### **APC COMMENTS**

The Electoral Area 'D'/Rural Grand Forks Advisory Planning Commission is in favour of this application as long as the smaller parcel meets the 10 hectare minimum parcel size for the Agricultural Resource 1 (AGR 1) Zoning.

### **PLANNING AND DEVELOPMENT DEPARTMENT COMMENTS**

The applicant proposes to subdivide the parcel into two lots, one that would be approximately  $\pm 10$  hectares, the other being approximately  $\pm 30$  hectares. The minimum parcel size of 10 hectares for Agricultural Resource 1 (AGR 1) would be a condition of subdivision approval and would require a legal survey to confirm this requirement was met.

### **BACKGROUND INFORMATION PROVIDED**

*Site Location Map*  
*Subject Property Map*  
*Agricultural Capability Map*  
*Agricultural Capability Classes and Subclasses*  
*Applicant's Submission*  
*Floodplain Map*

### **RECOMMENDATION**

That the staff report regarding the application for subdivision in the ALR, submitted by Ralph Russell, for the property 5800 Edwards Road, east of Grand Forks on the Kettle River, Electoral Area 'D'/Rural Grand Forks, legally described as Lot 1, DL 615 & DL 715, SDYD, KAP27006, be received.

That the application for subdivision in the ALR, submitted by Ralph Russell, for the property 5800 Edwards Road, east of Grand Forks on the Kettle River, Electoral Area 'D'/Rural Grand Forks, legally described as Lot 1, DL 615 & DL 715, SDYD, KAP27006, be forwarded to the Agricultural Land Commission with a recommendation of support.

*Respectfully Submitted:*

*Concurrence: (Department  
Head)*

*Concurrence: (CAO)*

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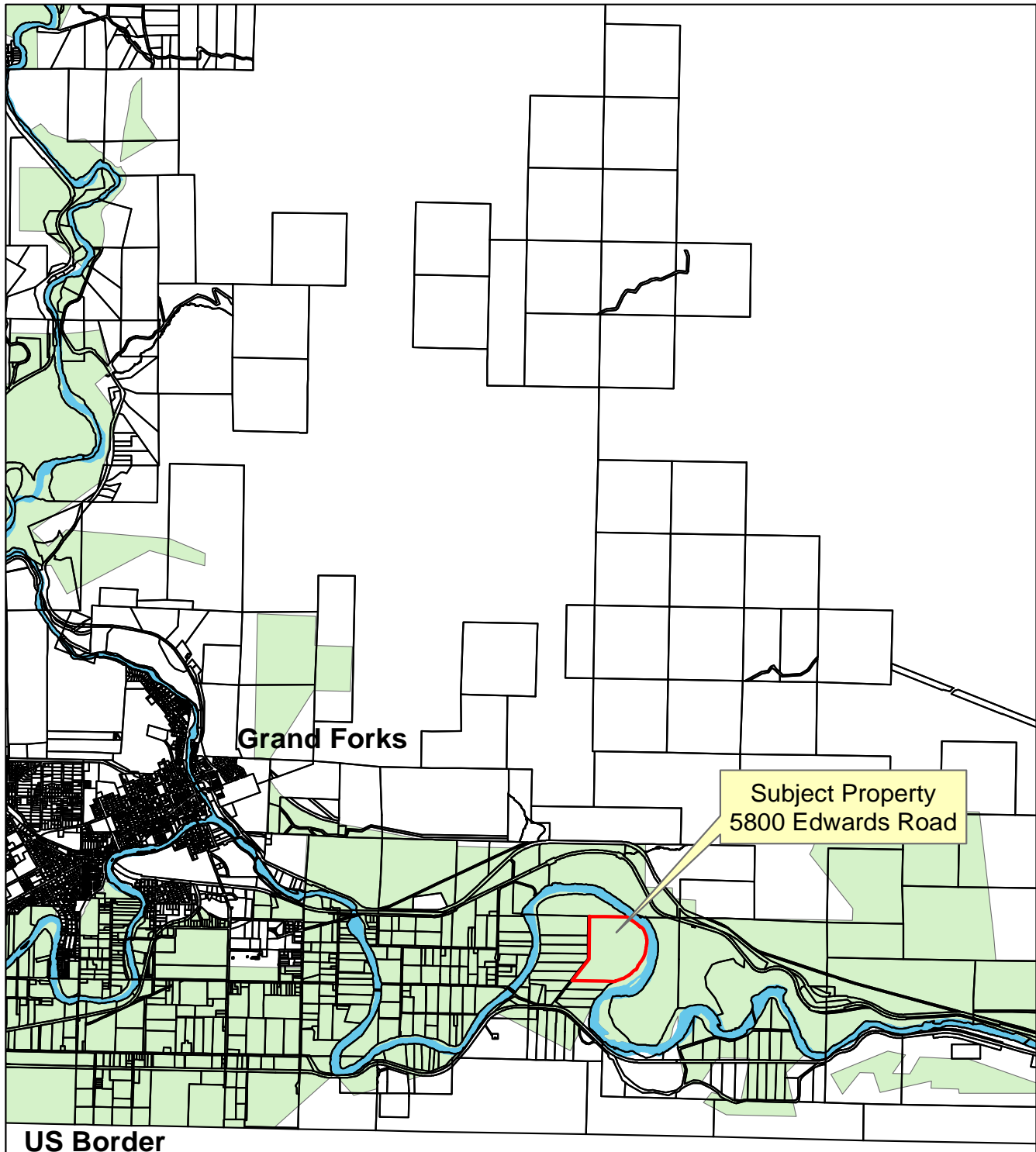
# Site Location Map

Scale 1:55,000



0 250 500 1,000 1,500 2,000  
Meters

2015/03/25



P:\GIS\IRDKB\Map Documents\Routine Maps\Site Location Map\Area DISLM Russell Air Subdivision 2015-03-25



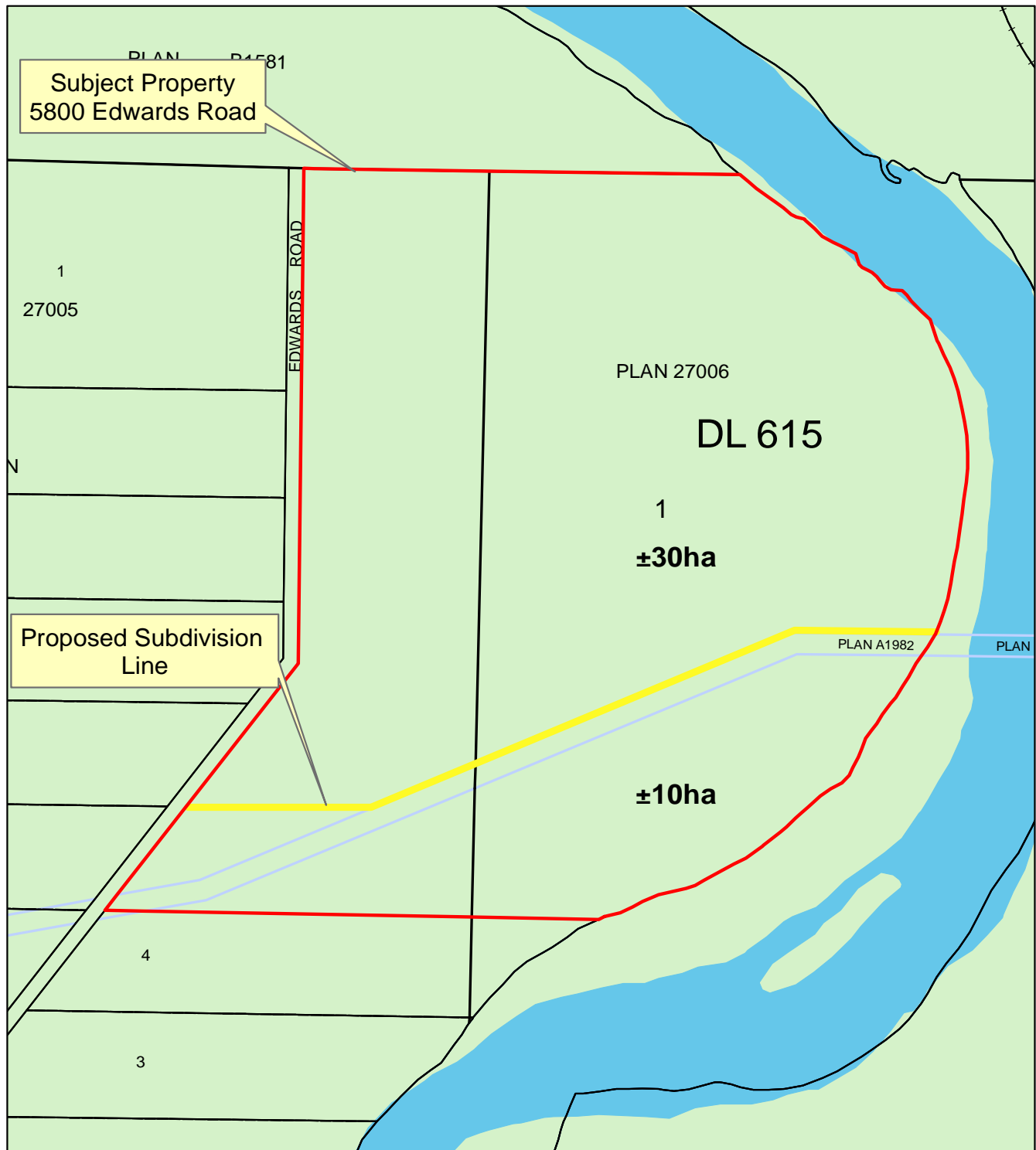
2015/03/25

# Subject Property Map

Scale 1:4,745



0 50 100 200  
Meters



P:\GIS\WRDKB\Map Documents\Routine Maps\Subject Property Map\Area DISPM Russell Air Subdivision 2015-03-25





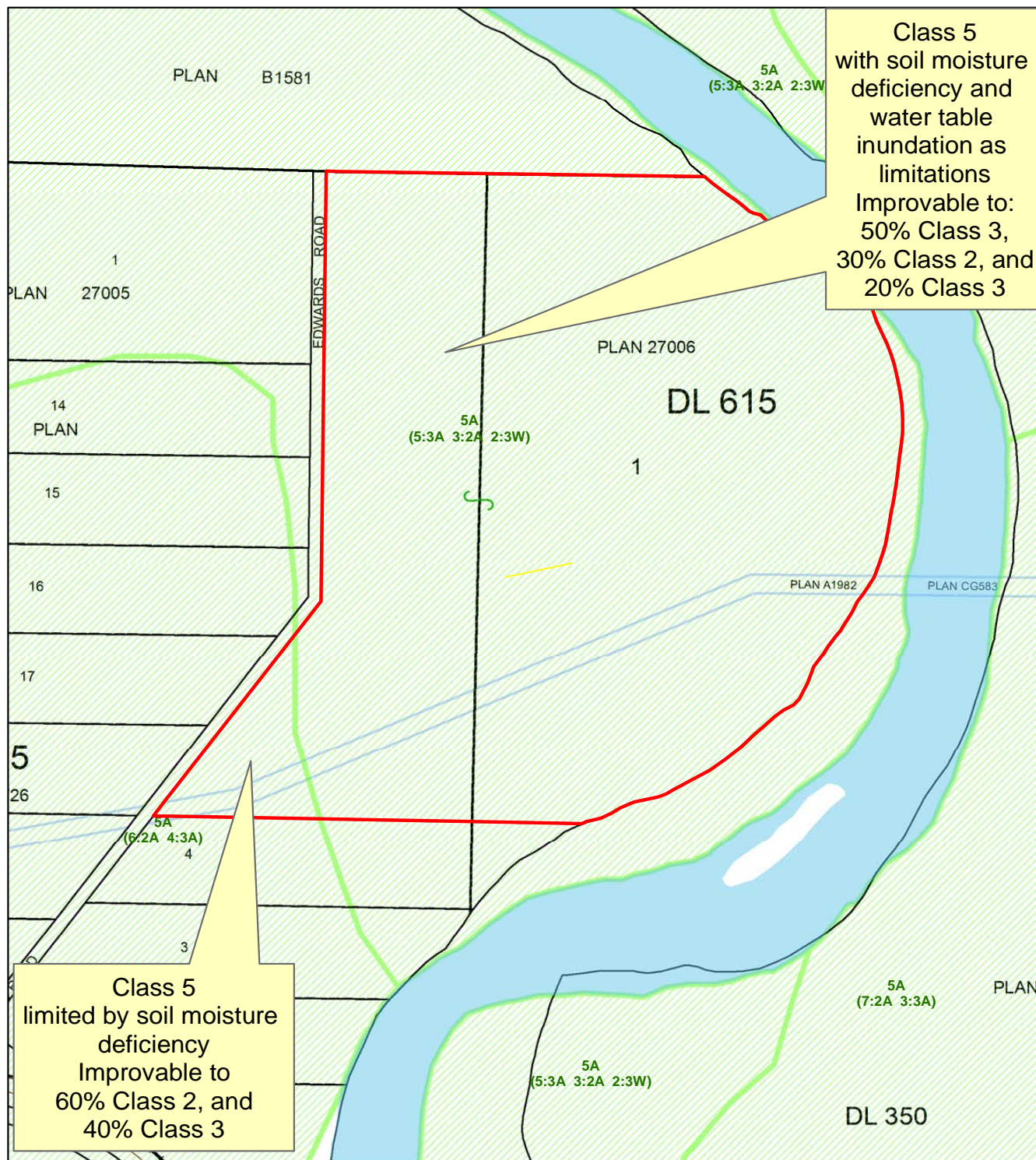
2015/03/20

# Agricultural Capability Map

Scale 1:5,500



0 50 100 200 300  
Meters



P:\GIS\RD\KBW\Map Documents\Routine Maps\Subject Property Map\Area D Rural Grand Forks\SPM D-615 Agricultural Capability Map Russell



*Agricultural Capability Classes: (see Agricultural Capability Map)*

Class 1	Land capable of producing the very widest range of crops. Soil and climate conditions are optimum, resulting in easy management
Class 2	Land is capable of producing a wide range of crops. Minor restrictions of soil or climate may reduce capability but pose no major difficulties in management
Class 3	Land is capable of producing a fairly wide range of crops under good management practices. Soil and/or climate limitations are somewhat restrictive
Class 4	Land is capable of a restricted range of crops. Soil and climate conditions require special management considerations
Class 5	Land is capable of production of cultivated perennial forage crops and specially adapted crops. Soil and/or climate conditions severely limit capability
Class 6	Land is important in its natural state as grazing land. These lands cannot be cultivated due to soil and/or climate limitations
Class 7	Land has no capability for soil bound agriculture

*Agriculture Capability Subclasses:*

A&M	Soil Moisture Deficiency
T	Topography
P	Stoniness
W	Water Table



## APPLICATION BY A LAND OWNER

### under the Agricultural Land Commission Act to

- **exclude land from the ALR**
- **include land in the ALR**
- **subdivide land in the ALR**
- **use land in the ALR for non-farm purposes**

The *Applicant's Information Package* contains useful information for preparing your application. Before you begin, review this information, particularly the factors the Commission does and does not consider in making its decision and the sample of the plan or sketch required to accompany your application.

Your plan or sketch must identify individual parcels by legal description and must specify the dimensions of each parcel. If you do not have a plan of your property, your local government office may be able to provide one for you.

To avoid delays in processing your application, please ensure that all parts of the form are completed and that all additional documentation and fees are enclosed.

The information required by this form and the documents you provide with it are collected to process an application under the *Agricultural Land Commission Act* and regulation. This information will be available for review by any member of the public. If you have any questions about the collection or use of this information, contact the Commission and ask for the staff member handling the application.

Provincial Agricultural Land Commission  
Room 133, 4940 Canada Way, Burnaby, BC V5G 4K6  
Telephone: (604) 660-7000 Fax: (604) 660-7033  
[www.alc.gov.bc.ca](http://www.alc.gov.bc.ca)

## Applicants Submission

**INSTRUCTIONS FOR COMPLETING THE APPLICATION FORM****TYPE OF APPLICATION**

**EXCLUSION:** Check this box if you wish to exclude the land from the Agricultural Land Reserve.

**INCLUSION:** Check this box if you wish to include land in the Agricultural Land Reserve.

**SUBDIVISION:** Check this box if you wish to subdivide but keep the land within the Agricultural Land Reserve.

**NON-FARM USE:** Check this box if you wish to use land for non-farm purposes but keep the land within the Agricultural Land Reserve. (Note: If your proposal involves the placement of fill or removal of soil, please complete the Application for Non-farm Use to Place Fill or Remove Soil, instead of this form.)

**APPLICANT**

This is the registered owner of the land or an agent acting on behalf of the owner. If there is more than one registered owner, all owners' names must be shown. An agent must supply written authorization of all owners.

**LOCAL GOVERNMENT**

Specify the municipality or regional district in which the property is located.

**LAND UNDER APPLICATION and INTERESTS IN OTHER LANDS**

Refer to your registered title to complete this part. The size of parcel refers to the entire parcel, not just the area under application. If you do not know the size of your property, your local government office may be able to assist with this information. Copies of the Certificate of Title or Title Search Print must accompany your application.

**PROPOSAL**

Be clear and precise in describing the proposal and purpose of the application.

If proposing to subdivide, be sure that the number, area and dimensions of the parcels are noted, including the remainder of the parcel. A plan or sketch showing the proposal is required.

If proposing a non-farm use, provide details on the area, buildings, parking, and other physical alteration of the land that the non-farm use will require. Include a plan or sketch if appropriate.

Explain what steps you may be proposing to reduce potential impact on surrounding agricultural lands such as landscape screening, fencing, etc.

**CURRENT USE OF LAND and ADJACENT USES**

Describe the current use of the whole parcel and the types of activities on adjacent lots. Include any historical use of the property, particularly its use for farming activities. Show this information on a plan or sketch.

**SIGNATURE(S)**

All registered owners of the land must sign the application or provide written confirmation that they consent to the application. If an agent signs the application form, he/she must provide written authorization to act on behalf of the owner(s).

**NOTICE OF APPLICATION**

If you are applying to exclude your land from the ALR, your application must be accompanied by proof of the advertising, serving and posting requirements of Section 16 of the Agricultural Land Reserve Use, Subdivision and Procedure Regulation.

**SEND COMPLETED APPLICATION and ACCOMPANYING DOCUMENTS TO:**

- the Municipality in which the land is located;
- if not within a Municipality, the Regional District or Islands Trust in which the land is located.

The following must be enclosed:

- |   |  |
|---|--|
| ▪ Application fee (\$600) payable to the Local Government | ▪ Map or sketch showing proposal & adjacent uses     |
| ▪ Certificate of Title or Title Search Print              | ▪ Proof of Notice of Application *(See instructions) |
| ▪ Agent authorization (if using agent)                    | ▪ Photographs (optional)                             |

**INCOMPLETE OR MISSING INFORMATION WILL DELAY YOUR APPLICATION**

*If you have any questions about the application process, contact the Municipal or Regional District or Islands Trust office in which the property is located. You may also contact the Commission's office.*

## Applicants Submission

**APPLICATION BY LAND OWNER**

*NOTE: The information required by this form and the documents you provide with it are collected to process your application under the Agricultural Land Commission Act and regulation. This information will be available for review by any member of the public. If you have any questions about the collection or use of this information, contact the Agricultural Land Commission and ask for the staff member who will be handling your application.*

**TYPE OF APPLICATION** (Check appropriate box)
☐
**EXCLUSION**

under Sec. 30(1) of the Agricultural Land Commission Act

☒
**SUBDIVISION in the ALR**

under Sec. 21(2) of the Agricultural Land Commission Act

☐
**INCLUSION**

under Sec. 17(3) of the Agricultural Land Commission Act

☐
**Non-farm USE in the ALR**

under Sec. 20(3) of the Agricultural Land Commission Act

**APPLICANT**

Registered Owner: Ralph Russell		Agent:	
Address: 5800 Edwards Road		Address:	
Grand Forks, BC	Postal Code V0H 1H9		Postal Code
Tel. (home) (250) 442-3862 (work) ( )		Tel. ( )	
Fax ( )		Fax ( )	
E-mail ralph.russ@gmail.com		E-mail	

**LOCAL GOVERNMENT JURISDICTION** (Indicate name of Regional District or Municipality)

RD of Kootenay Boundary

**LAND UNDER APPLICATION** (Show land on plan or sketch)

Title Number	Size of Each Parcel (Ha.)	Date of Purchase	
		Month	Year
KG118784	40.00	12	1993

**OWNERSHIP OR INTERESTS IN OTHER LANDS WITHIN THIS COMMUNITY**

(Show information on plan or sketch)

If you have interests in other lands within this community complete the following:

Title Number(s):



## Applicants Submission

**PROPOSAL** *(Please describe and show on plan or sketch)*

We are proposing to subdivide the parcel into two lots, one that would be approximately 10 or 11 ha, the other being approximately 30 ha. The proposed subdivision line follows the north edge of the natural gas pipeline easement from the eastern edge of the property (i.e. the Kettle River) for about 610 meters, and then runs due east-west for the final 160 meters (approx) to Edwards Road.

Our intent is to continue to farm the cultivated lands as one farm enterprise as we do currently, but this subdivision would allow my son and his family to build a house on the farm in order to live on-site and to help operate the farm as I am doing less farm work in my retirement. For the foreseeable future I will retain ownership on both parcels. We would prefer to leave this parcel as one intact lot, but subdivision seems to be the only process through which we can build a second house for his family on the property--we actually intend to apply to reconsolidate the lots (if approved, of course) after the house construction is completed.

**CURRENT USE OF LAND** *(Show information on plan or sketch)*

List all existing uses on the parcel(s) and describe all buildings

The parcel is farmed (approx. 15ha cultivated), and contains a large riparian cottonwood-pine woodland (approx. 25 ha). There is a homesite on the small upper bench (SW corner of the parcel), along with a shop, two sheds (converted granaries), one chicken coop, and one fuel storage shelter.

**USES ON ADJACENT LOTS** *(Show information on plan or sketch)*

North        farm (rotating forage, hay, cattle).  
 East        Kettle River; then nursery production.  
 South       farm (grazing horses)  
 West        Edwards Road; then farms, mix of uses, predominately hay

**DECLARATION**

I/we consent to the use of the information provided in the application and all supporting documents to process the application in accordance with the *Agricultural Land Commission Act* and regulation. Furthermore, I/we declare that the information provided in the application and all the supporting documents are, to the best of my/our knowledge, true and correct. I/we understand that the Agricultural Land Commission will take the steps necessary to confirm the accuracy of the information and documents provided.

20 Mar 2015  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature of Owner or Agent

RAUL RUSSELL  
 \_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature of Owner or Agent

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Date

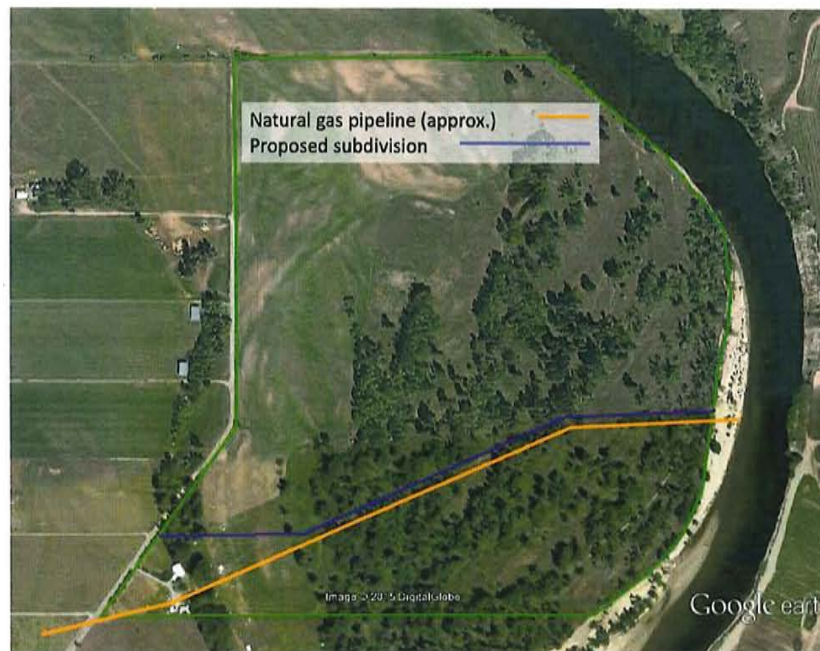
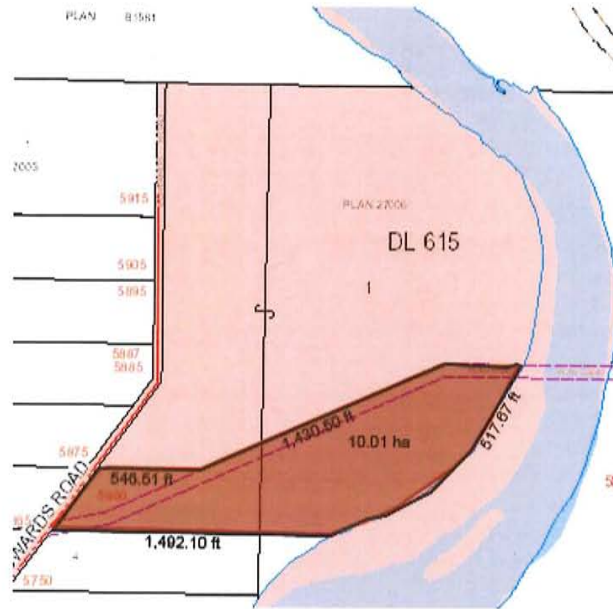
\_\_\_\_\_  
 Signature of Owner or Agent

\_\_\_\_\_  
 Print Name

**Please ensure the following documents are enclosed with your application:**

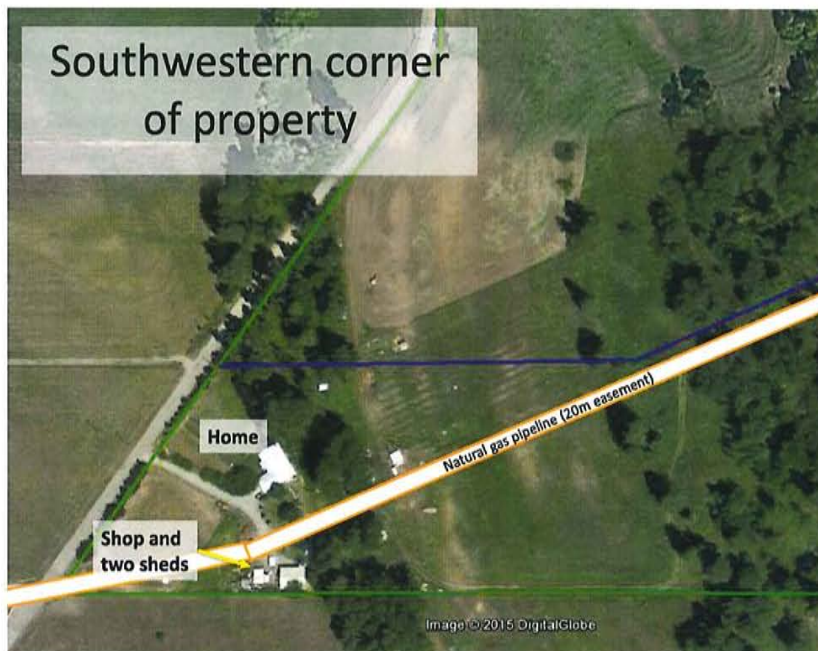
- Application fee payable to the Local Government
- Certificate of Title or Title Search Print
- Agent authorization (if using agent)
- Map or sketch showing proposal & adjacent uses
- Proof of Notice of Application \*(See instructions)
- Photographs (optional)

3/18/2015  
Applicants Submission





3/18/2015  
Applicants Submission



3/18/2015  
Applicants Submission



**TITLE SEARCH PRINT**

File Reference:

Declared Value \$160,900

Applicants Submission

2015-03-16, 07:16:01

Requestor: Tyrol Russell

\*\*CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN\*\*

**Land Title District**

Land Title Office

KAMLOOPS

KAMLOOPS

**Title Number**

From Title Number

KG118784

KC40340

**Application Received**

1993-11-30

**Application Entered**

1993-12-10

**Registered Owner in Fee Simple**

Registered Owner/Mailing Address:

RALPH WINSTON RUSSELL, TEACHER  
BOX 1562  
GRAND FORKS, BC  
V0H 1H0**Taxation Authority**

PENTICTON ASSESSMENT AREA

**Description of Land**

Parcel Identifier:

001-780-816

Legal Description:

LOT 1 DISTRICT LOTS 615 AND 715 SIMILKAMEEN DIVISION YALE DISTRICT PLAN 27006

**Legal Notations**THIS CERTIFICATE OF TITLE MAY BE AFFECTED BY THE AGRICULTURAL  
LAND COMMISSION ACT, SEE PLAN M11427HERETO IS ANNEXED EASEMENT L45057 OVER DL 715, EXCEPT PLAN  
726 AND PLAN ATTACHED TO A.F.P.B. VOL. 5, FOLIO 522, NO 8045A,  
DD L45057.

L45057 MODIFIED BY P53929

**Charges, Liens and Interests**

Nature:

RIGHT OF WAY

Registration Number:

68510E

Registration Date and Time:

1957-03-05 14:13

Registered Owner:

INLAND NATURAL GAS CO. LTD.

Remarks:

INTER ALIA



**TITLE SEARCH PRINT**

File Reference:

Declared Value \$160,900

Applicants Submission

2015-03-16, 07:16:01

Requestor: Tyrol Russell

Nature:  
 Registration Number:  
 Registration Date and Time:  
 Registered Owner:  
 Remarks:

RIGHT OF WAY  
 C30278  
 1967-11-27 11:17  
 INLAND NATURAL GAS CO. LTD.  
 INTER ALIA PART FORMER LOT 5, PLAN 726  
 WITH PRIORITY OVER C17877

Nature:  
 Registration Number:  
 Registration Date and Time:  
 Registered Owner:  
 Remarks:

RIGHT OF WAY  
 C17877  
 1968-07-10 15:51  
 WEST KOOTENAY POWER AND LIGHT COMPANY LIMITED  
 INTER ALIA PART FORMER LOT 5, PLAN 726

Nature:  
 Registration Number:  
 Registration Date and Time:  
 Registered Owner:  
 Remarks:

RIGHT OF WAY  
 C17878  
 1968-07-10 15:52  
 WEST KOOTENAY POWER AND LIGHT COMPANY LIMITED  
 PART FORMER LOTS 6 AND 7, PLAN 726

Nature:  
 Registration Number:  
 Registration Date and Time:  
 Registered Owner:  
 Remarks:

RIGHT OF WAY  
 C30275  
 1968-11-27 11:14  
 INLAND NATURAL GAS CO. LTD.  
 PART FORMER LOTS 6 & 7, PLAN 726  
 WITH PRIORITY OVER C17878

Nature:  
 Registration Number:  
 Registration Date and Time:  
 Registered Owner:  
 Remarks:

UNDERSURFACE RIGHTS  
 P44075  
 1979-07-31  
 HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH  
 COLUMBIA  
 INTER ALIA

Nature:  
 Registration Number:  
 Registration Date and Time:  
 Registered Owner:

MORTGAGE  
 CA1955130  
 2011-03-31 06:48  
 GRAND FORKS DISTRICT SAVINGS CREDIT UNION

**Duplicate Indefeasible Title**

NONE OUTSTANDING

**Transfers**

NONE

**Pending Applications**

NONE

Title Number: KG118784

TITLE SEARCH PRINT

Page 2 of 2

# BC Assessment

THIS IS NOT A TAX NOTICE.  
TAX NOTICES ARE ISSUED BY YOUR TAXING AUTHORITY.

## IMPORTANT INFORMATION FOR PROPERTY IDENTIFICATION

Area: 17  
Jurisdiction: 712 - Grand Forks Rural  
Roll: 03007.020  
School District: 51

Applicants Submission

Neighbourhood: 132

CONFIDENTIAL PIN: 0001053029

## 2015 PROPERTY ASSESSMENT NOTICE

This Notice provides you with a general description of your property and an estimate of your property's value for assessment purposes. It also includes your property classification and entitlement to exemptions from taxation, if any apply. For most properties, the value is primarily based on real estate sales and market trends.

**5800 EDWARDS RD**  
LOT 1, PLAN KAP27006, DISTRICT LOT 615 715, SIMILKAMEEN DIV OF YALE LAND DISTRICT  
PID: 001-780-816

	VALUE	CLASS
LAND	40,894	FARM
BUILDINGS	230,000	RESIDENTIAL
ASSESSED VALUE	\$270,894	
TAX BASE	RURAL	SCHOOL & OTHER
	270,894	270,894
Less Exemptions	-230,000	20,447
TAXABLE VALUE	\$40,894	250,447

- 2014 assessed value (as of July 1, 2013) was \$273,894
- 2015 tax rates will be set in May. For tax information, please go to: [gov.bc.ca/ruralpropertytax](http://gov.bc.ca/ruralpropertytax)

### IMPORTANT DATES

- July 1, 2014**  
Assessed value is estimated for most types of properties as of this date.
- October 31, 2014**  
Assessed value reflects property's physical condition and permitted use as of this date.
- January 2 - February 2, 2015**  
Review your property information and contact us with questions.
- February 2, 2015**  
Deadline for filing a Notice of Complaint (Appeal).

### IMPORTANT APPEAL INFORMATION

You are encouraged to discuss your assessment with one of our appraisers before filing a formal Appeal.

To file online, please use the Notice of Complaint (Appeal) form available at [bcassessment.ca](http://bcassessment.ca). You can also mail, fax or hand deliver a Notice of Complaint (Appeal) to your local BC Assessment office.

Mailed Appeals must be postmarked on or before **February 2, 2015**. The deadline for filing by any means is **February 2, 2015**.

### QUESTIONS?

Click "CONNECT" at [bcassessment.ca](http://bcassessment.ca) or call **1-866-valueBC** (1-866-825-8322). During January, office hours are Monday to Friday, 8:30 am to 5:00 pm.

### THE ASSESSMENT OFFICE FOR THIS PROPERTY IS:

Okanagan Assessment Area  
300-1631 Dickson Ave  
Kelowna BC V1Y 0B5  
17-51-712-03007.020

Phone: 1-866-825-8322 or 604-739-8588  
Fax: 1-855-995-6209

### THE OWNER/LESSEE OF THIS PROPERTY IS:

S-03  
RALPH WINSTON RUSSELL 138/5 \* (E)  
5800 EDWARDS RD  
RR 9  
GRAND FORKS BC V0H 1H9

49902

Before using information in this Notice for non-assessment purposes, please verify records with the Land Title and Survey Authority of British Columbia (Ltsa.ca). Wherever words or expressions used in this Notice differ from wording of the legislation, the legislation shall prevail.

FOLLOW US





## Applicants Submission

**PROPERTY ASSESSMENT REVIEW PANEL - THE INDEPENDENT REVIEW PROCESS****What if I feel my assessment is incorrect?**

- Contact BC Assessment (BCA) to discuss your assessment.
- If issues are not resolved, you may file a Notice of Complaint (Appeal) for a formal hearing with an independent Property Assessment Review Panel (PARP).
- The online Notice of Complaint (Appeal) form can be found at [bcassessment.ca](http://bcassessment.ca).

**What is a PARP?**

- A three-member Panel, appointed by the provincial government to review property assessments and provide a fair and impartial hearing of your complaint (appeal).

**What can be reviewed by a PARP?**

- The owner/lessee information.
- The value of your property as of July 1, 2014.
- The classification of your property.
- The application of tax exemptions, if any, to your property.

**What information is required in a Notice of Complaint (Appeal)?**

- You must include the assessment roll number, property description (address or legal description), full name of complainant, mailing address, contact phone numbers and a statement clarifying whether or not you are the owner. If you appoint an agent, include their full name and contact phone number.

**DEADLINE FOR FILING A NOTICE OF COMPLAINT (APPEAL) IS FEBRUARY 2, 2015**

**What happens after you request a review?**

- You should immediately begin preparing evidence that you wish to present to PARP.
- BCA may contact you to review the property file, discuss your concerns, or arrange to inspect the property.

**When will my hearing occur?**

- Hearings are held on select dates between February 3 and March 15, 2015.
- Approximately five days before your hearing date, you will receive a Notice of Hearing indicating the date and location of your hearing.
- If you want to attend your hearing in person, please note that it is your responsibility to ensure that you contact BCA to schedule a time for your hearing.

**What happens at a PARP hearing?**

- The burden of proof rests with the complainant to provide evidence in support of their position to the Panel.
- Both you and BCA will have a brief opportunity to present evidence and ask questions before the Panel reaches a decision in regard to your complaint.

**Where can I get more information about PARP?**

- Information to assist you in preparing for a PARP hearing including Fact Sheets, videos and the Property Assessment Complaint Process - A Step-by-Step Guide can be found at [www.cscd.gov.bc.ca/parp](http://www.cscd.gov.bc.ca/parp), or you may request a copy of the Guide by calling toll-free 1-877-356-9313.
- Visit [bcassessment.ca](http://bcassessment.ca) to learn more about the assessment process or view property values in your area.

**PROPERTY ASSESSMENTS RELATIVE TO PROPERTY TAXES**

<b>ASSESSED VALUE</b> BC Assessment (BCA) January 2015	<b>×</b>	<b>TAX RATE</b> Set by Local Government or Taxing Authority Spring 2015	<b>=</b>	<b>TAXES PAYABLE</b> Taxpayer July 2015
---	----------	--	----------	---

- BCA functions independently of local governments and other taxing authorities and does not set property tax rates.
- Property assessments are about determining HOW property taxes are distributed. BCA provides local governments and other taxing authorities with accurate and independent assessment information. Local governments and other taxing authorities use that information to determine funding for important services used every day in communities all over British Columbia.

- An increase in your assessment does not necessarily mean an increase in your property taxes.
- Properties with assessment increases above the average within their local government or taxing authority may notice a proportionately higher per cent change in property taxes. Those with increases below the average may see a lower than average change.
- Contact your local government or taxing authority if you have questions about your property taxes.

**HOW CAN I RESEARCH MY ASSESSMENT, COMPARE PROPERTIES OR VIEW PROPERTY SALES?**

If you do not have access to the Internet, please call us or visit your local assessment office. We will be happy to share and discuss information about your property with you.



OUR SERVICE COMMITMENT TO YOU IS TO BE...

Page 11

OPEN &amp; ACCURATE

TIMELY &amp; ACCESSIBLE

KNOWLEDGEABLE &amp; RESPECTFUL

INNOVATIVE &amp; COLLABORATIVE

AAN15



3/23/2015  
Applicants Submission



View of house, looking to the north. Proposed lot line runs E-W from northernmost point of the green field to the left of the image.



View looking east northeast, through lower field. White circle highlights the natural gas pipeline easement as it goes east toward the river.

3/23/2015  
Applicants Submission



View looking due east, from neighbour's field across Edwards Road. Approximate location (at Edwards Road, thus the western end) of the proposed new lot line.



View looking south, from dog-leg in Edwards Road. Proposed lot line would cross the image approximately at fences seen in mid-distance.

3/23/2015  
Applicants Submission



View looking east, in lower field. Proposed lot line would cross the image approximately at fences seen in mid-distance, roughly between cultivated field (foreground) and Hop yard (right side of image).



View looking east, into Hop yard. Proposed lot line would run east, approximately under the photographer's position, into the distance.



3/23/2015  
Applicants Submission



View looking east northeast into the riparian Cottonwood woodland. The dirt road in the image follows the natural gas easement, and the proposed lot line would be on the left/north side of this easement (the cleared area) into the distance, all the way to the Kettle River.



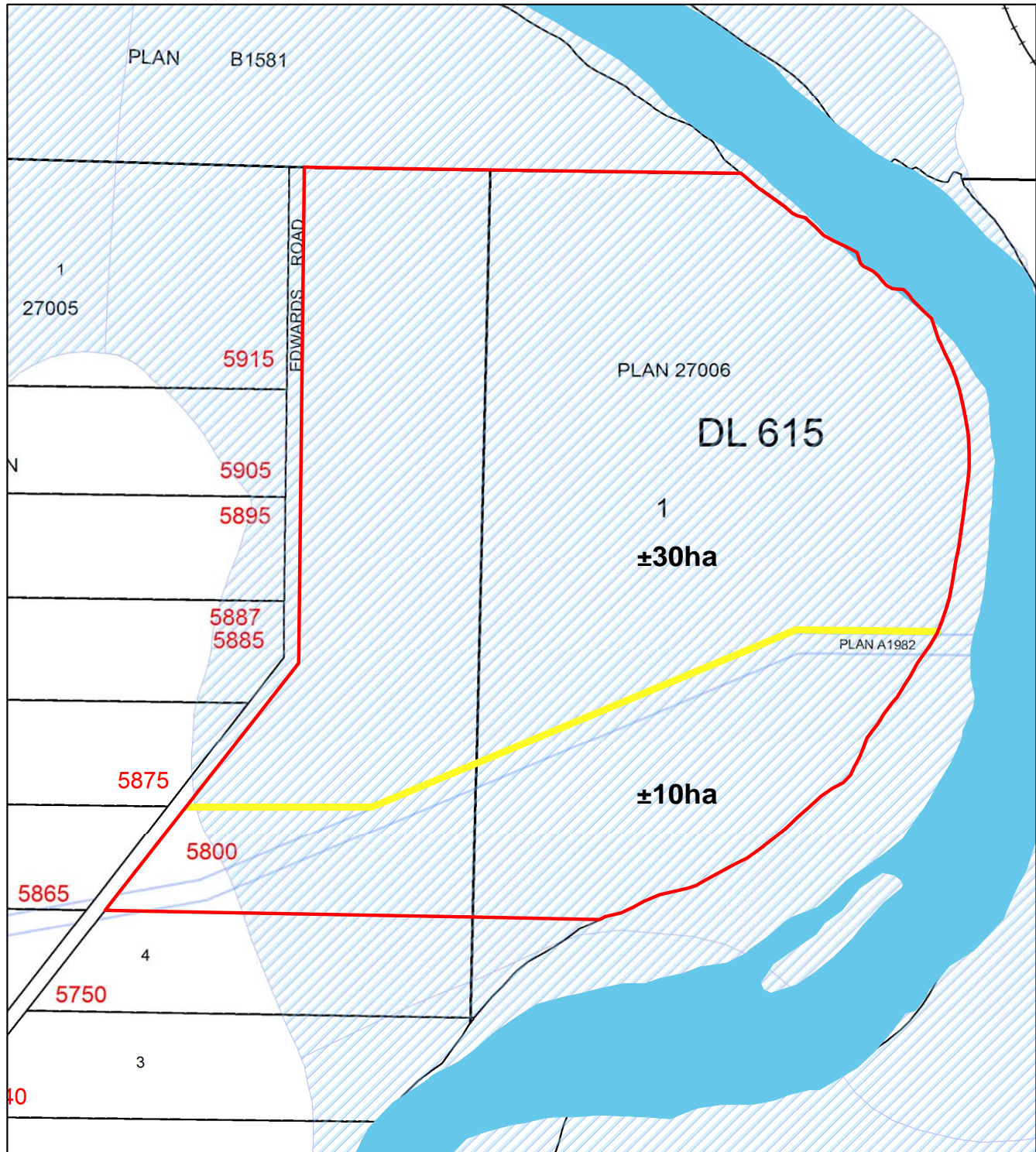
2015/03/25

# Floodplain Map

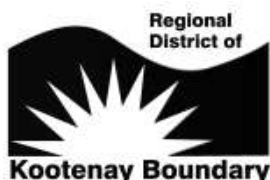
Scale 1:4,745



0 50 100 200  
Meters



P:\GIS\VRDKB\Map Documents\Routine Maps\Subject Property Map\Area DISPM Russell Floodplain 2015-03-25



## STAFF REPORT

Prepared for meeting of April 2015

Private Woodlot License Referral			
<b>To:</b> Chair McGregor and Members of the RDKB Board of Directors			
<b>Applicant:</b> Roderick Gould		<b>File No:</b> E-1415s-04756.000	
<b>Location:</b> East of Boundary Creek Road, 0.5 km north of the junction of Boundary Creek and Wallace Creek Roads – Electoral Area 'E'/West Boundary			
<b>Legal Description:</b> DL 1415s, SDYD		<b>Area:</b> 161.81 acres 65 ha	
<b>OCP Designation:</b> N/A	<b>Zoning:</b> N/A	<b>ALR status:</b> Partially within	<b>DP Area:</b> N/A
<b>Contact Information:</b> Roderick Gould PO Box 212 Greenwood, BC VOH 1J0 Phone: 250-445-2348			
<b>Report Prepared by:</b> Carly Rimell, Planner			

### ISSUE INTRODUCTION

The RDKB received this referral from the applicant, Roderick Gould in accordance with the business process requirements of the Ministry of Forests, Lands and Natural Resource Operations. Roderick Gould intends to make an application to FLNRO to remove the private land portion of Woodlot License W0477.

### PROPOSAL

The applicant is proposing to remove 32.6 hectares (81 acres) of private land from Woodlot License W0477. The private land is located east of Boundary Creek Road, 0.5 km north of the junction of Boundary Creek and Wallace Creek Roads (*See Site Location Map; Subject Property Map; Applicant's Submission*).



## IMPLICATIONS

There are no OCP or zoning provisions within Electoral Area 'E'/ West Boundary in place which could impact this proposal.

The location of and management practices on the Crown Land portion of W0477 will not be affected by this change.

Although this parcel is partially within the ALR, this application is unaffected by the ALR's jurisdiction as the boundaries of the Woodlot License run along those of the ALR.

## ADVISORY PLANNING COMMISSION COMMENTS

The Electoral Area 'E'/West Boundary Advisory Planning Commission supported the application to remove private land from Woodlot License W0477 and provided the following comments.

### "Observations

#### *Concerns raised:*

- *How would the owner have road access to this private land?*
- *According to the map provided, it appears that agricultural land could block access of this private land to Boundary Creek Road.*

#### *Concerns addressed:*

- *All the property shown on the map including the agricultural land belong to the owner and so access to the Boundary Creek Road is not an issue.*
- *The remaining portion of this Woodlot (Crown Land) under license W0477 is about 10 kilometers south east from the owner's private land.*

### Recommendation:

*The APC for Electoral Area 'E'/West Boundary supports the request of the applicant, Roderick Gould, to remove the private land portion of Woodlot License W0477."*

## BACKGROUND INFORMATION

*Site Location Map; Subject Property Map; Applicant's Submission*

## RECOMMENDATION

That the staff report regarding the referral from the applicant Roderick Gould in accordance with the business process requirements of The Ministry of Forests, Lands and Natural Resources Operations to remove 32.6 hectares of private land from Woodlot License W0477 on the property east of Boundary Creek Road, 0.5 km north of the junction of Boundary Creek and Wallace Creek Roads Electoral Area 'E'/West Boundary, legally described as DL 1415s, SDYD, be received.

*Respectfully Submitted:*

*Concurrence: (Department  
Head)*

*Concurrence: (CAO)*

---



2015/03/13

# Site Location Map

Scale 1:70,000

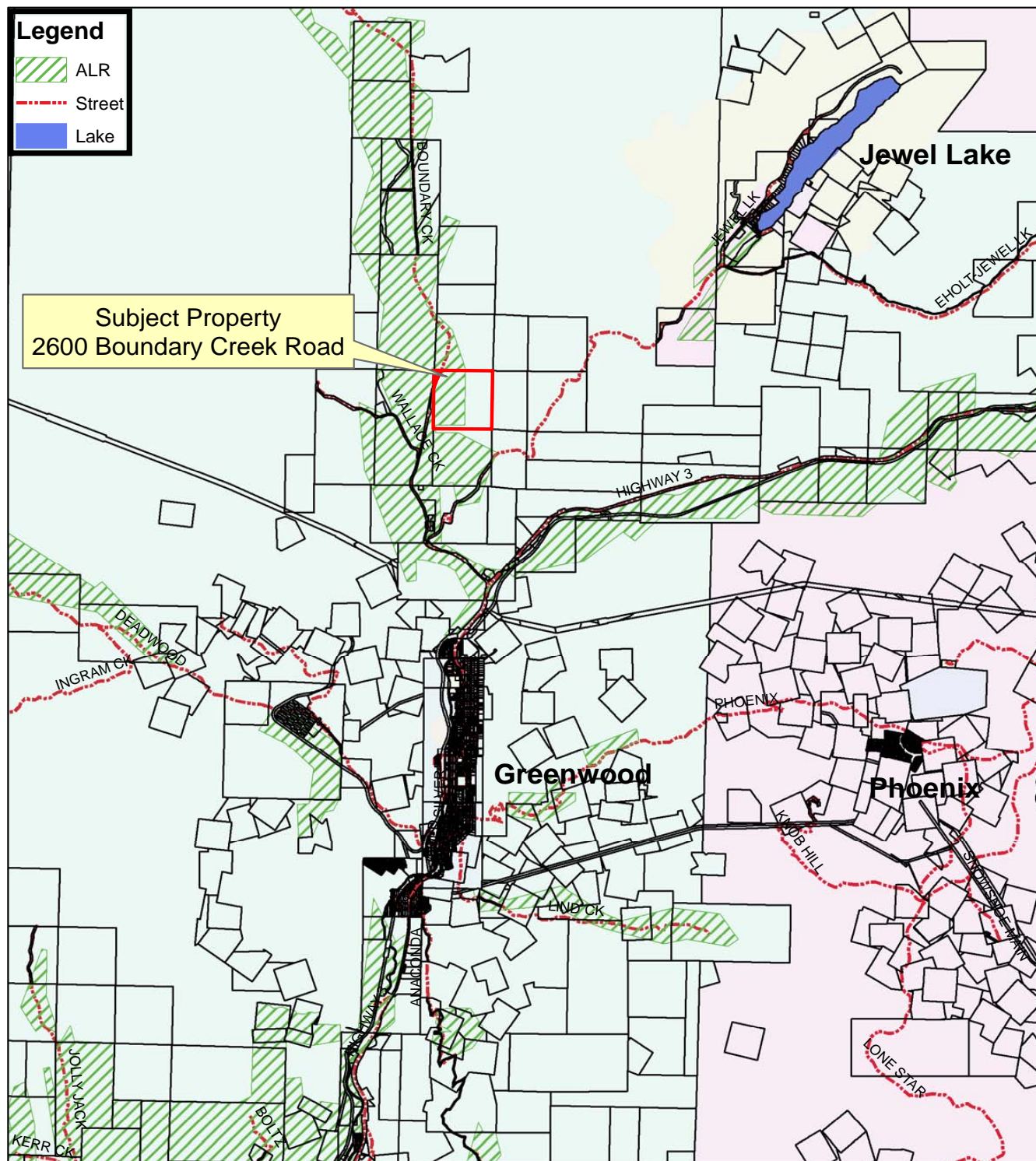


0 375 750 1,500 2,250 3,000  
Meters

## Legend

- ALR
- Street
- Lake

Subject Property  
2600 Boundary Creek Road



P:\IGIS\IRDKBMapDocuments\Routine Maps\Site Location Map\Area 'E'\West Boundary\2015-03-13 Site Location Gould



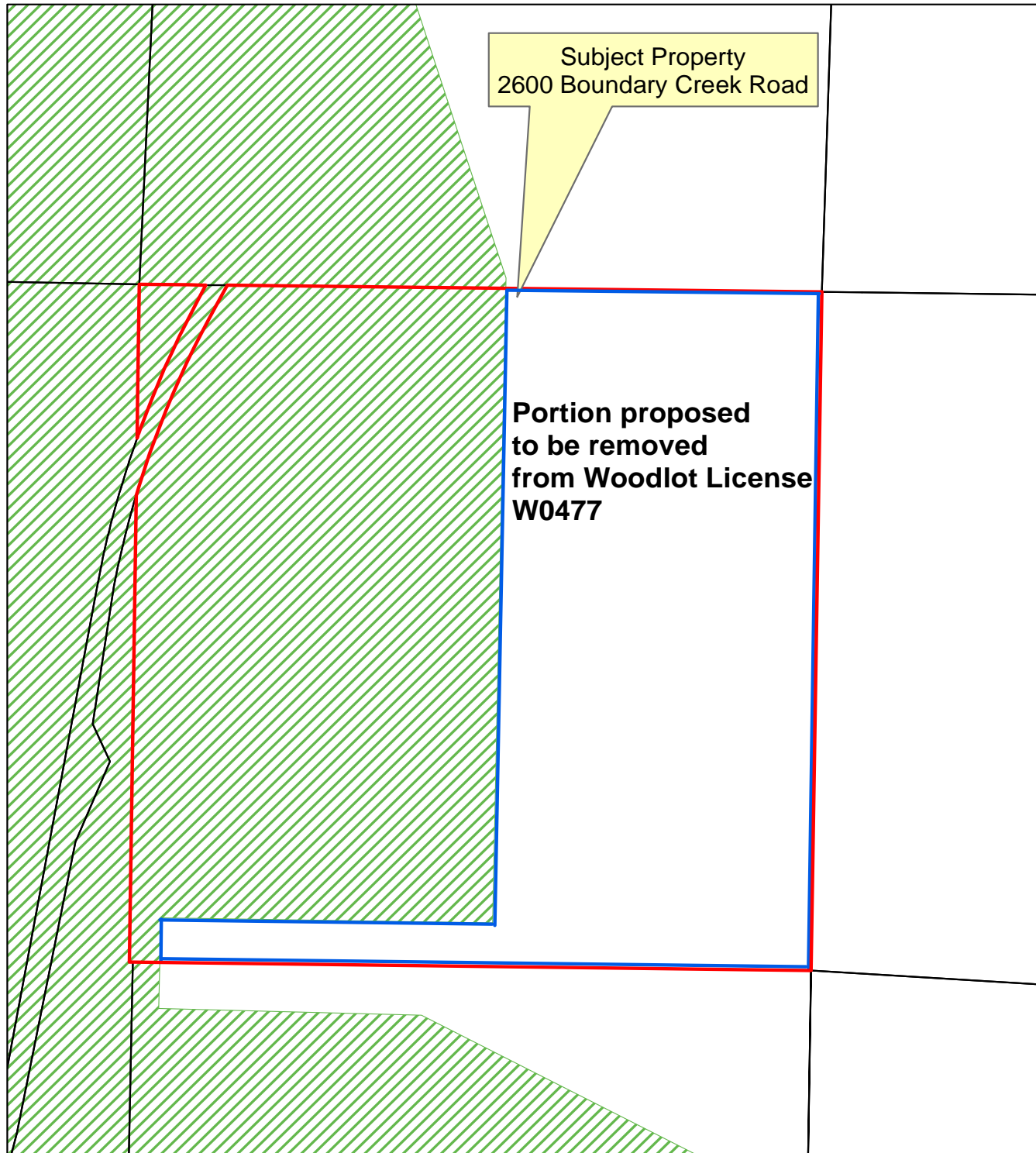
2015/03/13

# Subject Property Map

Scale 1:6,000



0 25 50 100 150 200  
Meters



P:\GIS\WRDKB\MapDocuments\Routine Maps\Subject Property Map\Area 'E'\West Boundary\SPM\_1415s Gould 2015-03-13

Applicant's Submission

**Maria Ciardullo**

---

**From:** Donna Dean  
**Sent:** March-12-15 10:57 AM  
**To:** Maria Ciardullo; Carly Rimell  
**Cc:** Irene Haas; Bart Fyffe  
**Subject:** Fwd: W0477 Woodlot Private Land Withdrawl  
**Attachments:** W0477\_PLW\_Map\_to\_RDKB.pdf; ATT00001.htm

Please add this referral to the area e APC agenda.

Donna

Begin forwarded message:

**From:** "Tom Bradley" <[tomb@netidea.com](mailto:tomb@netidea.com)>  
**To:** "Donna Dean" <[ddean@rdkb.com](mailto:ddean@rdkb.com)>, "Mark Andison" <[mandison@rdkb.com](mailto:mandison@rdkb.com)>  
**Subject:** W0477 Woodlot Private Land Withdrawl

Dear Sir of Madam:

Per the Business Process Requirements of the Ministry of Forests Lands and Natural Resource Operations, I am writing to notify you that Roderick Gould of Greenwood BC intends to make an application to FLNRO to remove the private land portion of Woodlot Licence W0477 from the Licence.

The location of and management practices on the Crown Land portion of W0477 will not be affected by this change.

The location of the private land in question is shown on the attached diagram. (Please make allowances for mapping system inaccuracies.)

The text of the newspaper add being run in the Boundary Creek Times provides additional details:

**Notice of Intent to  
 Remove Private Land  
 from Woodlot Licence W0477**

Please be advised that Roderick Gould is proposing to remove 32.6 hectares of private land from Woodlot Licence W0477. The private land is located east of Boundary Creek Road, 0.5 km north of the junction of Boundary Creek and Wallace Creek Roads.

Comments regarding this proposal should be submitted to Rod Gould, Box 212, Greenwood, BC V0H 1J0 by April 2, 2015.

Only written comments received by the above date will be responded to.



Applicant's Submission

Tom Bradley, RFT

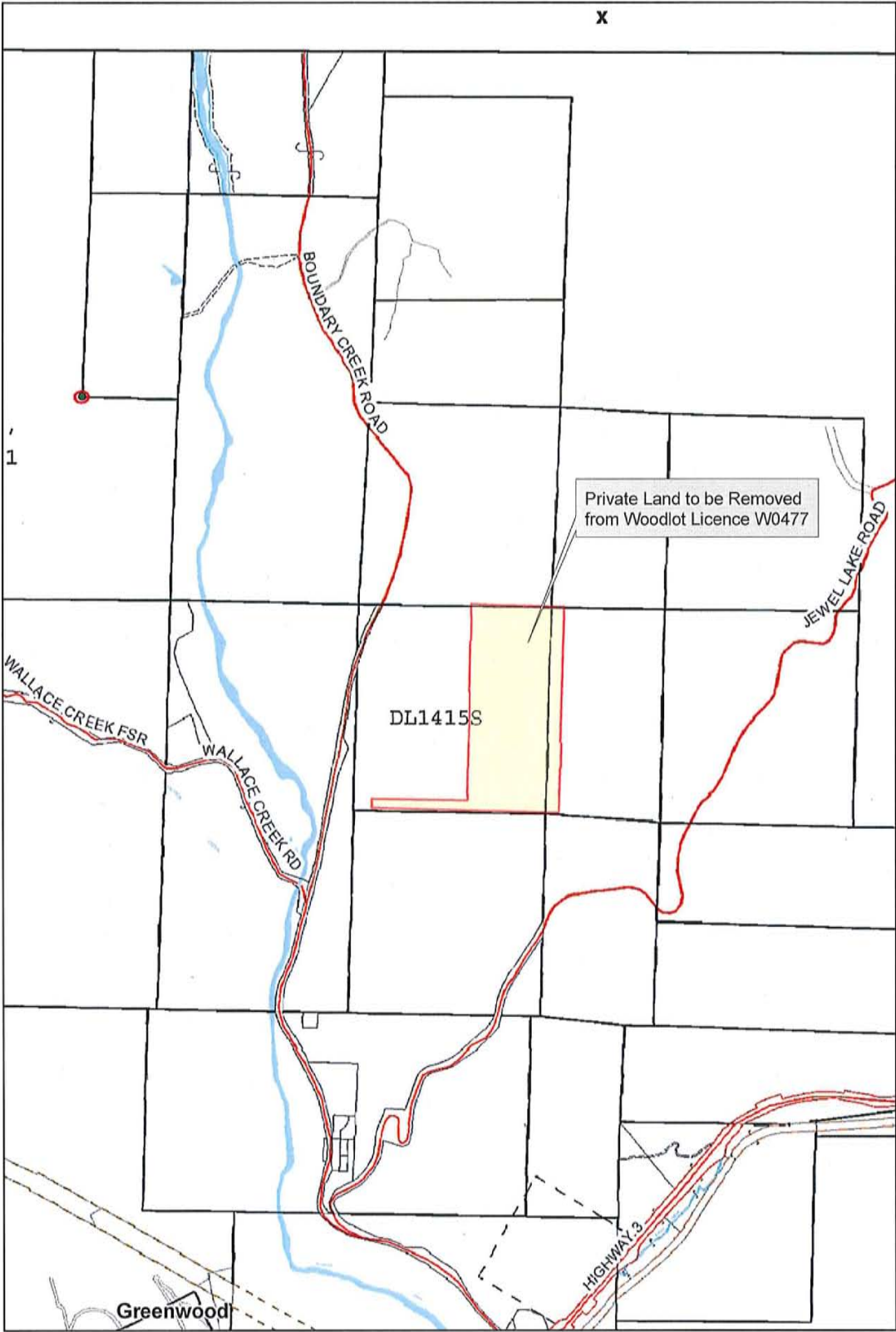
Woodlot Forestry Services Ltd.  
5635 Winlaw Bridge Road  
Box 125  
Winlaw, B.C. V0G 2J0  
Ph: (250) 226-7792

[www.woodfor.com](http://www.woodfor.com)

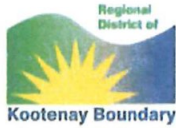
<http://bradleyandbrownphotography.ca/>

Calender: <http://www.google.com/calendar/embed?src=tomb%40netidea.com&ctz=America/Vancouver>

Applicant's Submission







## Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	BEAVER VALLEY AVALANCHE HOCKEY CLUB		
Address:	467 BARCLAY RD FRUITVALE, BC V0G 1L1		
Phone:	(250) 231-7849	Fax:	
Email:	thomask2@telus.net		
Representative:	KEVIN THOMAS		
Make cheque payable to:	KIDS HELPING KIDS		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

ASSIST IN SCHOOL MEAL PROGRAM.
- SEE ATTACHED LETTER

Amount Requested:

\$ 1000.00

Approved by Director Grieve  
April 16/15

Date:

APRIL 14, 2015

Signature:

*K. Thomas*

Print name:

KEVIN THOMAS

**SUBMIT**

Office Use Only

Grant approved by Director:

*A. Grieve*

Approved by Board:

## kids helping kids



little changes make big differences

We are parents with children; together we are trying to help raise awareness and funds in our Community to assist the local schools with their breakfast, lunch and healthy snacks programs. We are trying to teach our children empathy towards other children, not to judge but rather to make a difference. Our kids have been directly involved with this program and the distribution of money we have raised to date. All proceeds are donated directly to the schools meal program.

Last year, 200 children between local schools such as, Webster, JL Crowe, Glenmerry and Kootenay Columbia Learning Centre relied on meal programs and benefited from this program. This year, we are hoping to reduce that number.

The meal program mainly relies on donations from United Way, Local Churches and the School District. Unfortunately, this isn't enough to provide nutrition to children for the entire school year.

Each of our local high school kids can make themselves some toast, grab a granola bar, fresh fruit or vegetables. We are told the cost to stock and run the snack bars are quite costly when you have a minimum of 25 teens per day coming by for something to eat.

Glenmerry feeds between 25-50 children per day. They offer breakfast and lunch programs. Again, they rely on the PAC and volunteers to run this program. Webster feeds up to 25 children per day. Healthy snacks are on the top of their wish list.

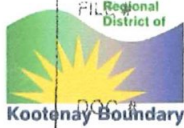
We ask the public for donations, as this is an ongoing issue within our schools and our Community. We are raising awareness and funds for this very worthwhile cause. The response from our Community has been overwhelming. People are unaware of this need in our local schools but at this time are unaware of the problem. If you would like to donate to this program, please do so at Kootenay Savings Credit Union Trail branch. The account name is "Kids helping Kids".

Charity does begin at home. Little changes make big differences.

If you would like to contact Kids Helping Kids, please do so by emailing [Deb.field@kscu.com](mailto:Deb.field@kscu.com), [Courtenay.jones@kscu.com](mailto:Courtenay.jones@kscu.com), or [Heather.zanussi@kscu.com](mailto:Heather.zanussi@kscu.com)

Thank you for your time and generosity,

REGIONAL DISTRICT OF  
KOOTENAY BOUNDARY



APR 15 2015

## Grant-in-Aid Request

REF. TO:

Application to (please check where appropriate):

<input checked="" type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/>	Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/>	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/>	Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Columbia Gardens Recreation Society		
Address:	Box 937, Fruitvale, B.C V0G1L0		
Phone:	250 367 7889	Fax:	
Email:	jamelin@telus.net		
Representative:	Linda Green		
Make cheque payable to:	Columbia Gardens Recreation Society		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

We would like to develop Binks Road park Also put up signage on both ends of our neighbourhood

Amount Requested: 2000.00 *Approved by Director Grieve April 17/15*

Date: April 12, 2015

Signature: Linda Green

Print name: Linda Green

**SUBMIT**

Office Use Only

Grant approved by Director: A. Grieve

Approved by Board:





## Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/>	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Greater Trail Minor Hockey Association		
Address:	Box 273, Trail, BC V1R 4L5		
Phone:	250-231-8454	Fax:	
Email:	cygrmckay@telus.net		
Representative:	Rob McKay, Steve Atkinson, Donal Park		
Make cheque payable to:	Greater Trail Minor Hockey Association		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

Sponsorship of Midget Tier 2 Hockey Provincial Championships
March 15 - 18, 2015

Amount Requested: \$200 *Appv by Director Worley April 10/15*

Date: February 24, 2015

Signature: \_\_\_\_\_

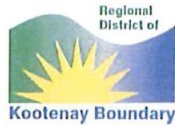
Print name: \_\_\_\_\_

**SUBMIT**

Office Use Only

Grant approved by Director: L. Worley

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/>	Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/>	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/>	Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/>	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/>	Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Bike to Work Kootenays (May 25-31 2015)		
Address:	123-1290 Esplanade St. Trail BC V1R4T2		
Phone:	250-364-4135	Fax:	250-364-4134
Email:	megan.johnston@teck.com		
Representative:	Megan Johnston		
Make cheque payable to:	Inside Job Consulting		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

We are looking for sponsors to help off-set costs for the event. Our event gets people to reduce carbon emissions aiding in enviromental sustainability, improve their health, promote healthy habits and lifestyle.

Amount Requested: \$1000 \$500 Approved by Director Worley  
April 10/15

Date: March 2, 2015

Signature: \_\_\_\_\_

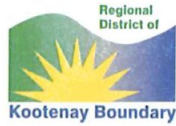
Print name: Megan Johnston

**SUBMIT**

Office Use Only

Grant approved by Director: L. Worley

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Grand Forks ATV Club		
Address:	Box 2020 Grand Forks BC		
Phone:	250 442 3359	Fax:	
Email:	zornszoo@nethop.net		
Representative:	Doug Zorn		
Make cheque payable to:	Grand Forks ATV Club		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

In 2015 the GFATV Club would host three events, one at each one of the staging sites (Morrisey Creek, Gilpin and Stewart). Ride the multi-use trails to maintain a level of safety for all users and replace damaged signage when needed. Also hire equipment when necessary to do trail repair.

Amount Requested:

~~2,000\$~~ \$1,500 Approved by Chair McGregor  
April 2015

Date: March 11 2015

Signature: \_\_\_\_\_

Print name: Doug Zorn

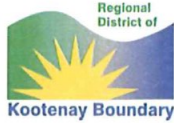
**SUBMIT**

Office Use Only

Grant approved by Director: A. McGregor

Approved by Board: \_\_\_\_\_





## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input checked="" type="checkbox"/>	Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/>	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/>	Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Christina Lake Fire Fighters Society		
Address:	1835 HWY 3, Christina Lake, BC V0H 1E0		
Phone:	250-666-0911	Fax:	
Email:	jason.d.h.brown@gmail.com		
Representative:	Jason Brown		
Make cheque payable to:	CL Fire Fighters Society		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

Easter egg hunt 2015

Amount Requested: \$400 *Appn by Director McGregor April 9/15*

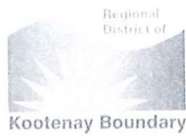
Date: 4/2/15  
 Signature: *[Signature]*  
 Print name: Jason Brown

**SUBMIT**

Office Use Only

Grant approved by Director: *A McGregor*

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Grand Forks & District Fall Fair Society		
Address:	PO Box 704, Grand Forks, BC V0H 1H0		
Phone:	250-442-3637	Fax:	
Email:	grandforksfallfair@gmail.com		
Representative:	Kelly McIver		
Make cheque payable to:	Grand Forks & District Fall Fair Society		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

Assist with costs incurred to host 105th year of the Agricultural Fair as per letter emailed to Mr. Russell on February 19th, 2015. Costs include: rental, trophies, ribbons, informative product through hands on activities provided over the 3 day event.

Amount Requested: ~~\$3,500~~ 2,500 Approved by Director Russell April 24/15

Date: February 19, 2015

Signature: Kelly McIver

Print name: Kelly McIver

**SUBMIT**

Office Use Only

Grant approved by Director: P. Russell

Approved by Board: \_\_\_\_\_



## *Grand Forks & District Fall Fair*

Box 704, Grand Forks, BC V0H 1H0 Email: [grandforksfair@gmail.com](mailto:grandforksfair@gmail.com)

SENT VIA EMAIL

RDKB  
Central Avenue  
Grand Forks, BC  
V0H 1H2

Attention: Roly Russell

Hi Roly;

Re: Grand Forks Fall Fair – August 28, 29, 30, 2015

I have attached a copy of the Grant-In-Aid request form that was submitted this morning to the office in Trail.

For the 105<sup>th</sup> year of the Fair, we have selected "Life In The Boundary – Then and Now" as our theme. This leaves the field wide open for ideas to showcase an awesome event!

We are creating a "Village" on our field from years past which, to-date, has a blacksmith, steam engines of the past, gold panning, apple bobbing and a socializing tent for not only children and families of the boundary region, but Seniors too.

Our vision for this year is to bring the Heritage of the Dukhobor into our Village, along with the Metis and our Farming History too. We would like to see Fruit Stands, Informational booths on our Agricultural aspects and hands-on interactive activities for the children to learn from. Basically, we need assistance from the Agricultural Society of the Boundary.

To ensure this concept can be achieved, the Fair Committee is asking for a contribution of \$3500 once again. As in past years, RDKB has been a major sponsor with the success of our Exhibit entries located in the Curling Rink. Our costs for rental, trophies, and ribbons are covered by your donation. This year, we are asking for \$1000 more to bring the Agricultural concept outside too.

We thank you in advance for your consideration in this proposal, thank you once again for the years of support you have given to the Grand Forks & District Fall Fair and I look forward to working with you on 2015.

I can be reached at 250-442-3637 if you have any questions.

Regards,

Kelly McIver  
Secretary/Treasurer





## Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	Electoral Area E/West Boundary Director Vicki Gee
---	---	---	--	---

Applicant:	Grand Forks Flying Association		
Address:	401-5980 2nd Street, Grand Forks, BC V0H 1H4		
Phone:	250.442.6600	Fax:	250.442.4105
Email:	bpeach172@gmail.com		
Representative:	Ben Peach (Vice President)		
Make cheque payable to:	Grand Forks Flying Association		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

Automotive Insurance policy for club courtesy car for 2015

Amount Requested:

\$2000

*Approved by Director Russell April 21/15*

March 12, 2015

Date:

Signature:

*Ben Peach*

Print name:

Ben Peach

**SUBMIT**

Office Use Only

Grant approved by Director:

*R. Russell*

Approved by Board:





**Grand Forks Flying Association**  
**COPA Flight 62**  
**CZGF**

401-5980 2<sup>nd</sup> Street, Grand Forks, BC V0H 1H4

Dear Mr. Russell,

I am writing on behalf of the Grand Forks Flying Association to request that we be considered once again for "Grant in aid" funding.

As you may already know, the Grand Forks Flying Association is a local not-for-profit organization that promotes aviation in the Boundary area. We are working hard to attract people and business to our area, and we are also raising awareness and making aviation more accessible to area residents.

Besides our very successful annual fly-in event, we are also working to improve the local aviation infrastructure. We are in the process of installing airport weather cameras, and in 2014 we provided an ARCAL (aircraft remote control aerodrome lighting) control unit to enable approaching aircraft to remotely activate the airport lighting system.

One of our key achievements in 2014 was the establishment of a "courtesy car" program, which was made possible in part by the generous grant we received from the RDKB in 2013.

The courtesy car is available to all visiting pilots and crews, which not only attracts more visitors to our area, but also generates commerce for local businesses as it enables visitors to easily access the downtown areas of Grand Forks, Christina Lake, and Greenwood.

Unfortunately, there is no consideration for non-profit organizations when it comes to automotive insurance in BC. As a result, insurance costs have been a difficult obstacle for us to overcome. The ultimate objective is for our courtesy car program to become financially self-sustaining through corporate sponsorships and user donations, but that will take time.

Annual insurance costs for the courtesy car are approximately \$2000. In addition to insurance, we also incur significant ongoing maintenance and theft prevention costs. While member donations and corporate sponsorships are able to cover the maintenance costs, they cannot currently cover the insurance.

The Grand Forks Flying Association would like to thank the RDKB once again for the generous support that made our courtesy car program possible last year. We sincerely believe that our courtesy car program brings good value to the Boundary area, and we hope that the RDKB will continue to support this valuable asset. A grant of sufficient amount to cover our courtesy car insurance policy will ensure that the program can continue in 2015.

Thank you for your kind consideration,

Ben Peach (Vice President, GFFA)





## Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Boundary Multi 4-H Club		
Address:	10560 Niagara Townsite Road Grand Forks, BC V0H 1H8		
Phone:	250-442-8406	Fax:	
Email:	wcwheaton@rogers.com		
Representative:	Christie Wheaton		
Make cheque payable to:	Boundary Multit 4-H Club		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

Membership for families unable to pay. Agricultural based field trips, educational speakers and materials.

Amount Requested: ~~\$2000.00~~ \$1,000 *Approved by Director Russell April 2, 15*

Date: Feb 6, 2015

Signature: \_\_\_\_\_

Print name: Christie Wheaton



Office Use Only

Grant approved by Director: R. Russell

Approved by Board: \_\_\_\_\_

4-H Income and Expenses		2012	2013	2014
Income				
Grants, fundraising, memberships		<u>6501.96</u>	<u>3073.56</u>	<u>1600.00</u>
		6501.96	3073.56	1600.00
Expenses				
S/C& Bank fees		150.43	78.21	86.87
Memberships		1600.00	950.00	1875.00
Parade Float		157.51	327.60	0.00
Travel/Senior Travel trips		535.00	926.81	517.00
Project Materials/Education		219.85	313.59	713.74
Manuals		398.72	81.56	136.85
Thank you gifts/ Judge Fee		0.00	180.00	86.22
T-Shirts		234.96	145.45	0.00
Dog Agility Equipment		325.92	0.00	120.00
Shed			525.78	81.99
		<u>3622.39</u>	<u>3529.00</u>	<u>3617.67</u>
		3622.39	3529.00	3617.67
Revenues / Expenses		<u>2879.57</u>	<u>-455.44</u>	<u>-2017.67</u>
		2879.57	-455.44	-2017.67
Totals Cash in Bank at Dec 31		<u>\$2,879.57</u>	<u>\$2,424.13</u>	<u>\$406.46</u>
		\$2,879.57	\$2,424.13	\$406.46

January 29<sup>th</sup> 2015

General Manager  
Regional Director Kootenay Boundary  
202-843 Rossland Ave  
Trail  
V1R 4S8

Boundary Youth Soccer Association

Box 121 Grand Forks BC

REGIONAL DISTRICT OF  
KOOTENAY BOUNDARY

FILE #

FEB 10 2015

DOC # .....

REF. TO: M.F. / R.R. / T.L.

*Electoral Area 'B' / Rural Grand Forks*

*\$500*  
*Approved by Director Russell*  
*April 16/15*  
*R. Russell*

Dear Roly,

I hope that you are well. I can't believe that we are almost into February (where did January go). As in previous years now is the time when we are starting to look towards Spring and getting the Soccer season up and running. You have been so generous over the past few years, that I was hoping we could ask you for another donation for our upcoming season. With your help, we have managed to provide the necessary equipment and materials that have been needed for the children of the Boundary to continue to enjoy the opportunity to develop their skills and participate in this world wide recognized sport which also enhances our communities.

As you may know the Boundary Youth Soccer Association (BYSA) was formed in 2011 as a non-profit society (Incorporation No; S-0057396) whose mission was to provide an opportunity for all children, ages 4-18, to play recreational soccer in a safe, supportive, sporting environment and at an affordable cost. We are affiliated with the BC Soccer Association and Canada Soccer Association.

Last year 2014, our fourth year, was a huge success and one that would not have been achieved without the understanding, faith and generosity of supporters like you.

At this time we have a strong core group of certified coaches and referees, a fairly decent inventory of equipment, each year we partner up with other organizations to run a summer Soccer Camp, and have sent teams out of town to tournaments as well we have hosted teams from out of town in exhibition matches, all accomplished by a consistent following of well over 300 kids.

BYSA is now well established as the largest youth sport group in the Boundary area, which we are very proud of and we strongly believe that all kids who want play should be given the opportunity to play. Long term development is our long term plan, tots to kids to teens to adulthood, staying active in sport for life, becoming physically able to do many sports, to be mentally ready for challenges and to accept losing with the same grace as winning are but just a few of the ideals we work to instill in the players.

Each year we are challenged with the multitude of costs that just don't seem to go away. We have applied for gaming grants and have increased our registration fees yearly with much trepidation. This year our U16 group will be heading out of town a bit more often, we want to send one division to a tournament in Fruitvale, we will hold 2 tournaments, repair or replace our worn out equipment. We also have a "exchange table" on game days, this is where players who have outgrown boots, shin guards etc. can swap their old gear and equipment for new stuff, it's a bit like the Ski swap program that the schools run before the ski season. We also provide new equipment to those who cannot to purchase their own. This all after we have certified all our coaches and refs. Yikes!!

All sponsors will get their Logo and or name on a banner that will be displayed at all games and tournaments and also mentioned when the opportunity arises. An article in the local paper will also be taken out specific to sponsors.

The categories are as follows:

Bronze - \$100-\$199

Silver - \$200 - \$499

Gold - \$500 - \$999

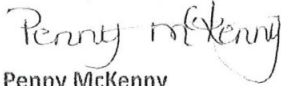
Platinum - \$1000 and above ..... (gold and platinum will also be on the sidebar of our website page)

All sponsors will received a certificate for their business wall/office

We would be very grateful if the REGIONAL DIRECTOR KOOTENAY BOUNDARY would be willing to assist us once again to meet some of the costs associated with providing high calibre Soccer in the Boundary Region.

On behalf of the Boundary Youth Soccer Association, I would like to thank you for your time and consideration of our request. I look forward to hearing from you soon.

Sincerely Yours,



Penny McKenny

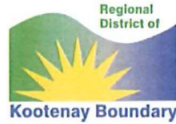
Corporate Liaison Officer

250 447-6426

penny.indymakes4@gmail.com

<http://www.boundaryyouthsoccer.com/>





## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/>	Electoral Area C/ Christina Lake Director Grace McGregor	<input checked="" type="checkbox"/>	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/>	Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	GF Curling Seniors Mixed Team		
Address:	7971 McCallum View Dr, Grand Forks BC V0H1H2		
Phone:	2504425989	Fax:	
Email:	ljmackey@telus.net		
Representative:	Lyn Mackey		
Make cheque payable to:	Lyn Mackey		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

Senior mixed team is traveling to Richmond BC to represent Zone 1 in BC Masters Championship. Funds will be used to offset a portion of travel expenses and accommodations.
---

Amount Requested:

\$400

*Appn by Director Russell April 21/15*

Date: March 9th, 2015

Signature: \_\_\_\_\_

Print name: Lyn Mackey

**SUBMIT**

Office Use Only

Grant approved by Director: *R. Russell*

Approved by Board: \_\_\_\_\_





## Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director All Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
--	---	---	--	---

Applicant:	Boundary Women's Softball League (% Jennifer Eaton)		
Address:	RR2 S20 C1 Rock Creek, BC V0H 1Y0		
Phone:	250-446-2073	Fax:	
Email:	jenteaton@hotmail.com		
Representative:	Jennifer Eaton (president)		
Make cheque payable to:	Boundary Women's Softball League		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

4-6 team league wind-up tournament: prizes, umpire fees, liability insurance, softballs, trophies and advertising, field cost, etc.

Amount Requested: \$1000.00

Date: April 10, 2015  
 Signature: *Jennifer Eaton*  
 Print name: Jennifer Eaton

**SUBMIT**

Office Use Only
Grant approved by Director: <u><i>V. Gee</i></u>
Approved by Board: _____



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
--	--	--	---	---

Applicant:	Big White Tourism Society		
Address:	c/o 1894 Ambrosi Road, Kelowna, BC, V1Y 4R9		
Phone:	250 869 2370	Fax:	
Email:	jude@globedining.com		
Representative:	David Webb/Jude Brunt		
Make cheque payable to:	Big White Tourism Society		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

To launch an environmentally friendly mosquito control program, making swallow nesting boxes and bat boxes to encourage settlement of those species on the mountain. To use the program for community engagement and eventually tourist attraction by locating bird boxes throughout the village.

Amount Requested: \$650

Date: April 16<sup>th</sup> 2015

Signature:

Print name: Jude A Brunt

**SUBMIT**

Office Use Only

Grant approved by Director:

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
--	--	--	---	---

Applicant:	Girls Eye View and Mentoring Program West Boundary		
Address:	Box 2498 Grand Forks, B.C. V0H 1H0		
Phone:	250-442-2267	Fax:	
Email:	Carol.Mitchell@bfiss.org		
Representative:	Carol Mitchell (Groups Supervisor)		
Make cheque payable to:	Boundary Family and Individual Se rvices Society		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

We would like to be able to offer girls from West Boundary Girls Eye View the babysitting course provided by Selkirk, in West Boundary, in June. We have run mentoring programs for boys and girls at both the Rock Creek and Greenwood schools for several years. CBAL will match \$500.00

Amount Requested: \$500.00

Date: April 15th, 2015

Signature: *Carol Mitchell*

Print name: Carol Mitchell

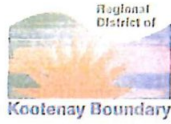
**SUBMIT**

Office Use Only

Grant approved by Director: *V. Gee*

Approved by Board: \_\_\_\_\_





## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
--	--	--	---	---

Applicant:	Doug Lacey for SD 51 (Boundary)		
Address:	Box 640 1021 Central Ave Grand Forks, BC V0H 1H0		
Phone:	250-442-8258	Fax:	250-442-8800
Email:	Doug.lacey@sd51.bc.ca		
Representative:	Vicki Gee		
Make cheque payable to:	School District #51 (Boundary)		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

To support the "Gateway Project". This will be a permanent Talking circle (aboriginal) sculpture in the Twisted Tree Park in Midway, BC.
--

Amount Requested: \$1,000 or more

\$1,000

Date: March 9, 2015

Signature: Doug Lacey

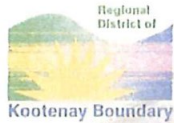
Print name: Doug Lacey

**SUBMIT**

Office Use Only

Grant approved by Director: V. Gee

Approved by Board: \_\_\_\_\_



## Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/>	Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/>	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/>	Electoral Area E/West Boundary Director Vicki Gee
--------------------------	---	--------------------------	---	--------------------------	---	--------------------------	--	-------------------------------------	---

Applicant:	Community Futures Boundary		
Address:	Box 2949 Grand Forks, B.C.		
Phone:	250 442-2722	Fax:	250 442-5311
Email:	wendy@boundarycf.com		
Representative:	General Manager		
Make cheque payable to:	Community Futures Boundary		

**\*\*GIA Requests of \$5,000.00 or more may require official receipt\*\***

What is the Grant-in-Aid for:

Costs associated with developing and facilitating a Grant Writing Workshop in Rock Creek on June 2, 2015.

Amount Requested: \$500.00

Date: April 20, 2015

Signature: Wendy McCulloch

Print name: Wendy McCulloch

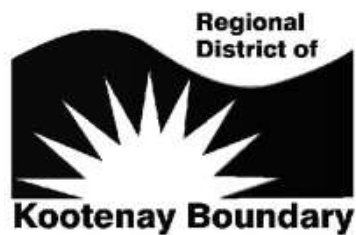
**SUBMIT**

Office Use Only

Grant approved by Director: 

Approved by Board: \_\_\_\_\_





**Electoral Area 'B' /**  
**Lower Columbia - Old Glory**  
**Zoning Bylaw No. 1540**

Regional District of Kootenay Boundary  
202-843 Rossland Avenue  
Trail, BC V1R 4S8  
Telephone: 250.368.9148  
Toll Free in BC: 800.355.7352  
Fax: 250.368.3990

*Adopted by*  
The Regional District of Kootenay Boundary Board of Directors  
(date)

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY**  
**Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540**

---

The Regional District of Kootenay Boundary Board of Directors in open meeting assembled enacts as follows:

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Map 1. Electoral Area „B“/Lower Columbia-Old Glory Zoning Map

Map 2. Comprehensive Development 1 (CD1) Zone Map

## Part 1: Interpretation

### 101. Title

This Bylaw may be cited as “Regional District of Kootenay Boundary Electoral Area ‘B’/Lower Columbia-Old Glory Zoning Bylaw No. 1540, 2014”.

### 102. Application

This Bylaw applies to all lands, including the surface of water and all uses, **buildings** and **structures** located within Electoral Area ‘B’/Lower Columbia-Old Glory, whose boundaries are described in the letters patent of the Regional District of Kootenay Boundary.

### 103. Definitions

In this Bylaw, all words and phrases have their normal or common meaning with the exception of those that have been changed, modified or expanded by the definitions below. Note that terms for which a definition has been provided are in **bold italic** text throughout the Bylaw, as a convenience only.

ACCESSORY means customarily incidental, clearly subordinate and secondary;

AGRICULTURAL PRODUCTION OF A CONTROLLED SUBSTANCE means agricultural production of a product that falls under the federal government’s Marihuana for Medical Purposes Regulation;

AGRICULTURE means “farm use” as defined in the *Agricultural Land Commission Act* and BC Regulation 171/2002, but excludes **intensive agriculture** and **agricultural production of a controlled substance**;

AUTOMOBILE SALVAGE YARD means a land use where wrecked, decommissioned or **derelict vehicles** and vehicle parts are stored, or kept, their usable parts sold for use in operating vehicles, while the unusable metal parts, known as scrap metal parts, are sold to metal recyclers; may also be referred to as a wrecking yard, scrap yard or a junk yard.

AVERAGE GRADE means the finished level of ground averaged at the perimeter of the exterior foundation of a **building** or **structure**, as determined by the Building and Plumbing Official;

BED AND BREAKFAST means an **accessory** use of a private **single family dwelling** occupied by an individual or **family** to provide, for compensation, accommodation and morning meals for the travelling public;

BOARDER OR LODGER means a person who for compensation occupies a sleeping room, in a **dwelling unit** occupied by an individual or **family** to which he/she may or may not be closely related by blood or marriage;

BUILDING means a **structure** wholly or partly enclosed by a roof or roofs supported by air, walls, or columns and used for the shelter or accommodation of persons, animals, chattels or things; excluding: tents, trailers, campers and recreational vehicles;

BUILDING AND CONTRACTING SUPPLY ESTABLISHMENT means the use of land, **buildings** or structures in which building, construction or home improvement materials are stored and offered for wholesale or retail sale;



BULK FUEL means bulk gasoline, fuel oil, heating oil, petroleum, propane, kerosene, coal, coke, fuel wood, natural gas, bio-fuels or similar fuels;

BULK FUEL DEPOT means the use of a **parcel** for the wholesaling of **bulk fuel**, not including **service stations**;

CAMPGROUND means a **parcel(s)** where sites are provided for **temporary accommodation** in tents, trailers, campers or recreational vehicles; and may include as secondary uses recreational and amusement facilities, a convenience store, an eating establishment, common sanitary facilities and related **buildings** and **structures**;

COMMUNITY WATER SYSTEM means a water supply system within the meaning of the *Drinking Water Protection Act* that is owned, operated and maintained by local government, Improvement District, Irrigation District, utility or an incorporated entity, where the owner is responsible to manage and monitor to current best water management practices and has the ability to set rates, invoice or has taxation ability to collect fees or revenue to ensure the viability of the water supply system to provide potable water;

COMMUNITY SEWER SYSTEM means a system of sewerage collection, treatment and disposal which is owned, operated and maintained by the Regional District of Kootenay Boundary.

CONCEALED means located within the footprint of a **building**, underground or enclosed by either a **solid fence, landscape screen**, a minimum of 1.5 metres in height;

DERELICT VEHICLE means any vehicle which has not been licensed for a period of one (1) year and which is not **concealed**, excluding farm equipment and vehicles;

DISTRIBUTION FACILITY means a warehouse or **storage** facility, including both indoor and outdoor **storage**, where the emphasis is on processing and moving goods;

DWELLING UNIT means one or more rooms used for the residential accommodation of one **family** and contains sleeping, cooking and sanitary facilities;

DWELLING, SINGLE FAMILY means any detached **building** consisting of one **dwelling unit**;

DWELLING WIDTH means the average width of a **building** containing a **dwelling unit**, not including vestibules, garages, decks or other additions that may be added to the **dwelling unit**;

EXTERIOR SIDE PARCEL LINE means the **parcel** line(s) not being the **front parcel line** or **rear parcel line** and common to the **parcel** and a **highway**;

FAMILY means two or more persons related by blood, marriage, adoption or foster parenthood, or five or fewer unrelated persons;

FOREST MANAGEMENT ACTIVITY means a use as defined in Schedule A of the Private Managed Forest Land Regulation (BC Regulation 371/2004);

FREIGHT TERMINAL means a station or depot to load or unload freight, and includes reload facilities;

FRONT PARCEL LINE means the **parcel** line(s) common to the **parcel** and a fronting **highway**, or where there is more than one fronting **highway**, the **parcel** line common to the **parcel** and the fronting **highway** towards which the majority of the **buildings** on adjacent **parcels** are faced;

GROSS FLOOR AREA means the sum of the areas of each storey in each **building** on a **parcel** measured between the exterior walls of such **buildings** where that storey is used as a principal permitted use;

HEIGHT (of a **building**) means the vertical distance measured from the **average grade** at the perimeter of the **building** or **structure** to the highest point thereof;

Insert a sketch here

HIGHWAY means a street, road, lane, bridge, viaduct and any other way open to the use of the public, but does not include a private right of way on private property;

HOME-BASED BUSINESS means an occupation carried on for gain by the residents of the **parcel**, where the occupation is an extension of a trade, profession, service, hobby, or similar undertaking which is **accessory** to the use of the **parcel** for residential purposes;

HOTEL OR MOTEL means a **building** or group of **buildings** wherein accommodation is temporarily provided to travelers and may provide:

- a) an office with a public register;
- b) an attendant on duty at all times;
- c) a public dining room or restaurant;
- d) for the consumption of alcoholic beverages on the premises; and
- e) individual cooking facilities;

INSTITUTIONAL USE means a use that includes, but is not limited to, providing for: day care centres, customs houses, art galleries, churches, schools, museums, community halls, libraries, fire halls and similar uses;

INTENSIVE AGRICULTURE means feedlots, fur farms, poultry farms, pig farms and mushroom farms;

INTERIOR SIDE PARCEL LINE means the **parcel** line(s), not being the **front parcel line** or **rear parcel line**, common to another **parcel**;

KENNEL means any **building**, **structure**, compound or **parcel** upon which three or more dogs or cats, which are six months or more in age, are commercially trained, cared for, bred or boarded;

LANDSCAPE SCREEN means a continuous evergreen hedge or other compact plant material at least 1 metre in height when planted, when such hedge, fence or wall is broken only for access driveways and walkways;

LIGHT MANUFACTURING means processing, fabricating, assembly, or disassembly of items that takes place entirely within an enclosed **building**, and includes, but not limited to, manufacturing of: apparel, home accessories, clothing accessories, jewellery, instruments, computers, and electronic devices; food processing including only pre-dressed and government inspected meats and eviscerated poultry and excluding fish processing; and excluding forging, casting, punch presses or drop forges;

MANUFACTURED HOME means a transportable, factory-built **single family dwelling** unit that is:

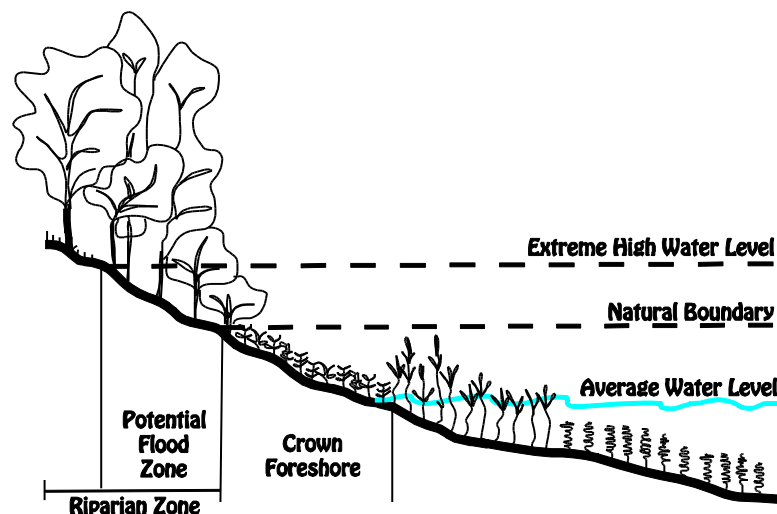
- (a) designed to provide year-round living accommodation for one family; and
- (b) able to be connected to utility services; and
- (c) in conformity with the CSA Z240 or CSA A277 certified standard; and
- (d) is a minimum of 50 m<sup>2</sup> in **gross floor area**.

MANUFACTURED HOME PARK means a **parcel** on which are located three or more **manufactured homes**;

MANUFACTURED HOME, SINGLE WIDE means any **manufactured home** that has a width greater than 2.4 metres and less than 5.5 metres when it is placed on the property, before any vestibules, garages, decks or other additions are added to the **manufactured home**;

MANUFACTURING means assembling, treatment, compounding, processing, fabrication, packaging, bottling and **storage** of previously prepared or unprepared materials; and includes **light manufacturing** and log home manufacturing;

NATURAL BOUNDARY means the visible high water mark of any lake, river, stream, or other body of water where the presence and action of the water are so common and usual and so long continued in all ordinary years as to mark upon the soil of the bed of the lake, river, stream, or other body of water a character distinct from that of the banks thereof, in respect to vegetation, as well as in respect to the nature of the soil itself, and also includes the best estimate of the edge of dormant or old side channels and marsh areas;



OFFICE means the occupancy or use of a **building** for the purpose of carrying out business or professional activities;

OPEN FENCE means an upright structure typically made of wood, metal, concrete, stone, or vegetation which encloses or marks a boundary, which is not more than 30% opaque;

PARCEL means any lot, block or other area in which land is held as separate and distinct or into which it is subdivided, but does not include a **highway**;

PARCEL COVERAGE means the horizontal area within the vertical projection of the outermost walls of the **buildings** on the **parcel**, expressed as a percentage of the **parcel** area;

PASSENGER TERMINAL means a station or depot to load or unload passengers, where accessory uses may include ticket offices, luggage checking facilities, food services, and similar uses;

PASSIVE RECREATION means non-motorized recreation not requiring facilities and may include but not be limited to wildlife observation, picnicking, walking, biking and canoeing;

PERSONAL SERVICE ESTABLISHMENT means a premises which caters to personal needs including, but not limited to, tailors, hairstylists, shoe repair, photographers, barbershops and beauty salons;

PRINCIPAL BUILDING means the main **building** on a **parcel** which may contain a **dwelling unit(s)** and where at least 75% of the floor area is used for the principal permitted use;

REAR PARCEL LINE means the **parcel** line opposite to and most distant from the **front parcel line**, or where the rear portion of the **parcel** is bounded by intersecting **interior side parcel lines**, is deemed to be the point of such intersection;

RECYCLING DEPOT means a land use where recyclable materials are deposited either in comingled containers or bins or placed in separate containers or bins depending on the type of material. While bundling of the material may be done to prepare for transport, no processing of the materials is carried out.

RECYCLING FACILITY means the use of land for processing recyclable materials by physical means such as dismantling and separating, shredding, bundling and packaging to prepare them for transport.

RESOURCE USE means a use of land providing for the conservation, and management of natural resources; extraction of primary forest materials; extraction and grading of mineral resources; and **agriculture** and grazing;

SCREENING means the act of **concealing** or obstructing from view through the use of **vegetative screens** or **solid fences**; or placement within a **building**;

SECONDARY SUITE means an additional **dwelling unit** located upon a **parcel** as a **secondary use** of land that is contained either within a **single family dwelling** or an **accessory building** thereto;

SERVICE STATION means a use providing for the sale of vehicle fuel and may include as a minor vehicle repairs and service, but does not include major auto-body repairs;

**SIGN** means a name, identification, description, device, display or illustration which is affixed to or represented directly or indirectly upon a **building, structure** or **parcel** and which directs viewers' attention to an object, product, place activity, person, institution, business or organization;

**SKI LODGE** means one or more non-residential **buildings** containing facilities for the use and enjoyment of skiers, and which may include food services, first aid facilities, storage lockers, and related equipment rental, sales and service, and similar uses;

**SLEEPING UNIT** means one or more rooms used for the lodging of an individual or **family** when such a unit contains no cooking facilities;

**SOLID FENCE** means an upright structure typically made of wood, metal, concrete or stone, which encloses or marks a boundary, and is 70% or more opaque;

**STORAGE** means the action of storing or laying up a thing or things in reserve, where reserve means that there are no immediate plans to move it to another location;

**STORAGE SHED** means a detached non-residential **building** which is **accessory** to a permitted use located on the same **parcel** not in excess of 10 m<sup>2</sup> in **gross floor area** and not in excess of 3m in **height**;

**STRUCTURE** means any construction fixed to, supported by, or sunk into land or water;

**TEMPORARY ACCOMMODATION** means occupancy of a **building** or **structure**, tent, trailer, camper or recreational vehicle for a period not exceeding a period of 60 days per calendar year;

**TRADESPERSON** means a person who is skilled in and follows a trade or skilled handicraft; an artisan; a craftsman; and may include carpenters, electricians, bricklayers, mechanics, painters, printers, glaziers, plumbers, wall coverers, floor installers, convention and trade show decorators, sign and display workers, drywall finishers and other similar professions;

**VETERINARY CLINIC** means the use of a **building** designed for the care and treatment of animals under the supervision of a Doctor of Veterinary Medicine;

**WATERCOURSE** means any natural or man-made depression with well-defined banks and a bed zero point six (0.6) metre or more below the surrounding land serving to give direction to a current of water at least six (6) months of the year or having a drainage area of two (2) square kilometres or more up stream of the point of consideration.

## 104. Interpretation

The Regional District of Kootenay Boundary is comprised of multiple Electoral Areas, and the Board of Directors have adopted several zoning bylaws, each at different times and of varying detail. This Electoral Area 'B'/Lower Columbia–Old Glory Zoning Bylaw, as all Regional District of Kootenay Boundary zoning bylaws, is intended to be interpreted in its entirety, but solely within its provisions and not in reference to the zoning bylaws of other Electoral Areas.



## Part 2: Administration

### 201. Enforcement

1. The Manager of Planning and Development; Senior Planner; Planner; and Building and Plumbing Official or other such person that may be appointed by the **Board of Directors** may enforce this Bylaw.
2. Persons appointed under subsection (1) above are authorized to enter on or into property pursuant to Section 16 of the *Community Charter* and Section 314.1 of the *Local Government Act*.

### 202. Prohibition

1. Land must not be used contrary to the provisions of this Bylaw.
2. **Buildings** or **structures** must not be used, constructed, reconstructed, altered, moved, placed or extended contrary to the provisions of this Bylaw.
3. No subdivision may be approved, in particular to create parcels less than the minimum permissible parcel area and other regulations, as identified in this Bylaw.
4. Every use of land, building and structure permitted in each zone must conform to all the regulations of the applicable zone and all other regulations of this Bylaw.
5. No land, building or structure may be used or occupied, or left with no use, except in conformity with this Bylaw.

### 203. Violation

A person is deemed to have committed an offence who:

- a) Violates any of the provisions of this Bylaw;
- b) Causes or permits, any act or thing to be done in contravention or violation of any of the provisions of this Bylaw;
- c) Neglects or omits to do anything required under this Bylaw;
- d) Carries out, causes or permits to be carried out any use, construction or subdivision in a manner prohibited by or contrary to any of the provisions of this Bylaw;
- e) Fails to comply with an order, direction or notice given under this Bylaw; or
- f) Prevents, obstructs or attempts to prevent or obstruct the authorized entry on property of a person authorized to enforce this Bylaw under Section 201.

### 204. Penalty

Any person who violates any of the provisions of this Bylaw is, upon summary conviction, liable to the maximum fine provided in the *Offence Act*, plus the cost of prosecution for each offence.

### 205. Severability

If any portion of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, that portion is severed and the remaining portions of this Bylaw continue with full force and effect.

**206. Effective Date**

This Bylaw is effective upon adoption.

## Part 3: General Regulations

### 301. Application

This Part is applicable to the entire zoned area.

### 302. Permitted and Prohibited Uses

1. No land, building or structure may be used for a use that is not specifically listed under the heading "Permitted Principal Uses" or "Permitted Secondary Uses" in the Zone that the land, building or structure is located, and no building or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged for any use other than a specifically permitted use in that Zone. Furthermore,
  - a) A use listed under "Permitted Secondary Uses" is only permitted if a use under "Permitted Principal Uses" is lawfully established and ongoing.
  - b) A use is only permitted if lawfully established and ongoing in accordance with:
    - (i) The applicable regulations and conditions of use as identified in each Zone; and
    - (ii) Such further general regulations applicable to the use, as identified throughout this Bylaw.
  - c) A use not specifically permitted in a Zone is prohibited from that Zone.
  - d) A use not specifically permitted in this Bylaw is prohibited from the Electoral Area.
  - e) Except where specifically permitted within a zone established by this Bylaw, no *parcel* may be used for the *storage* of *derelict vehicles(s)*.
  - f) Residential occupancy for a period exceeding 60 days per calendar year of *accessory buildings*, tents, recreational vehicles, and similar shelters is prohibited except where:
    - (i) The residential occupancy of an *accessory building* conforms with the *secondary suite* provisions of this Bylaw;
    - (ii) *Campgrounds* are listed as a permitted use;
    - (iii) The occupancy has been approved under Section 302.2(h) of this Bylaw.
2. Except as otherwise stated in this Bylaw, the following uses are permitted in all zones:
  - a) *Highways*;
  - b) *Landscape screens* and *fences*;
  - c) Parks, playgrounds, cemeteries, and similar active or *passive recreation* areas including *buildings* and *structures*;
  - d) Churches; libraries, museums, community halls, fire halls, police and ambulance stations, schools and similar uses;
  - e) Utility uses and *structures* and *buildings* associated therewith, excluding *offices*, maintenance garages and *storage* areas;
  - f) Railroad tracks;
  - g) Storage *buildings*, including garages, may be located on a *parcel* that does not have a principal use or *principal building* provided they are only to be used for the non-commercial/industrial *storage* of goods or vehicles belonging to the owner. Such *buildings* are be subject to the regulations for *accessory buildings* in the zone within which they are located and must not exceed 60 m<sup>2</sup> in floor area;
  - h) Residential occupancy (maximum of two years) in a *manufactured home* or recreational vehicle for the property owner while a *dwelling unit* is under construction,

provided the owner signs a notarised statement of intent to cease occupying and remove the **manufactured home** within 30 days after the **dwelling unit** has been completed;

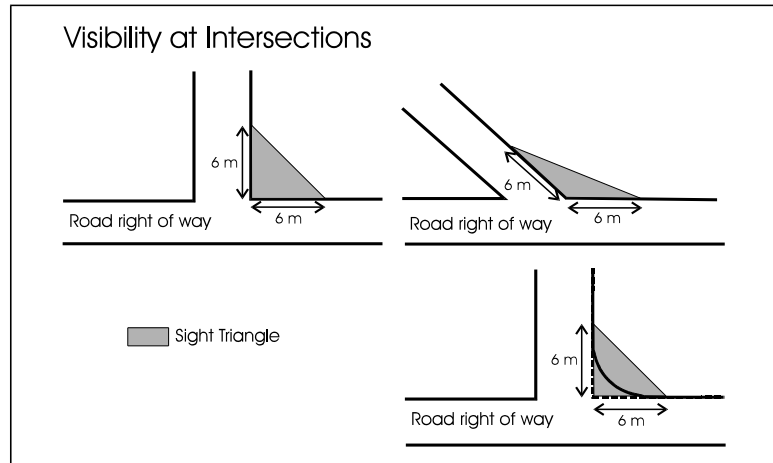
- i) Temporary **buildings**, structures and storage of materials required for an approved construction project on the same **parcel** provided such temporary **buildings**, structures and storage are removed within 30 days of completion of the approved construction;
- j) Site preparation to accommodate or enhance a permitted use;
- k) A facility for composting of organic waste operated by or with the consent of the Regional District of Kootenay Boundary pursuant to an approved Solid Waste Management Plan;
- l) A **recycling depot** pursuant to an approved Stewardship Plan under the *Environmental Management Act* and associated Recycling Regulation.

### 303. Siting Requirements and Exceptions

Where a Zone includes a regulation entitled "Setbacks", or where this Bylaw otherwise makes reference to a minimum setback, no building or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged nearer to the parcel line or the point of reference than the distance so specified, and for certainty:

1. Setbacks may vary according to any combination of use, building, structure or location within a Zone or adjacent Zone, or by parcel dimensions, or to a specific highway, natural boundary or other point of reference, and the provisions of this Bylaw must be interpreted accordingly;
2. Any portion of a building or structure located below finished grade is subject to all setbacks for the Zone in which the building or structure is located or that are otherwise applicable;
3. The minimum setback distance for pit privies is 30m from the **natural boundary** of any **watercourse**.
4. Selected structures are excluded from the setback requirements of this Bylaw; however a separate approval from the Ministry of Transportation and Infrastructure may be required where the setback is adjacent to a **highway**. The exceptions are regulated as follows:
  - a) Unenclosed steps, eaves, sunlight control projections, canopies, chimneys, bay windows, balconies, porches and other similar projections may project:
    - i) 2 metres within a required **front parcel line**, **rear parcel line**, or **exterior side parcel line** setback; and
    - ii) 0.7 metres within a required **interior side parcel line** setback.
  - b) An underground **structure** may be sited on any portion of a **parcel** provided that the top surface of such **structure** at no point extends more than 0.5 metres above the average finished ground elevation within the relevant setback area of the zone in which it is located.
  - c) Free standing lighting poles, warning devices, antennas, masts, utility poles, wires, flag poles, **signs** and **sign structures**, except as otherwise limited in this or other bylaws may be sited on any portion of a **parcel** at the sole responsibility of the owner or utility company.
5. No person being the owner, occupier or lessee of any **parcel** located at the intersection of any two **highways**, may, without the consent of the Ministry of Transportation and Infrastructure or his designate, place or permit to be placed or grow any tree, shrub, plant, fence or other structure with a horizontal dimension exceeding 0.6m within the sight triangle an elevation

such that an eye 0.9m above the surface elevation of one **highway** cannot see an object 0.9m above the surface elevation of the other **highway**.



### 304. Height and Width

1. Where a Zone includes a regulation entitled "Height", or where this Bylaw otherwise makes reference to a maximum **height**, no building or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged in a manner that exceeds the **height** specified for the Zone in which the **building** or **structure** is located. For certainty, maximum **height** in a Zone may vary according to the use of the **building** or **structure**.
2. The following exceptions to the **height** regulations apply:
  - a) **Height** restrictions do not apply to the following, except in accordance with subsection (b): industrial cranes; silos; windmills; solar panels; towers; tanks; radio and television antennas; church spires, belfries and domes; monuments; chimney and smoke stacks; flag poles; lighting poles; and elevator shafts.
  - b) Where such **structures** are located on top of a **building** they must not occupy more than 10% of the horizontal plane of the roof area.
3. Where a Zone includes a regulation entitled "**Dwelling Width**", or where this Bylaw otherwise makes reference to **dwelling width**, no dwelling may be placed, constructed, sunk into, erected, moved, sited, or altered that does not meet the minimum width requirement for the Zone in which the dwelling is located.



### 305. Density

1. Where a Zone includes a regulation entitled "Parcel Coverage", or where this Bylaw otherwise makes reference to "maximum parcel coverage", the parcel coverage of all **buildings** and **structures** on the parcel must not exceed the percentage specified for the Zone in which the parcel is located, or to the percentage that is otherwise specified.
2. Where a Zone includes a density regulation expressed as an absolute number of units figure, no parcel may be subdivided and no parcel may be developed with more than the number of parcels or units identified for the Zone in which the parcel is located.
3. For certainty, where more than one of the above density regulations apply to any particular parcel, the most restrictive governs but all remain applicable.
4. The maximum permitted **dwelling unit** density for **parcels** upon which there are more than one lawfully established and legally constructed **dwelling unit** in existence at the time of adoption of this Zoning Bylaw, is the **dwelling unit** density permitted at the time of legal establishment and construction.

### 306. Subdivision Regulations

1. Where a Zone includes a regulation entitled "Parcel Area", or this Bylaw otherwise refers to a minimum parcel area, then no parcel may be created by subdivision that has an area less than the figure specified for the Zone in which the parcel is located.
2. Where a Zone includes a regulation entitled "Frontage", or this Bylaw otherwise refers to a minimum parcel frontage, then no parcel may be created by subdivision that has a frontage less than the figure so specified.  
Furthermore, where a Zone includes a minimum parcel area or minimum frontage, then a parcel that does not satisfy all minimum requirements for the regulated use(s) may not be used for that use, unless the parcel was created prior to the adoption of this Bylaw and no other permitted use is available for the parcel.
3. A **parcel** which is reduced in size by the dedication of land to a public body in order to accommodate a necessary public service, utility, facility or **highway**, subsequent to the approval date of this Bylaw is deemed to be in conformity with the minimum **parcel** area requirements of this Bylaw.
4. Where as a result of land acquisition for a public use after this Bylaw comes into force by:
  - a) The Regional District;
  - b) A municipality;
  - c) The Provincial Government;
  - d) The Federal Government;
  - e) An Improvement District;
  - f) The Board of School Trustees;
  - g) A Public Utility
    - i) The **parcel** of land that could have been subdivided into two or more **parcels** under this Bylaw when the land was acquired, and
    - ii) The **parcel**, as a result of the acquisition, can no longer be subdivided into the same number of **parcels**,

the **parcel** is deemed to conform to this Bylaw for the purposes of subdivision as though the land acquisition had not occurred, but only to the extent that none of the **parcels** that would

- be created by the subdivision would be less than 90% of the area that would otherwise be permitted by this Bylaw.
5. The minimum **parcel** area requirements of this Bylaw do not apply to the consolidation of existing **parcels** or the addition of closed **highways** to an existing **parcel**.
  6. The alteration of one or more **interior parcel lines** between two or more **parcels** is permitted provided that:
    - a) no additional **parcels** are created upon completion of the alteration;
    - b) the alteration does not infringe within the required setbacks for an existing **building** or **structure** located on the **parcel**;
    - c) the alteration does not reduce the site area required for a sewage disposal system on any **parcel** being altered;
    - d) if the alteration applies to land within the 'Rail/Trail Corridor 1 (RTC1) Zone', a corridor must be maintained within that zone that is a minimum of 30 metres wide and is suitable for the possible reestablishment of a railway.
  7. **Parcels** upon which there are located two or more lawfully-established and legally-constructed **buildings** containing a **dwelling unit** or units in existence as of the date of adoption of this Zoning Bylaw may be subdivided such that the above-mentioned **buildings** are located on separate **parcels**, with the minimum **parcel** area not less than:
    - a) 2000 m<sup>2</sup> where connected to a **community water system**, or
    - b) 1 hectare not connected to a **community water system**.
  8. **Parcels** that are physically separated by an existing improved **highway** or railway right-of-way may be subdivided, regardless of the minimum **parcel** size of the zones in which such **parcels** are located. However, such subdivisions are permitted only where the physical separation of the **parcel** would be resolved, using the right-of-way as the subdivision boundary. Further, no **parcel** created pursuant to this Section may be less than 1 hectare in area where there is no **community water system** connection and 2000 m<sup>2</sup> in area where **community water system** connections are made to each **parcel**.
  9. The minimum size for a parcel of land that may be subdivided pursuant to Section 946 of the *Local Government Act* is 20 hectares. This regulation does not apply within the Agricultural Land Reserve.
  10. Individual **parcels** created by way of subdivision or boundary adjustment after the effective date of this bylaw may not be separated by an existing road or railway right of way on a deposited Plan of Subdivision unless:
    - a) All separated portions of the new **parcels** are equal to or greater than the minimum **parcel** size requirement of the zone in which they are located; or
    - b) The **parcel(s)** being subdivided already are separated by a **highway** or railway right of way and the proposed subdivision would not create any additional **parcels** which are non-contiguous.
  11. The minimum parcel size at subdivision in any zone established under this bylaw does not apply:
    - a) where the parcel being created is to be used solely for the unattended equipment necessary for operation of
      - i) public utility uses with no exterior storage of any kind;

- ii) radio or television broadcasting antennae, or other similar communications infrastructure;
- iii) air or marine navigation aids; and
- b) where no sewage is generated, and
- c) where the owner agrees in writing to registering a condition or covenant pursuant to section 219 of the *Land Title Act* in favour of the Regional District of Kootenay Boundary at the time the subdivision is registered, and such condition or covenant shall be satisfactory to the approving officer and shall restrict the use of any parcel.

## Part 4: Supplemental Regulations for Certain Uses and Circumstances

### 401. Home-Based Businesses

1. Where a **home-based business** use is expressly permitted, the following regulations apply:
  - a) The **home-based business**, including associated **storage** areas, must be carried out solely within a **single family dwelling** or wholly enclosed **accessory building**;
  - b) The **home-based business** must not give any indication that the **building** or **parcel** is being used for any purpose other than that of a **dwelling unit** or accessory use;
  - c) The **home-based business** must not produce any odorous, toxic or noxious matter, noise, vibration, smoke, heat, dust, litter, glare or radiation other than that normally associated with a **dwelling unit** nor will it create or cause any fire hazard, electrical interference or traffic congestion on the **highway**;
  - d) Notwithstanding Section 316 , a maximum of one **sign** is permitted per **parcel**, which identifies the **home-based business**. The maximum visible surface area is 1m<sup>2</sup> and the **sign** must not be illuminated;
2. The **home-based business**, including associated storage areas, must not occupy more than 100m<sup>2</sup> of **gross floor area** per **parcel** in total, which applies to the entire **parcel** regardless of the number of **home-based businesses**;
3. All **storage** of materials, equipment, containers or finished products must be **concealed**.
4. The operator(s) of the **home-based business** must be permanent resident(s) of the subject **parcel**.

### 402. Secondary Suites

Where a **secondary suite** is expressly permitted as a secondary use within a zone, the following regulations apply:

- a) The floor area of the **secondary suite** must not exceed 90m<sup>2</sup> or 40% of the floor area of the **single family dwelling building**, whichever is less;
- b) Prior approval of the authority responsible for liquid waste disposal, pursuant to the relevant Provincial legislation, must be obtained before issuance of building permit;
- c) For **parcels** located within an area served by a **community water system**, prior approval of the water purveyor must be obtained before issuance of a building permit;
- d) Not more than one **secondary suite** may be located on a **parcel**;
- e) No **secondary suite** may be stratified, subdivided, or otherwise legally separated from the principal **single family dwelling** use to which it is considered a secondary use, except where the subdivision is in conformity with the minimum **parcel** area requirements of this bylaw; and
- f) A **secondary suite** must not be connected to a **community water system** which is subject to a Drinking Water Notification pursuant to the *Drinking Water Protection Act* under an order of the Drinking Water Protection Officer.

### 403. Bed and Breakfasts

For Zones in which **bed and breakfasts** are a permitted use, not more than three (3) bedrooms or **sleeping units** located inside a **dwelling unit** on a single **parcel** of land may be used, at the same time, for the accommodation of paying guests.

#### 404. Screening and Fencing

1. Except where provided otherwise in this Bylaw:
  - a) **Open fences** may be sited on any portion of a **parcel**;
  - b) **Solid fences** and **landscape screens** 1.3 metres or less in height may be sited on any portion of a **parcel**;
  - c) **Solid fences** and **landscape screens** greater than 1.3 metres and less than 2 metres in height may not be placed in the **front parcel** and **exterior side parcel** setbacks;
  - d) **Solid fences** and **landscape screens** 2 metres or greater in height must be sited in accordance with the required setbacks for a **principal building**;
  - e) The use of barbed wire fences within or abutting the Residential 1, Residential 2, Manufactured Home Park, Comprehensive Development, Rural Resource 1, Rural Resource 2, Rural Resource 3, Commercial, Institutional and Community Facilities, and Parks and Recreation Zones is prohibited.
1. Outdoor storage areas in the Light Industrial 1, Light Industrial 2, Industrial 3 and Commercial Zones must be enclosed by either a **solid fence**, or a **landscape screen**, a minimum of 1.8 metres in height.
2. Where the Light Industrial 1 Zone is adjacent to a **parcel** or **parcels** in the Residential 2 Zone, the following **screening** must be placed on the **parcel** in the Light Industrial 1 Zone along the **parcel** boundary as shown in red on the map below: a double row of mixed evergreen and deciduous trees, hedges or shrubbery;



#### 405. Sign Regulations

1. With the exception of regulations to the contrary within any particular zone or in the **home-based business** regulations under this Bylaw, no **parcel** may be used for the display of any exterior **signs** on a permanent basis other than:
  - a) Those advertising a permitted use on a **parcel** of land;
  - b) Those for a **building** or facility permitted pursuant to Section 302 of this Bylaw;
  - c) Temporary **signs** such as election; „For Sale“; and „For Rent“ **signs**;



- d) Advisory **signs** such as „No Trespassing“, „No Hunting“, and „Beware of Dog“, not limited as to number, provided each sign does not exceed 0.3 m<sup>2</sup> in size on any one side.
2. Unless otherwise permitted or restricted elsewhere in this Bylaw, the maximum visible surface area of a **sign** is 3 m<sup>2</sup> per side.
  3. Unless otherwise permitted or restricted elsewhere in this Bylaw, not more than two **signs** may be located on a **parcel** of land.
  4. No **sign** may advertise a use of land or **buildings**, a product or a business which does not occur on the **parcel** of land upon which the **sign** is located.
  5. No **sign** may be equipped with motion or flashing lights or a mechanical device which causes the **sign** to move.

## Part 5: Parking and Loading

1. Minimum off-street parking spaces and facilities must be provided in accordance with the following:

TYPE	USE	REQUIREMENT
RESIDENTIAL	<b>Single family dwellings</b>	2 spaces per <b>dwelling unit</b> . A maximum of two spaces may be in tandem
	<b>Bed and Breakfast</b> and Boarding Use	In addition to the parking requirement for the principal residential use, one space per bedroom used for bed and breakfast/boarding purposes must also be provided
	<b>Secondary Suite</b>	In addition to the parking requirement for the principal residential use, one space per <b>secondary suite</b>
COMMERCIAL	Auction Mart (indoor)	1 space per 4 seats or one space per 35 m <sup>2</sup> for use by its patrons, whichever is greater
	Artisan's workshops; <b>personal service establishments</b> ; retail stores; small appliance & business equipment sales and service facilities; <b>service stations</b> ; <b>passenger terminals</b>	1 space per 20 m <sup>2</sup> of <b>gross floor area</b>
	Animal shelters, <b>kennels</b> , <b>veterinary clinic</b> , <b>offices</b>	1 space per 30 m <sup>2</sup> of <b>gross floor area</b>
	<b>Building and contracting supply establishment</b> ; rental, sales and associated service facilities for vehicles and light equipment	1 space per 90 m <sup>2</sup> of covered sales & storage area
	Eating and drinking establishment	1 space per 3 seats (at capacity)
	<b>Hotels</b> and <b>Motels</b>	1 space per unit
	<b>Light manufacturing</b> , <b>tradespersons shop</b>	1 space per 3 employees on a maximum working shift but not less than 5 spaces per establishment
	Nursery and commercial greenhouse	1 space per 14 m <sup>2</sup> of <b>gross floor area</b> used for display and sales
	Vegetable, produce, craft or similar roadside display stand	1 space per 20m <sup>2</sup> of <b>gross floor area</b>
INDUSTRIAL	All industrial uses unless listed elsewhere	1 space per 3 employees on a maximum working shift but not fewer than 5 spaces per establishment

TYPE	USE	REQUIREMENT
INSTITUTIONAL	Community hall; church and church hall; lodge and similar fraternal organizations, library, art gallery; museum and similar facility	1 space per 4 seats or 1 space per 35 m <sup>2</sup> available for patrons, whichever is greater
	Schools where the student body is entirely younger than the legal driving age	10 spaces plus 1 additional space per employee
	Other school and educational facilities	10 spaces plus 1 space per employee, plus 1 space per 10 students, plus 1 space per 3 beds in an associated dormitory or residential facility
	Utility uses and works yards and maintenance facilities	1 space per 3 employees on a maximum working shift
RECREATIONAL	Arena, rink; swimming pool; tennis court; bowling green; ski area; stadium; vehicle race track; golf course and driving range; rodeo and gymkhana ground	1 space per 4 seats plus 1 space per 4 players or participants
	Playing field; <b>campground</b> and day camp; fairgrounds and amusement parks; park; trail and similar land extensive recreational uses	Off-street parking will be provided at the discretion of the owner

2. Where a **building** or **parcel** contains more than one function or use, the required number of parking spaces is the sum of the requirements of each function.
3. Where a use is not specifically mentioned, the parking requirement will be the same as for a similar use mentioned in Section 317.1.
4. Required spaces must be provided on the same **parcel** as the **building** or use for which they are required.
5. Each parking space must be at least 2.5 metres wide, 5.5 metres long and 2.5 metres high and the width of each parking space must be increased to 3 metres where such a space is adjacent to any side wall, post, pillar or other such obstruction.
6. Each parking space must be so located as to permit unobstructed access to and egress from that space to a **highway** at all times.
7. Required off-street parking areas to accommodate three or more vehicles must have a surface which is continually dust free and individual parking spaces, maneuvering aisles, entrances and exits must be clearly marked.
8. The number of access points from each parking area to a **highway** must not exceed two.
9. Development abutting a Controlled Access Highway is subject to the provisions of Part 6 and Part 54(1) of the *Highway Act*.
10. The parking requirements established in Section 317 of this Bylaw do not apply to a **building** or use existing prior to the adoption date of this Bylaw. However, if there is an expansion or addition to an existing use or **building**, the provisions of Section 317 will apply to such expansion or addition.
11. Off-street loading facilities for commercial or industrial uses involving the receipt and delivery of goods or materials by vehicles must include 1 space for the first 12,000 m<sup>2</sup> of **gross floor area** or fraction thereof, plus 1 additional space for each additional 2,000 m<sup>2</sup> of **gross floor**

**area** or fraction thereof.

12. Off-street loading facilities must:

- a) be provided on the same **parcel** as the use it serves;
- b) be set back a minimum of 6 metres from the designated fronting **highway**;
- c) have a minimum of 30 m<sup>2</sup> area, at least 3 metres in width and 4 metres in height for each space;
- d) not project into any **highway**;
- e) have unobstructed vehicular access to a **highway**;
- f) have a durable dust free surface.

## Part 6: Zones

### 601. Zones

1. For the purpose of this Bylaw,
2. Electoral Area 'B'/Lower Columbia–Old Glory of the Regional District of Kootenay Boundary is classified and divided into the following zones:

Zone Names	Short Form
Residential 1	R1
Residential 2	R2
Manufactured Home Park	MHP
Comprehensive Development	CD
Rural Residential 1	RR1
Rural Residential 2	RR2
Rural Residential 3	RR3
Agricultural Resource 1	AGR1
Agricultural Resource 2	AGR2
Agricultural Resource 3	AGR3
Drinking Water Resource 1	DWR1
Drinking Water Resource 2	DWR2
Rural Resource 1	RUR1
Rural Resource 2	RUR2
Rural Resource 3	RUR3
Forest Resource	FR
Commercial	C
Light Industrial 1	IN1
Light Industrial 2	IN2
Industrial 3	IN3
Industrial 4	IN4
Industrial 5	IN5
Industrial 6	IN6
Parks and Recreation	PR
Conservation	CONS
Institutional and Community Facilities	ICF
Rail/Trail Corridor	RTC

2. The extent and boundary of each zone is shown on the Zoning Map (Map 1), which is attached to and forms part of this Bylaw.
3. When a zone boundary is shown as following a **highway** (*but not a railway*), or **watercourse**, the centre-line of such feature is the zone boundary.



4. Where a zone boundary does not follow a legally defined line, the location of the zone boundary is determined by scaling from the Zoning Map (Map 1).

**602. Residential 1 Zone****R1**

The following provisions apply to lands in the Residential 1 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) *Single family dwelling*.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 602.1 above:

- a) *Accessory buildings* and *structures*;  
 b) *Bed and breakfast*;  
 c) Home-based business;  
 d) *Secondary suite*.

**3. Parcel Area for New Parcels Created by Subdivision**

*Parcels* to be created by subdivision must not be less than:

- a) 850 m<sup>2</sup> when connected to both a *community water system* and a *community sewer system*;  
 b) 2,000 m<sup>2</sup> when connected to a *community water system*;  
 c) 1 hectare when not connected to a *community water system*.

**4. Frontage for New Parcels Created by Subdivision**

*Parcels* to be created by subdivision must have a minimum 20 metres frontage abutting a *highway*.

**5. Density**

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

**6. Minimum Dwelling Width**

*Buildings* containing a *dwelling unit* must have a minimum *dwelling width* of 5.5 metres.

**7. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Principal buildings and structures</i>	<i>Accessory buildings and structures</i>	<i>Storage sheds</i>	Recreational type Vehicles
<i>Front</i>	4.5	4.5	7.5	4.5
<i>Exterior side</i>	4.5	4.5	4.5	4.5
<i>Interior side</i>	2.0	2.0	0.6	0.0
<i>Rear</i>	3.0	3.0	0.6	0.0
<i>Rear</i> adjacent to a developed laneway	3.0	1.0	0.6	1.0

**8. Parcel Coverage**

Maximum *parcel coverage* is 33%.

**9. Height**

- a) *Principal buildings* must not exceed 9 metres in *height*,
- b) *Accessory buildings* and *structures* must not exceed 4.5 metres in *height*.

**10. Large Vehicle and Recreational Vehicle Parking**

- a) Except in the case of service calls, no commercial vehicle with a gross vehicle weight of more than 3700 kg may be parked or stored on a *parcel*;
- b) Maximum of two recreational type vehicles (RVs and pleasure boats) may be parked or stored per *parcel*, and only in accordance with noted setbacks.

**11. Parking**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

**603. Residential 2 Zone****R2**

The following provisions apply to lands in the Residential 2 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) *Single family dwelling.*

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 603.1 above:

- a) *Accessory buildings* and *structures*;  
 b) *Bed and breakfast*;  
 c) Home-based business;  
 d) *Secondary suite.*

**3. Parcel Area for New Parcels Created by Subdivision**

*Parcels* to be created by subdivision must not be less than:

- a) 2,000 m<sup>2</sup> when connected to a *community water system*;  
 b) 1 hectare when not connected to a *community water system*.

**4. Density**

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

**5. Minimum Dwelling Width**

*Buildings* containing a *dwelling unit* must have a minimum *dwelling width* of 5.5 metres.

**6. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Principal buildings and structures</i>	<i>Accessory Buildings and structures</i>	<i>Storage sheds</i>	Recreational type Vehicles
<i>Front</i>	4.5	4.5	7.5	4.5
<i>Exterior side</i>	4.5	4.5	4.5	4.5
<i>Interior side</i>	3.0	3.0	0.6	0.0
<i>Rear</i>	3.0	3.0	0.6	0.0
<i>Rear</i> adjacent to a developed laneway	3.0	1.0	0.6	0.0
Any <i>parcel</i> line adjacent to a Light Industrial 1 Zone, including where separated by a <i>highway</i>	7.5	7.5	7.5	0.0

**7. Parcel Coverage**

Maximum *parcel coverage* is 33%.

**8. Height**

- a) *Principal buildings* must not exceed 9 metres in *height*,
- b) *Accessory buildings* and *structures* must not exceed 4.5 metres in *height*.

**9. Large Vehicle and Recreational Vehicle Parking**

- a) Except in the case of service calls, no commercial vehicle with a gross vehicle weight of more than 3700 kg must be parked or stored on a *parcel*;
- b) Maximum of two recreational type vehicles (RVs and pleasure boats) may be parked or stored per *parcel*.

**10. Parking**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.



**604. Manufactured Home Park Zone****MHP**

The following provisions apply to lands in the Manufactured Home Park Zone:

**1. Permitted Principal Uses:**

Only the following *principal uses* are permitted:

- a) *Manufactured home park*;

**2. Permitted Secondary Uses:**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 604.1 above:

- a) *Accessory buildings* and *structures*;
- b) Service *buildings* including laundry and entertainment facilities and similar uses for the exclusive use of *manufactured home park* residents;

**3. Manufactured Home Parks**

Manufactured Home Parks are subject to the provisions of Regional District of Kootenay Boundary Mobile Home Park Bylaw No. 97, as amended.

**4. Parcel Area for New Parcels Created by Subdivision**

*Parcels* to be created by subdivision must not be less than 1.2 hectares.

**6. Parcel Coverage**

Maximum *parcel coverage* is 50%.

**7. Recreation Area**

A minimum of 6% of the total area of the *parcel* upon which the bare land strata plan is registered must be designated as common property for exclusive recreational use by residents.

**8. Buffer Zone**

A landscaped buffer zone of 10 metres must be maintained within the boundaries of the *parcel* upon which a bare land strata plan is registered, within which no *buildings* may be located.

**9. Storage**

A common storage area must be provided for the residents of a bare-land strata subdivision. Such a storage area must be located on the Strata Council's common property, and must be enclosed in a ***building*** or within a compound screened by a ***closed fence*** not less than 2 metres in height.

**10. Parking**

Off-street parking spaces for a ***manufactured home park*** must be provided in accordance with the Regional District of Kootenay Boundary Mobile Home Park Bylaw No. 97 as amended.

**605. Comprehensive Development 1 Zone****CD1**

The following provisions apply to lands in the Comprehensive Development 1 (CD1) Zone:

**1. Permitted *principal uses* within that portion of the lands identified as 'Area 1A' and 'Area 1B' on the CD1 Zone map attached as Map 2:**

Only the following *principal uses* are permitted:

- a) Forestry, logging, silviculture;
- b) ***Agriculture***;
- c) Equestrian facilities;
- d) Outdoor recreation facilities;
- e) ***Single family dwelling*** for use as a caretaker's residence.

**2. Permitted Secondary Uses within that portion of the lands identified as 'Area 1A' and 'Area 1B' on the CD1 Zone map attached as Map 2:**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 605.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Common storage and maintenance facility.

**3. Permitted *principal uses* within that portion of the lands identified as 'Areas 2A – 2K' on the CD1 Zone map attached as Map 2:**

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) One recreational/assembly amenity building;
- c) ***Single family dwelling***.

**4. Permitted Secondary Uses within that portion of the lands identified as 'Areas 2A – 2K' on the CD1 Zone map attached as Map 2:**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 605.3 above:

- a) ***Accessory buildings*** and ***structures***;
- b) ***Secondary Suite***.

**5. Minimum Parcel Area and Average Parcel Area at Subdivision**

- a) Within Areas '2A – 2K' as shown on Map 2, the average ***parcel*** area must not be less than 1.8 hectares, where "average parcel area" is determined by dividing the total area of the land within the CD1 Zone, excluding those portions dedicated to the Crown as highway pursuant to the *Land Title Act* and excluding those portions designated as access routes pursuant to the *Bare Land Strata Regulations*, by the total number of ***parcels*** located within the CD1 Zone.
- b) The minimum ***parcel*** area for lands located within that portion of the CD1 Zone identified as 'Area 2A - 2K' on the CD1 Zone Map attached as Map 2 must be 3,000 square metres.

- c) Within Areas '1A' and '1B' as shown on Map 2, the average **parcel** area must not be less than 29 hectares, where "average parcel area" is determined by dividing the total area of the land within Areas '1A' and '1B', excluding those portions dedicated to the Crown as highway pursuant to the *Land Title Act* and excluding those portions designated as access routes pursuant to the *Bare Land Strata Regulations*, by the total number of **parcels** located within Areas '1A' and '1B'.

#### 6. Maximum Cluster Density

Subject to the minimum average **parcel** area requirements under Section 605.5, the maximum number of **dwelling units** permitted in each area of the CD1 Zone, as identified on the CD1 Zone Map attached as Map 2, are as follows:

Area as shown on Map 2	Maximum Number of <b>Dwelling Units</b>
1A and 1B combined	1
2A	8
2B	5
2C	2
2D	8
2E	10
2F	8
2G	5
2H	8
2I	5
2J	5
2K	10

#### 7. Density of Development on Individual Parcels

The maximum number of **dwelling units** permitted on a **parcel** in the CD1 Zone is one **single family dwelling** and one **secondary suite**, except 'Area 1A' and 'Area 1B' where no secondary suite is permitted.

#### 8. Setbacks

Minimum setbacks for all **buildings** and **structures** within the CD1 Zone is 5.0 metres from any and all **parcel** lines.

#### 9. Parcel Coverage

Maximum **parcel coverage** is 33%.

#### 10. Height

All **Buildings** and **structures** must not exceed 14 metres in **height**.

#### 11. Secondary Suites

**Secondary Suites** are only permitted on **parcels** larger than 2.0 hectares in area on lands identified as 'Area 2A – 2K' on the CD Zone Map attached as Map 2.

#### 12. Sewage Disposal Systems

Sewage disposal systems required to service ***dwelling units*** in the CD1 Zone may be located anywhere in the zone, subject to the approval of the Health Authority or the Ministry of Environment, whichever agency has jurisdiction.

**13. Common Storage and Maintenance Facility**

In the CD1 Zone:

- a) A common storage and maintenance facility, as permitted under Section 1(f), may be conducted both within a ***building*** and outdoors.
- b) A common storage and maintenance facility is limited to storage and maintenance activities which are accessory to residential use of lands occurring within the zone.
- c) The total area of land used for common storage and maintenance facility is restricted to 2,000 square metres.
- d) All exterior storage and maintenance activity occurring within the common storage and maintenance facility must be screened from view by a ***solid fence*** or ***landscape screen*** not less than 1.8 metres in height.

**14. Parking**

Off-street parking must be provided in accordance with Part 5 of this bylaw.



**606. Rural Residential 1 Zone****RR1**

The following provisions apply to lands in the Rural Residential 1 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) *Agriculture*;
- b) *Single family dwelling*;

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 606.1 above:

- a) *Accessory buildings* and *structures*;
- b) *Bed and breakfast*;
- c) Home-based business;
- d) *Secondary suite*.

**3. Parcel Area for New Parcels Created by Subdivision**

*Parcels* to be created by subdivision must not be less than 1.8 hectares

**4. Density**

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

**5. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	7.5	4.5
<i>Interior side</i>	7.5	0.6
<i>Rear</i>	7.5	0.6

**6. Parcel Coverage**

Maximum *parcel coverage* is 33%

**7. Height**

*Buildings* and *structures* must not exceed 14 metres in *height*.

**8. Parking**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

**607. Rural Residential 2 Zone****RR2**

The following provisions apply to lands in the Rural Residential 2 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) *Agriculture*;
- b) *Single family dwelling*.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 607.1 above:

- a) *Accessory buildings* and *structures*;
- b) *Bed and breakfast*;
- c) Home-based business.

**3. Parcel Area for New Parcels Created by Subdivision**

*Parcels* to be created by subdivision must not be less than 2 hectares.

**4. Density**

Maximum one *single family dwelling* per *parcel*.

**5. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	5.0	0.6

**6. Parcel Coverage**

Maximum *parcel coverage* is 33%.

**7. Height**

*Buildings* and *structures* must not exceed 14 metres in *height*.

**8. Parking**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

**608. Rural Residential 3 Zone****RR3**

The following provisions apply to lands in the Rural Residential 3 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) *Agriculture*;
- b) *Single family dwelling*.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 608.1 above:

- a) *Accessory buildings* and *structures*;
- b) *Bed and breakfast*;
- c) Home-based business;
- d) *Secondary Suite*.

**3. Parcel Area for New Parcels Created by Subdivision**

*Parcels* to be created by subdivision must not be less than 4 hectares

**4. Density**

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

**5. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	5.0	0.6

**6. Parcel Coverage**

Maximum *parcel coverage* is 33%

**7. Height**

*Buildings* and *structures* must not exceed 14 metres in *height*.

**8. Parking**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

**609. Agricultural Resource 1 Zone****AGR1**

The following provisions apply to lands in the Agricultural Resource 1 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) ***Agricultural Production of a Controlled Substance***, some aspects of which may require approval from the Agricultural Land Commission;
- b) ***Agriculture***;
- c) ***Intensive Agriculture***;
- d) ***Single family dwelling***.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 609.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Bed and breakfast***;
- c) Home-based business;
- d) ***Secondary suite***.

**3. Parcel Area for New Parcels Created by Subdivision**

***Parcels*** to be created by subdivision must not be less than 10 hectares.

**4. Density**

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel Line</i></b>	<b><i>Buildings and structures</i></b>	<b><i>Storage sheds</i></b>	<b><i>Agricultural Production of a Controlled Substance</i></b>
<b><i>Front</i></b>	7.5	7.5	60
<b><i>Exterior side</i></b>	4.5	4.5	30
<b><i>Interior side</i></b>	4.5	0.6	30
<b><i>Rear</i></b>	5.0	0.6	30

**6. Parcel Coverage**

Maximum ***parcel coverage*** is 35% for farm use, or 75% for greenhouses.

**7. Parking and Loading**

Off-street parking and loading must be provided in accordance with Part 5 of this Bylaw.

**610. Agricultural Resource 2 Zone****AGR2**

The following provisions apply to lands in the Agricultural Resource 2 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) ***Agricultural Production of a Controlled Substance***, some aspects of which may require approval from the Agricultural Land Commission;
- b) ***Agriculture***;
- c) ***Campground***;
- d) ***Intensive Agriculture***;
- e) ***Single family dwelling***.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 610.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Bed and breakfast***;
- c) Home-based business;
- d) ***Secondary suite***.

**3. Parcel Area for New Parcels Created by Subdivision**

***Parcels*** to be created by subdivision must not be less than 20 hectares.

**4. Density**

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel Line</i></b>	<b><i>Buildings and structures</i></b>	<b><i>Storage sheds</i></b>	<b><i>Agricultural Production of a Controlled Substance</i></b>
<b><i>Front</i></b>	7.5	7.5	60
<b><i>Exterior side</i></b>	4.5	4.5	30
<b><i>Interior side</i></b>	4.5	0.6	30
<b><i>Rear</i></b>	5.0	0.6	30

**6. Parcel Coverage**

Maximum ***parcel coverage*** is 35% for farm use, or 75% for greenhouses.

**7. Parking**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

**611. Agricultural Resource 3 Zone****AGR3**

The following provisions apply to lands in the Agricultural Resource 3 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) ***Campground***;
- c) Driving range;
- d) Golf Course;
- e) ***Single family dwelling***.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 611.1 above:

- a) ***Accessory buildings*** and ***structures***;

**3. Parcel Area for New Parcels Created by Subdivision**

***Parcels*** to be created by subdivision must not be less than 10 hectares.

**4. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Buildings and structures</i></b>	<b><i>Storage sheds</i></b>
<b><i>Front</i></b>	7.5	7.5
<b><i>Exterior side</i></b>	7.5	7.5
<b><i>Interior side</i></b>	7.5	7.5
<b><i>Rear</i></b>	7.0	7.5

**5. Parcel Coverage**

Maximum ***parcel coverage*** is 25%.

**6. Parking**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.



**612. Drinking Water Resource 1 Zone****DWR1**

The following provisions apply to lands in the Drinking Water Resource 1 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) *Single family dwelling*;
- b) *Resource use*, *excluding processing*

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 612.1 above:

- a) *Accessory buildings* and *structures*.

**3. Parcel Area for New Parcels Created by Subdivision**

*Parcels* to be created by subdivision must not be less than 25 hectares.

**4. Density**

Maximum one *single family dwelling* per *parcel*.

**5. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	7.5
<i>Interior side</i>	7.5
<i>Rear</i>	7.5

Notwithstanding the above, *buildings* and *structures* must be setback a minimum of 30 metres from the *natural boundary* of any *watercourse*.

**6. Parcel Coverage**

Maximum *parcel coverage* is 33%

**7. Parking**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

**613. Drinking Water Resource 2 Zone****DWR2**

The following provisions apply to lands in the Drinking Water Resource 2 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) *Single family dwelling*;
- b) *Resource use*.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 613.1 above:

- a) *Accessory buildings* and *structures*.

**3. Parcel Area for New Parcels Created by Subdivision**

*Parcels* to be created by subdivision must not be less than 50 hectares.

**4. Density**

Maximum one *single family dwelling* per *parcel*.

**5. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	7.5
<i>Interior side</i>	7.5
<i>Rear</i>	7.5

Notwithstanding the above, *buildings* and *structures* must be setback a minimum 30 metres from the *natural boundary* of any *watercourse*.

**6. Parcel Coverage**

Maximum *parcel coverage* is 33%.

**7. Parking**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

**614. Rural Resource 1 Zone****RUR1**

The following provisions apply to lands in the Rural Resource 1 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) ***Campground***;
- b) Cemetery;
- c) Portable shake, shingle, sawmill and lumber mill operations;
- d) ***Resource use***;
- e) ***Single family dwelling***.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 614.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Bed and breakfast;
- c) Home-based business;
- d) ***Secondary suite***.

**3. Parcel Area for New Parcels Created by Subdivision**

***Parcels*** to be created by subdivision must not be less than 10 hectares.

**4. Density**

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Buildings</i></b> and <b><i>structures</i></b>
<b><i>Front</i></b>	7.5
<b><i>Exterior side</i></b>	4.5
<b><i>Interior side</i></b>	4.5
<b><i>Rear</i></b>	5.0

**6. Parcel Coverage**

Maximum ***parcel coverage*** is 33%.

**7. Parking and Loading**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

**615. Rural Resource 2 Zone****RUR2**

The following provisions apply to lands in the Rural Resource 2 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) ***Campground***;
- b) Cemetery;
- c) Portable shake, shingle, sawmill and lumber mill operations;
- d) ***Resource use***;
- e) ***Single family dwelling***;

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 615.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Home-based business;
- c) ***Secondary Suite***.

**3. Parcel Area for New Parcels Created by Subdivision**

***Parcels*** to be created by subdivision must not be less than 25 hectares.

**4. Density**

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Buildings</i></b> and <b><i>structures</i></b>
<b><i>Front</i></b>	7.5
<b><i>Exterior side</i></b>	4.5
<b><i>Interior side</i></b>	4.5
<b><i>Rear</i></b>	5.0

**6. Parcel Coverage**

Maximum ***parcel coverage*** is 33%.

**7. Parking**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

**616. Rural Resource 3 Zone****RUR3**

The following provisions apply to lands in the Rural Resource 3 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) *Campground*;
- b) *Resource use*.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 616.1 above:

- a) *Accessory buildings* and *structures*.

**3. Parcel Area for New Parcels Created by Subdivision**

*Parcels* to be created by subdivision must not be less than 50 hectares.

**4. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	5.0

**5. Parcel Coverage**

Maximum *parcel coverage* is 33%.

**6. Parking and Loading**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

**617. Forest Resource Zone****FR**

The following provisions apply to lands in the Forest Resource Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) ***Forest management activity***, provided the *parcel* is classified as managed forest land under the *Assessment Act*;
- c) ***Single family dwelling***.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 617.1 above:

- a) ***Accessory buildings*** and ***structures***.

**3. Parcel Area for New Parcels Created by Subdivision**

***Parcels*** to be created by subdivision must not be less than 25 hectares.

**4. Density**

Maximum one ***single family dwelling*** per *parcel*.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Buildings and structures</i></b>
<b><i>Front</i></b>	7.5
<b><i>Exterior side</i></b>	4.5
<b><i>Interior side</i></b>	4.5
<b><i>Rear</i></b>	5.0

**6. Parcel Coverage**

Maximum ***parcel coverage*** is 33%.

**7. Parking and Loading**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.



**618. Commercial Zone****C**

The following provisions apply to lands in the Commercial Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) Eating and drinking establishment;
- b) ***Hotel***
- c) ***Motel***;
- d) ***Office***;
- e) ***Passenger terminal***;
- f) ***Personal Service Establishment***;
- g) Retail store;
- h) ***Service station***.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 618.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) ***Bed and Breakfast***;
- c) Home-based business;
- d) ***Single family dwelling***.

**3. Parcel Area for New Parcels Created by Subdivision**

Parcels to be created by subdivision must not be less than:

- a) 2000 m<sup>2</sup> when connected to a ***community water system***;
- b) 1 hectare when not connected to a ***community water system***.

**4. Dwelling Unit**

Maximum one ***single family dwelling*** per ***parcel***.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel Line</i></b>	<b><i>Buildings and structures</i></b>	<b><i>Storage sheds</i></b>	<b><i>Outdoor storage</i></b>
<b><i>Front</i></b>	4.5	4.5	4.5
<b><i>Exterior side</i></b>	4.5	4.5	4.5
<b><i>Interior side</i></b>	3.0	0.6	0.0
<b><i>Rear</i></b>	3.0	0.6	0.0

**6. Parcel Coverage**

Maximum ***parcel coverage*** is 50%.

**7. Screening**

Screening must be provided in accordance with Section 404 of this Bylaw.

**8. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

**619. Light Industrial 1 Zone****IN1**

The following provisions apply to lands in the Light Industrial 1 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) Auction mart;
- b) ***Building and contracting supply establishment***;
- c) Contractor's shops and yards;
- d) ***Distribution facility***;
- e) Eating and drinking establishment;
- f) ***Freight terminal***;
- g) ***Light manufacturing***;
- h) ***Passenger terminal***;
- i) Rental, sales and associated service facilities for vehicles and light equipment;
- j) Retail store;
- k) ***Storage***;
- l) ***Tradesperson*** shop;
- m) Wholesale establishment.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 619.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

**3. Parcel Area for New Parcels Created by Subdivision**

***Parcels*** to be created by subdivision must not be less than 1 hectare.

**4. Dwelling Unit**

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m<sup>2</sup>.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel Line</i></b>	<b><i>Buildings and structures</i></b>	<b><i>Storage sheds</i></b>	<b><i>Outdoor storage</i></b>
<b><i>Front</i></b>	15.0	7.5	7.5
<b><i>Exterior side</i></b>	15.0	4.5	4.5
<b><i>Interior side</i></b>	3.0	0.6	0.0
<b><i>Rear</i></b>	3.0	0.6	0.0

**6. Parcel Coverage**

Maximum ***parcel coverage*** is 40%.

**7. Screening**

Screening must be provided in accordance with Section 404 of this Bylaw.

**8. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

**620. Light Industrial 2 Zone****IN2**

The following provisions apply to lands in the Light Industrial 2 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) Auction mart;
- b) ***Building and contracting supply establishment***;
- c) Contractor's shops and yard;
- d) ***Distribution facility***;
- e) Eating and drinking establishment;
- f) ***Freight terminal***;
- g) ***Light manufacturing***;
- h) Log home manufacturing;
- i) ***Passenger terminal***;
- j) Rental, sales and associated service facilities for vehicles and light equipment;
- k) Retail store;
- l) ***Storage***;
- m) ***Tradesperson*** shop;
- n) ***Veterinary clinic***;
- o) Wholesale establishment.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 620.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

**3. Parcel Area for New Parcels Created by Subdivision**

***Parcels*** to be created by subdivision must not be less than:

- a) 2000 m<sup>2</sup> when connected to a ***community water system***
- b) 1 hectare when not connected to a ***community water system***

**4. Dwelling Unit**

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m<sup>2</sup>.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Buildings and structures</i></b>	<b><i>Storage sheds</i></b>	<b><i>Outdoor storage</i></b>
<b><i>Front</i></b>	7.5	7.5	7.5
<b><i>Exterior side</i></b>	7.5	4.5	4.5
<b><i>Interior side</i></b>	3.0	0.6	0.0
<b><i>Rear</i></b>	3.0	0.6	0.0

**6. Parcel Coverage**

Maximum *parcel coverage* is 50%.

**7. Screening**

Screening must be provided in accordance with Section 404 of this bylaw.

**8. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.



**621. Industrial 3 Zone****IN3**

The following provisions apply to lands in the Industrial 3 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) ***Agricultural Production of a Controlled Substance***;
- b) Animal shelters;
- c) Auction mart;
- d) ***Automobile salvage yard***;
- e) ***Building and contracting supply establishment***;
- f) ***Bulk fuel depot***;
- g) Contractor's shops and yards;
- h) ***Distribution facility***;
- i) Eating and drinking establishment;
- j) ***Freight terminal***;
- k) ***Kennels***;
- l) ***Manufacturing***;
- m) ***Passenger terminal***;
- n) ***Recycling depot***;
- o) ***Recycling facility***;
- p) Rental, sales and associated service facilities;
- q) Retail store;
- r) ***Storage***;
- s) ***Tradesperson*** shop;
- t) Utility uses;
- u) Vehicle and heavy equipment maintenance and repair;
- v) ***Veterinary clinic***;
- w) Wholesale establishment.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 621.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

**3. Parcel Area for New Parcels Created by Subdivision**

***Parcels*** to be created by subdivision must not be less than:

- a) 2000 m<sup>2</sup> when connected to a ***community water system***
- b) 1 hectare when not connected to a ***community water system***

**4. Dwelling Unit**

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m<sup>2</sup>.

**5. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Outdoor storage</i>	<i>Agricultural Production of a Controlled Substance</i>
<i>Front</i>	7.5	7.5	7.5	60
<i>Exterior side</i>	7.5	4.5	4.5	30
<i>Interior side</i>	3.0	0.6	0.0	30
<i>Rear</i>	3.0	0.6	0.0	30

**6. Parcel Coverage**

Maximum *parcel coverage* is 50%.

**7. Screening**

Screening must be provided in accordance with Section 404 of this bylaw.

**8. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

**622. Industrial 4 Zone****IN4**

The following provisions apply to lands in the Industrial 4 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) ***Distribution facility***;
- b) Highway maintenance depot;
- c) ***Storage***;
- d) Truck cleaning facility;
- e) Vehicle and heavy equipment maintenance and repair.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 622.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

**3. Parcel Area for New Parcels Created by Subdivision**

***Parcels*** to be created by subdivision must not be less than 2 hectares.

**4. Dwelling Unit**

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m<sup>2</sup>.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Buildings and structures</i></b>	<b><i>Storage sheds</i></b>
<b><i>Front</i></b>	4.5	7.5
<b><i>Exterior side</i></b>	4.5	4.5
<b><i>Interior side</i></b>	4.5	0.6
<b><i>Rear</i></b>	4.5	0.6

**6. Parcel Coverage**

Maximum ***parcel coverage*** is 50%.

**7. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

**623. Industrial 5 Zone****IN5**

The following provisions apply to lands in the Industrial 5 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) **Manufacturing;**
- b) **Storage.**

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 623.1 above:

- a) **Accessory buildings and structures;**
- b) Administrative Office;
- c) **Dwelling Unit.**

**3. Parcel Area for New Parcels Created by Subdivision**

**Parcels** to be created by subdivision must not be less than 8000 m<sup>2</sup>.

**4. Dwelling Unit**

- a) Maximum one **dwelling unit** per **parcel**;
- b) **Gross floor area** of the **dwelling unit** must not exceed 92m<sup>2</sup>.

**5. Setbacks**

Minimum setbacks measured in metres:

<b>Parcel Line</b>	<b>Buildings and structures</b>	<b>Storage sheds</b>
<b>Front</b>	7.5	7.5
<b>Exterior side</b>	7.5	4.5
<b>Interior side</b>	7.5	0.6
<b>Rear</b>	7.5	0.6

**6. Parcel Coverage**

Maximum **parcel coverage** is 60%.

**7. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

**624. Industrial 6 Zone****IN6**

The following provisions apply to lands in the Industrial 6 Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) Asphalt plant,
- b) ***Automobile salvage yard***;
- c) ***Light manufacturing***;
- d) ***Recycling facility***;
- e) ***Storage***;
- f) Vehicle and heavy equipment maintenance and repair.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 624.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

**3. Parcel Area for New Parcels Created by Subdivision**

***Parcels*** to be created by subdivision must not be less than 2 hectares.

**4. Dwelling Unit**

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m<sup>2</sup>.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Buildings and structures</i></b>	<b><i>Storage sheds</i></b>
<b><i>Front</i></b>	4.5	7.5
<b><i>Exterior side</i></b>	4.5	4.5
<b><i>Interior side</i></b>	4.5	0.6
<b><i>Rear</i></b>	4.5	0.6

**6. Parcel Coverage**

Maximum ***parcel coverage*** is 50%.

**7. Parking and Loading**

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

**625. Parks and Recreation Zone****PR**

The following provisions apply to lands in the Parks and Recreation Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) ***Campground***;
- b) Community hall;
- c) Cross-country ski areas;
- d) Golf courses, including driving ranges;
- e) Gun range;
- f) Outdoor recreation facilities;
- g) Retreat facilities (e.g. Bible Camps);
- h) Ski lodges.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 625.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Eating and Drinking Establishment;

**3. Maximum Height for Buildings**

20 metres

**4. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Buildings</i></b> and <b><i>structures</i></b>
<b><i>Front</i></b>	7.5
<b><i>Exterior side</i></b>	7.5
<b><i>Interior side</i></b>	7.5
<b><i>Rear</i></b>	7.5

**5. Parcel Coverage**

Maximum *parcel coverage* is 25%.

**6. Parking and Loading**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.



**626. Conservation Zone****CONS**

The following provisions apply to lands in the Conservation Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) Conservation activities;
- c) ***Passive recreation***;
- d) ***Single family dwelling***.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 626.1 above:

- a) ***Accessory buildings*** and ***structures***;

**3. Dwelling Unit**

Maximum one ***dwelling unit*** per ***parcel***.

**4. Parcel Area for New Parcels Created by Subdivision**

***Parcels*** to be created by subdivision must not be less than 25 hectares.

**5. Setbacks**

Minimum setbacks measured in metres:

<b><i>Parcel</i></b> Line	<b><i>Buildings</i></b> and <b><i>structures</i></b>
<b><i>Front</i></b>	7.5
<b><i>Exterior side</i></b>	7.5
<b><i>Interior side</i></b>	7.5
<b><i>Rear</i></b>	7.5

**6. Parking and Loading**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

**627. Institutional & Community Facilities Zone****ICF**

The following provisions apply to lands in the Institutional & Community Facilities Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) *Institutional Use.*

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 627.1 above:

- a) *Accessory buildings* and *structures.*

**3. Parcel Area for New Parcels Created by Subdivision**

*Parcels* to be created by subdivision must not be less than 2 hectares.

**4. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	5.0
<i>Exterior side</i>	5.0
<i>Interior side</i>	3.0
<i>Rear</i>	3.0

**5. Parcel Coverage**

Maximum *parcel coverage* is 33%.

**6. Height**

*Buildings* and *structures* must not exceed 12 metres in *height.*

**7. Parking and Loading**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

**628. Rail/Trail Corridor Zone****RTC**

The following provisions apply to lands in the Rail/Trail Corridor Zone:

**1. Permitted Principal Uses**

Only the following *principal uses* are permitted:

- a) Cross-country ski areas;
- b) Railways;
- c) Railway sidings; and
- d) Recreational trails and corridors, excluding motorized recreational use with the exception of highway and driveway crossings and maintenance vehicles.

**2. Permitted Secondary Uses**

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 628.1 above:

- a) *Accessory buildings* and *structures*.

**3. Parcel Area for New Parcels Created by Subdivision**

*Parcels* to be created by subdivision must not be less than 100 hectares.

**4. Height**

*Buildings* and *structures* must not exceed 4.5 metres in *height*.

**5. Setbacks**

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	4.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	4.5

**6. Parcel Coverage**

Maximum *parcel coverage* is 33%.

**7. Parking and Loading**

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

**READ A FIRST AND SECOND** time this      day of      , 2015.

**PUBLIC HEARING** this      day of      , 2015.

**READ A THIRD TIME** this      day of      , 2015      .

**APPROVED BY THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE** Approving  
Officer this      day of      , 2015.

\_\_\_\_\_  
APPROVING OFFICER

**FINAL ADOPTION** this      day of      , 2015.

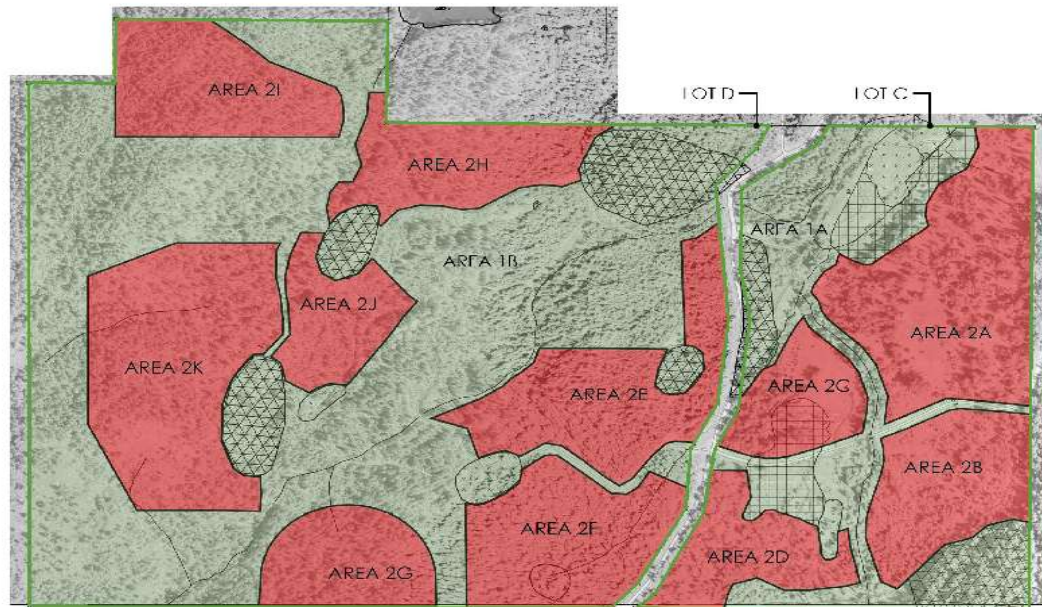
\_\_\_\_\_  
Manager of Corporate Administration

\_\_\_\_\_  
Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1540, cited as "Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540, 2015".

\_\_\_\_\_  
Manager of Corporate Administration

Map 2. Comprehensive Development 1 (CD1) Zone



All those areas not identified as Areas 2A – 2K on the CD 1 Zone Map are designated as “Area 1A” and “Area 1B” of the “Comprehensive Development 1 Zone” as referred to under Section 605 of Regional District of Kootenay Boundary Electoral Area „B Zoning Bylaw No. 1540, 2015.







**REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
BYLAW NO. 1553**

A Bylaw to amend the Electoral Area 'B' Official Community Plan  
Bylaw No. 1470, 2012 of the Regional District of Kootenay Boundary

**WHEREAS** the Regional District of Kootenay Boundary may amend the provisions of its Official Community Plans pursuant to the provisions of the *Local Government Act*;

**AND WHEREAS** the Regional District of Kootenay Boundary Board of Directors intends to make a change to the Electoral Area 'B' Official Community Plan in conjunction with the adoption of a revised Zoning Bylaw for Electoral Area 'B' to ensure consistency between the two documents;

**AND WHEREAS** the Regional District of Kootenay Boundary has considered the requirements under Section 879 of the *Local Government Act* with respect to early and ongoing consultation;

**NOW THEREFORE** the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1553, 2014.
2. Regional District of Kootenay Boundary Electoral Area 'B' Official Community Plan Bylaw No. 1470, 2012 is hereby amended by:
  - a) Replacing Objective #19.9.2 with the following:  
"To focus settlement in close proximity to existing built up areas in the **Plan Area**."
  - b) Changing the land use designation from 'Rural Resource 2' to 'Rural Resource 1' for the areas shown outlined in red on Schedule X-1, which is attached to and forms part of this amendment bylaw.
  - c) Changing the land use designation from 'Parks and Recreation' to 'Institutional' for the area shown outlined in red on Schedule X-2, which is attached to and forms part of this amendment bylaw.

**READ A FIRST AND SECOND TIME** this 31<sup>st</sup> day of March, 2015.

**PUBLIC HEARING** held on this 13<sup>th</sup> day of April, 2015.

**READ A THIRD TIME** this            day of            , 2015.

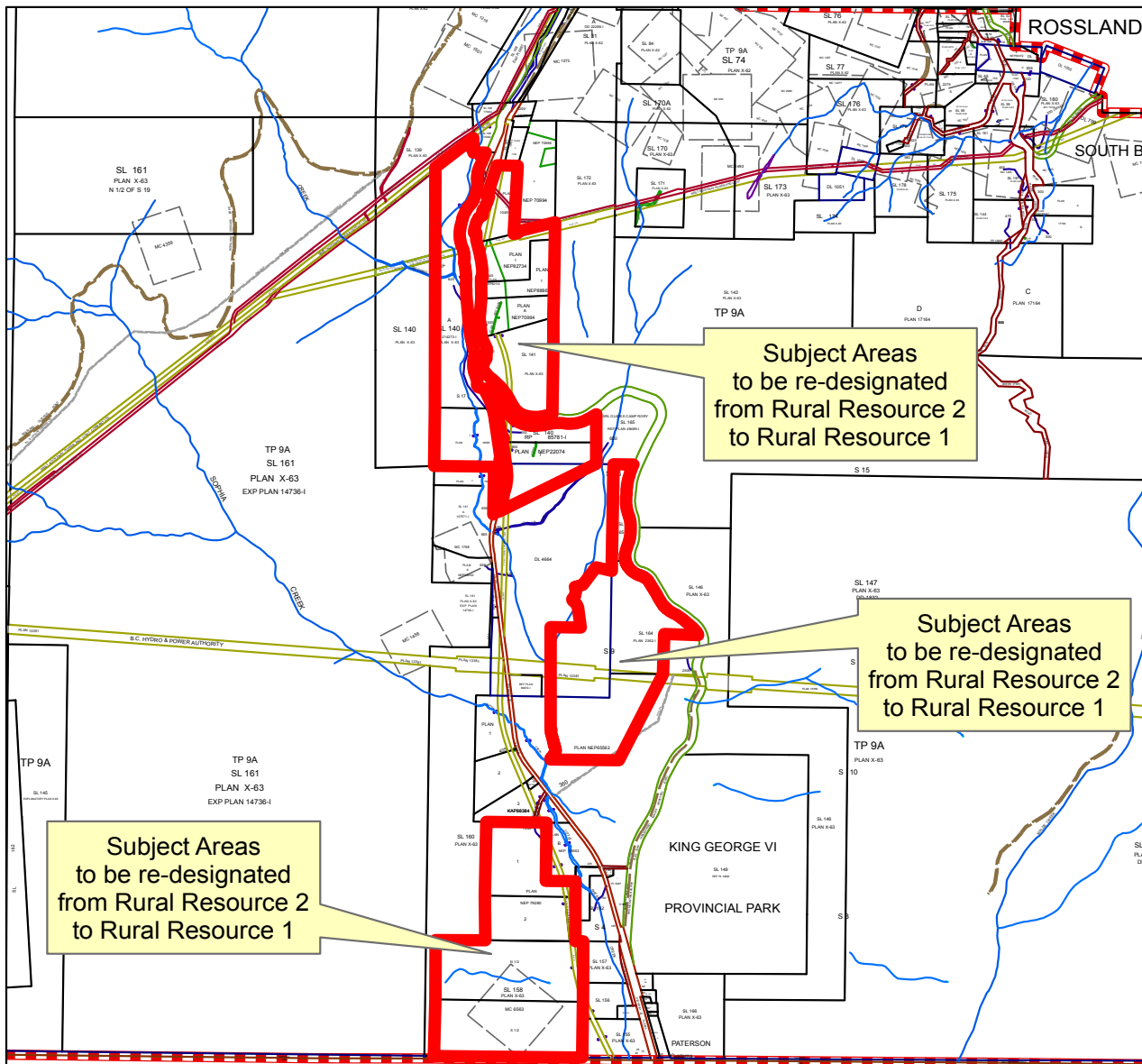
**ADOPTED** this            day of            , 2015.

\_\_\_\_\_  
Manager of Corporate Administration

\_\_\_\_\_  
Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1553, cited as "Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1553, 2015".

\_\_\_\_\_  
Manager of Corporate Administration



I hereby certify this Schedule X-1 to be a true and correct copy and that this Schedule X-1 correctly outlines the areas to be re-designated by "Regional District of Kootenay Boundary Bylaw No. 1553."

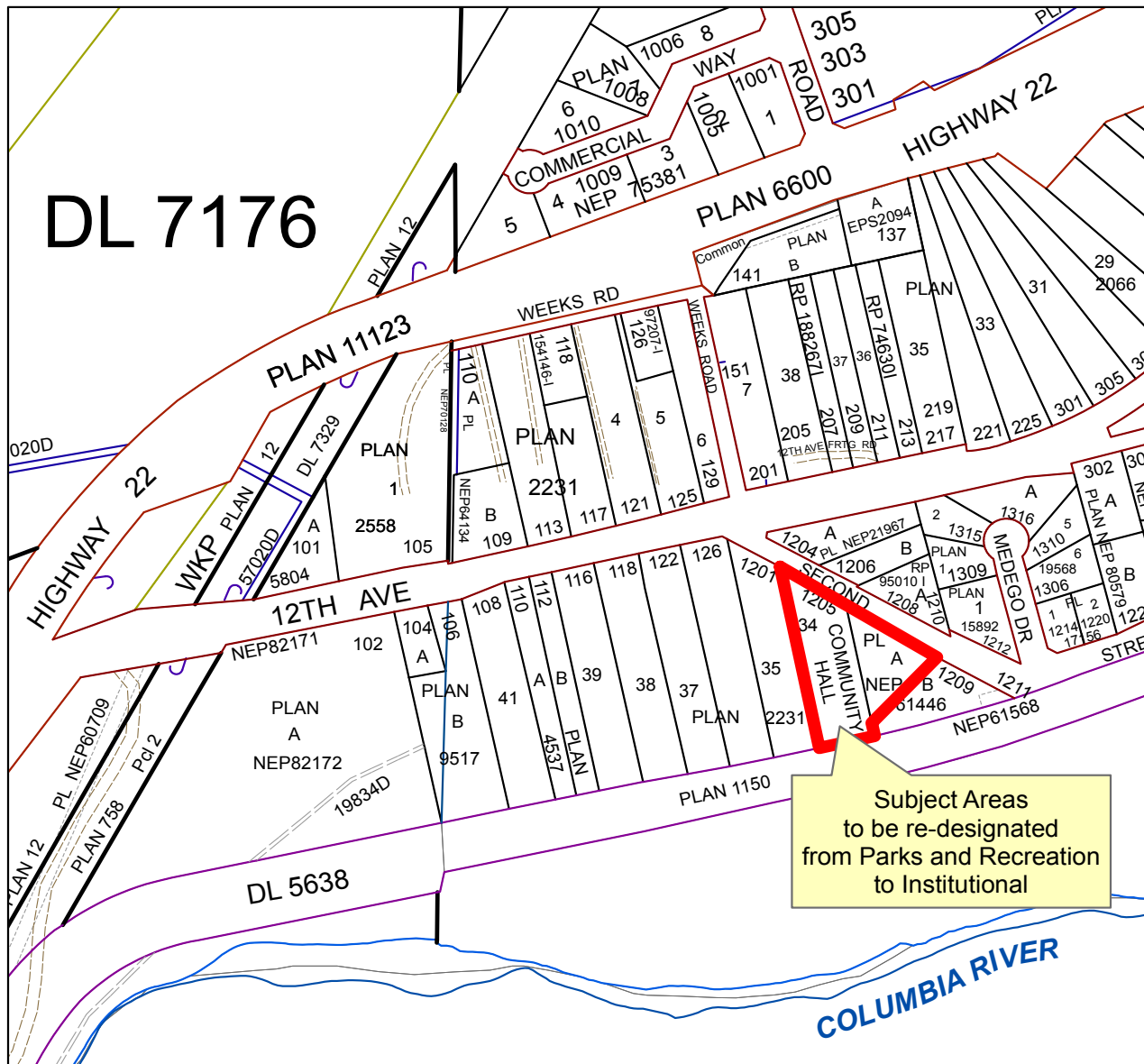


Scale  
1:40,000

Director of Corporate Administration

Date





I hereby certify this Schedule X-2 to be a true and correct copy and that this Schedule X-2 correctly outlines the areas to be re-designated by "Regional District of Kootenay Boundary Bylaw No. 1553."



Scale  
1:4,000

\_\_\_\_\_  
Director of Corporate Administration

\_\_\_\_\_  
Date



**REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

**BYLAW No. 1570**

A Bylaw to amend Area 'C'/Christina Lake Zoning Bylaw No. 1300, 2007.

of the Regional District of Kootenay Boundary

**WHEREAS** the Regional District of Kootenay Boundary may amend the provisions of its Zoning Bylaws pursuant to the provisions of the *Local Government Act*;

**AND WHEREAS** the Regional District of Kootenay Boundary Board of Directors believes it to be in the public interest to amend the Electoral Area 'C'/Christina Lake Zoning Bylaw;

**NOW THEREFORE** the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1570, 2015;
2. Section 306 of the Electoral Area 'C'/Christina Lake Zoning Bylaw No. 1300, 2007, is to be amended by adding an exception rule to the minimum parcel size requirements for public utility uses, radio or television broadcasting antennae, and air or marine navigation aids.
3. That the following text be added immediately after Section 306(7) of Bylaw No. 1300, 2007:

"The minimum parcel size at subdivision in any zone established under this bylaw does not apply:

a)	where the parcel being created is to be used solely for the unattended equipment necessary for operation of
i)	public utility uses with no exterior storage of any kind;
ii)	radio or television broadcasting antennae, or other similar communications infrastructure
iii)	air or marine navigation aids; and
b)	where no sewage is generated, and
c)	where the owner agrees in writing to registering a condition or covenant pursuant to section 219 of the <i>Land Title Act</i> in favour of the Regional District of Kootenay Boundary at the time the subdivision is registered, and such condition or covenant shall be satisfactory to the approving officer and shall restrict the use of any parcel."

**READ A FIRST TIME AND SECOND TIME** this 26th day of February, 2015.

**PUBLIC HEARING NOTICE ADVERTISED** in Christina Lake News this 12<sup>th</sup> day of March, 2015 and also this 19<sup>th</sup> day of March, 2015.

**PUBLIC HEARING** held on this 23<sup>rd</sup> day of March, 2015.

**READ A THIRD TIME** this 31<sup>st</sup> day of March, 2015.

I, Theresa Lenardon, Manager of Corporate Administration hereby certify the foregoing to be a true and correct copy of Bylaw No. 1570, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1570, 2015" as read a third time by the Regional District of Kootenay Boundary Board of Directors this 31<sup>st</sup> day of March, 2015.

\_\_\_\_\_  
Manager of Corporate Administration

**APPROVED** by the Ministry of Transportation and Infrastructure Approving Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
**APPROVING OFFICER**

**RECONSIDERED AND FINALLY ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Manager of Corporate Administration

\_\_\_\_\_  
Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1570, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1570, 2015".

\_\_\_\_\_  
Manager of Corporate Administration